

S1.40/5:

998/1

Department of State



KEY OFFICERS OF FOREIGN SERVICE POSTS

Guide for Business Representatives

June 1998



It is most important that correspondence to a Foreign Service post be addressed to a section or position rather than to an officer by name. This will eliminate delays resulting from the forwarding of official mail to officers who have transferred. Normally, correspondence concerning commercial matters should be addressed simply "Commercial Section" followed by the name and correct mailing address of the post. (Examples of correct mailing addresses appear on page xvi.)

TO SUBMIT KEY OFFICER CHANGES,
SEND CABLE TO
A/RPS/MMS, ROOM 1853
DEPARTMENT OF STATE 20520-1853
or FAX (202) 736-4269
FAX messages must be followed up with
cables or memos.



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KEY OFFICERS OF FOREIGN SERVICE POSTS

Guide for Business Representatives

*Doing Business Overseas—Your First Point of
Contact*

If you are planning a trip overseas or need information about doing business overseas, your first point of contact should be the nearest U.S. Department of Commerce Export Assistance Center.

There are 103 Export Assistance Centers located in cities throughout the United States and Puerto Rico staffed by trade specialists from the United States and the Foreign Commercial Service (U.S. and FCS). These Export Assistance Centers provide information on foreign markets, agent/distributor location services, trade leads, and counseling on business opportunities.

All Export Assistance Centers have access to the National Trade Data Bank, a computerized source for current export promotion and country-specific trade data collected by 17 U.S. Government agencies. U.S. Export Assistance Centers, which combine the export promotion and trade finance services of the Department of Commerce, the Export-Import Bank, the Small Business Administration, and the Agency for International Development, are now located in 19 cities throughout the United States.

It is strongly recommended that business representatives inform the nearest Export Assistance Center of their plans to travel overseas. The Export Assistance Center will notify Commercial Sections in overseas posts of the upcoming visit to ensure that they are adequately prepared to help.

The *Key Officers Guide* lists key officers at Foreign Service posts with whom American business representatives would most likely have

contact. All embassies, missions, consulates general, and consulates are listed.

At the head of each U.S. diplomatic mission are the Chief of Mission (with the title of *Ambassador, Minister, or Charge d'Affaires*) and the Deputy Chief of Mission. These officers are responsible for all components of the U.S. Mission within a country, including consular posts.

A *Chief of Mission Secretary* is responsible for the scheduling of appointments for that official. In addition to other duties, this secretary may also assist business persons by directing inquiries to the appropriate Mission office.

Commercial Officers advise U.S. business on local trade and tariff laws, government procurement procedures, and business practices; identify potential importers, agents, distributors, and joint venture partners; provide information on local government tenders; and assist with resolution of trade and investment disputes. At smaller posts, commercial interests are represented by Economic/Commercial Officers from the Department of State.

Commercial Officers for Tourism promote the U.S. travel and tourism industry.

Economic Officers advise U.S. business on the local investment climate and economic trends; negotiate trade and investment agreements to open markets and level the playing field; and analyze and report on macroeconomic trends and trade policies and their potential impact on U.S. interests.

Resource Officers counsel U.S. business on issues related to natural resources, including minerals, oil and gas and energy; and analyze and report on local natural resource trends and trade policies and their potential impact on U.S. interests.

Agricultural Officers promote the export of U.S. agricultural products and report on agricultural production and market developments in their area.

Animal and Plant Health Inspection Service Officers are responsible for animal and plant health issues as they impact U.S. trade and in protecting U.S. agriculture from foreign pests and diseases. They expedite U.S. exports in the area of technical sanitary and phytosanitary (S&P) regulations.

Environment, Science and Technology (EST) Officers analyze and report on EST developments and their potential impact on U.S. policies and programs.

Financial Attaches analyze and report on major financial developments.

Consular Officers extend to U.S. citizens and their property abroad the protection of the U.S. Government. They maintain lists of local attorneys, act as liaison with police and other officials, and have the authority to notarize documents. The Department recommends that business representatives residing overseas register with the consular officer; in troubled areas, even travelers are advised to register.

Immigration and Naturalization Service Officers are responsible for enforcing the laws regulating the admission of foreign-born persons (i.e., aliens) to the United States and for administering various immigration benefits, including the naturalization of resident aliens.

Regional Security Officers are responsible for providing physical, procedural, and personnel security services to U.S. diplomatic facilities and personnel; they also provide local in-country security briefings and threat assessments to business executives.

AID Mission Directors are responsible for AID programs, including dollar and local currency loans, grants, and technical assistance.

Political Officers advise U.S. business executives on the local political climate and analyze and report on political developments and their potential impact on U.S. interests.

Labor Officers follow the activities of labor organizations to supply such information as

wages, nonwage costs, social security regulations, labor attitudes toward American investments, etc. Advise U.S. business on local labor laws and practices and analyze and report on activities of local labor organizations, labor laws and practices, and their potential impact on U.S. interests.

Administrative Officers are responsible for normal business operations of the post, including purchasing for the post and its commissary.

Security Assistance Officers are responsible for Defense Cooperation in Armaments and foreign military sales to include functioning as primary in-country point of contact for U.S. Defense Industry.

Information Systems Managers are responsible for the post's unclassified information systems, database management, programming, and operational needs. They provide liaison with appropriate commercial contacts in the information field to enhance the post's systems integrity.

Information Management Officers are responsible for the telecommunications, telephone, radio, diplomatic pouches, and records management programs within the diplomatic mission. They maintain close contact with the host government's information/communications authorities on operational matters.

Public Affairs Officers are the press and cultural affairs specialists and maintain close contact with the local press.

Legal Attaches serve as representatives to the U.S. Department of Justice on criminal matters.

U.S. Department of State and Commerce Country Desk Officers

Both the Departments of State and Commerce have country desk officers based in Washington, D.C. who have comprehensive, up-

to-date information on particular countries and can advise U.S. companies of the political and economic climate.

International Economic Policy (IEP) country desk officers in the Department of Commerce collect information on individual country regulations, tariffs, business practices, economic and political developments, trade data, and market size and growth, keeping a current pulse on the potential markets for U.S. products, services, and investments.

IEP has several regional business information centers that focus on new opportunities for trade and investment in various parts of the world: the former Soviet Union, Eastern Europe, Japan, Latin America and the Caribbean, and the European Community.

For a specific country desk officer or regional business center, call (202) 482-3022.

Country desk officers at the Department of State maintain regular contact with overseas diplomatic missions and can provide country-specific economic and political analysis for U.S. companies.

For a specific State Department country desk officer, call (202) 647-4000.

The Department of State, Bureau of Diplomatic Security, can also provide current data on the security situation to interested persons planning trips abroad. American business representatives desiring this information should contact the Overseas Security Advisory Council at (202) 663-0533.

Department of State Coordinator for Business Affairs

The Coordinator for Business Affairs coordinates the Department's advocacy for U.S. companies overseas competing in international bids; problem-solving assistance to U.S. companies; dialogue with the U.S. private sector to ensure that business concerns are

appropriately factored into foreign policy; and programs and practices to improve the Department's support for business. You should consider the Coordinator for Business Affairs your principal point of contact for business concerns within the Department of State. Tel. (202) 647-1625; FAX (202) 647-3953.

Trade Information Center

For general information about U.S. Government export promotion programs, you should contact the Trade Information Center. It provides information on Federal programs and activities that support U.S. exports, information on overseas markets and industry trends, and a computerized calendar of U.S. Government-sponsored domestic and overseas trade events. The center's nationwide toll-free number is: 1-800-USA-TRADE (1-800-872-8723).

A special line is available for those who are deaf or hearing-impaired: TDD 1-800-833-8723.

U.S. Department of Commerce
Export Assistance Center Directory

International Trade Administration
U.S. and Foreign Commercial Service

ALABAMA

Birmingham—George Norton, Director
950 - 22nd Street North, Room 707, ZIP: 35203
Phone: (205) 731-1331, FAX: (205) 731-0076

ALASKA

Anchorage—Charles Becker, Director
3601 C Street, Suite 700 ZIP: 99503
Phone: (907) 271-6237, FAX: (907) 271-6242

ARIZONA

Phoenix—Frank Woods, Director
2901 N. Central Ave., Suite 970, ZIP: 85012
Phone: (602) 640-2513, FAX: (602) 640-2518

ARKANSAS

Little Rock—Lon J. Hardin, Director
425 W. Capitol Ave., Suite 700, ZIP: 72201
Phone: (501) 324-5794, FAX: (501) 324-7380

CALIFORNIA

LONG BEACH*—Joe Sachs, Director
U.S. and FCS Director—Mary Delmege
One World Trade Center, Suite 1670, ZIP: 90831
Phone: (562) 980-4550, FAX: (562) 980-4561

Downtown Los Angeles—Jim Cunningham,
Manager

350 S Figueroa St., Suite 172, ZIP: 90071
Phone: (213) 894-8784, FAX: (213) 894-8790

*Cities in capital letters indicate U.S. Export Assistance Centers, which combine the export promotion and trade finance services of the Department of Commerce, the Export-Import Bank, the Small Business Administration, and the Agency for International Development.

Inland Empire—Fred Latuperissa, Manager
2940 Inland Empire Blvd, Suite 121
Ontario ZIP: 91764
Phone: (909) 466-4134, FAX: (909) 466-4140

Orange County—Paul Tambakis, Director
3300 Irvine Avenue, Suite 305
Newport Beach ZIP: 92660
Phone: (714) 660-1688, FAX: (714) 660-8039

Oxnard—Gerald Vaughn, Manager
300 Esplanade Drive, Suite 2090, ZIP: 93030
Phone: (805) 981-8150, FAX: (805) 981-1855

San Diego—Matt Andersen, Director
6363 Greenwich Drive, Suite 230, ZIP: 92122
Phone: (619) 557-5395, FAX: (619) 557-6176

West Los Angeles—Sherwin Chen, Manager
11150 Olympic Blvd., Suite 975 ZIP: 90064
Phone: (310) 235-7104, FAX: (310) 235-7220

SAN JOSE—James S. Kennedy, Director
101 Park Center Plaza, Suite 1001, ZIP: 95113
Phone: (408) 271-7300, FAX: (408) 271-7307

Fresno—Arlene Mayeda, Manager
390-B Fir Avenue, Clovis, CA Zip: 93611
Phone: (209) 325-1619, FAX: (209) 325-1647

Monterey—Dao Le, Mgr., c/o CTCD
411 Pacific St., Suite 200, ZIP: 93940
Phone: (408) 641-9850, FAX: (408) 641-9849

Novato—Elizabeth Krauth, Manager
330 Ignacio Blvd, Suite 102, ZIP: 94949
Phone: (415) 883-1966, FAX: (415) 883-2711

Oakland—Raj Shea, Manager
530 Water Street, Suite 740, ZIP: 94607
Phone: (510) 273-7350, FAX: (510) 251-7352

Sacramento—Brooks Ohlson, Manager
917 7th Street, 2nd Floor, ZIP: 95814
Phone: (916) 498-5155, FAX: (916) 498-5923

San Francisco—Vacant (Manager)

250 Montgomery St., 14th Floor, ZIP: 94104

Phone: (415) 705-2300, FAX: (415) 705-2297

Santa Clara—James Rigassio, Manager

5201 Great America Pkwy., #456, ZIP: 95054

Phone: (408) 970-4610, FAX: (408) 970-4618

COLORADO

DENVER—Nancy Charles-Parker, Director

1625 Broadway, Suite 680, ZIP: 80202

Phone: (303) 844-6622, FAX: (303) 844-5651

CONNECTICUT

Middletown—Carl Jacobsen, Director

213 Court Street, Suite 903 ZIP: 06457-3346

Phone: (860) 638-6950, FAX: (860) 638-6970

DELAWARE

Served by the Philadelphia EAC.

FLORIDA

MIAMI—John McCartney, Director

P.O. Box 590570, ZIP: 33159

5600 Northwest 36th St., Suite 617, ZIP: 33166

Phone: (305) 526-7425, FAX: (305) 526-7434

Clearwater—George Martinez, Manager

1130 Cleveland Street, ZIP: 34615

Phone: (813) 461-0011, FAX: (813) 449-2889

Orlando—Philip A. Ouzts, Manager

200 E. Robinson Street, Suite 1270 ZIP: 32801

Phone: (407) 648-6235, FAX: (407) 648-6756

Tallahassee—Michael Higgins, Manager

The Capitol, Suite 2001, ZIP: 32399-0001

Phone: (850) 488-6469, FAX: (850) 487-3014

GEORGIA

ATLANTA—Samuel P. Troy, Director

285 Peachtree Center Avenue, NE, Suite 200

ZIP: 30303-1229

Phone: (404) 657-1900, FAX: (404) 657-1970

Savannah—Barbara Prieto, Manager
6001 Chatham Center Dr., Suite 100, ZIP: 31405
Phone: (912) 652-4204, FAX: (912) 652-4241

HAWAII

Honolulu—Amer Kayani, Mgr., P.O. Box 50026
300 Ala Moana Blvd., Room 4106, ZIP: 96850
Phone: (808) 541-1782, FAX: (808) 541-3435

IDAHO

Boise—Steve Thompson, Manager
700 West State Street, 2nd Floor, ZIP: 83720
Phone: (208) 334-3857, FAX: (208) 334-2783

ILLINOIS

CHICAGO—Mary N. Joyce, Director
55 West Monroe Street, Suite 2440, ZIP: 60603
Phone: (312) 353-8045, FAX: (312) 353-8120

Highland Park—Robin F. Mugford, Manager
610 Central Avenue, Suite 150, ZIP: 60035
Phone: (847) 681-8010, FAX: (847) 681-8012

Rockford—James Mied, Manager
P.O. Box 1747
515 N. Court St., ZIP: 61103
Phone: (815) 987-8123, FAX: (815) 963-7943

Wheaton—Vacant (Manager)
c/o Illinois Institute of Technology
Rice Campus, 201 East Loop Road, ZIP: 60187
Phone: (312) 353-4332, FAX: (312) 353-4336

INDIANA

Indianapolis—Dan Swart, Manager
11405 N. Pennsylvania Street, Suite 106
Carmel, IN., ZIP: 46032
Phone: (317) 582-2300, FAX: (317) 582-2301

IOWA

Des Moines—Allen Patch, Director
210 Walnut Street, Room 817, ZIP: 50309
Phone: (515) 284-4222, FAX: (515) 284-4021

KANSAS

Wichita—George D. Lavid, Manager

151 N. Volutsia, ZIP: 67214

Phone: (316) 269-6160, FAX: (316) 683-7326

KENTUCKY

Louisville—John Autin, Director

601 W. Broadway, Room 634B, ZIP: 40202

Phone: (502) 582-5066, FAX: (502) 582-6573

Somerset—Sara Melton, Manager

2292 S. Highway 27, Suite 320, ZIP: 42501

Phone: (606) 677-6160, FAX: (606) 677-6161

LOUISIANA

DELTA—David Spann, Director

365 Canal Street, Suite 2150

New Orleans ZIP: 70130

Phone: (504) 589-6546, FAX: (504) 589-2337

Shreveport—Norbert O. Gannon, Manager

7100 West Park Drive, ZIP: 71129

Phone: (318) 676-3064, FAX: (318) 676-3063

MAINE

Portland—Jeffrey Porter, Manager

c/o Maine International Trade Center

511 Congress Street, ZIP: 04101

Phone: (207) 541-7400, FAX: (207) 541-7420

MARYLAND

BALTIMORE—Michael Keaveny, Director

World Trade Center, 401 E. Pratt Street,

Suite 2432, ZIP: 21202

Phone: (410) 962-4539 FAX: (410) 962-4529

MASSACHUSETTS

BOSTON—Frank J. O'Connor, Director

World Trade Center, 164 Northern Ave.,

Suite 307, ZIP: 02210

Phone: (617) 424-5990, FAX: (617) 424-5992

Marlborough—William Davis, Manager
100 Granger Boulevard, Unit 102, ZIP: 01752
Phone: (508) 624-6000, FAX: (508) 624-7145

MICHIGAN

DETROIT—Neil Hesse, Director
211 W. Fort Street, Suite 2220, ZIP: 48226
Phone: (313) 226-3650, FAX: (313) 226-3657

Ann Arbor—Paul Litton, Manager
425 S. Main Street, Suite 103, ZIP: 48104
Phone: (313) 741-2430, FAX: (313) 741-2432

Grand Rapids—Thomas Maguire, Manager
301 W. Fulton St., Suite 718-S, ZIP: 49504
Phone: (616) 458-3564, FAX: (616) 458-3872

Pontiac—Richard Corson, Manager
250 Elizabeth Lake Road, ZIP: 48341
Phone: (248) 975-9600, FAX: (248) 975-9606

MINNESOTA

MINNEAPOLIS—Ronald E. Kramer, Director
45 South 7th Street, Suite 2240, ZIP: 55402
Phone: (612) 348-1638, FAX: (612) 348-1650

MISSISSIPPI

Mississippi—Harrison Ford, Manager
704 East Main St., Raymond, MS Zip: 39154
Phone: (601) 857-0128, FAX: (601) 857-0026

MISSOURI

ST. LOUIS—Randall J. LaBounty, Director
8182 Maryland Avenue, Suite 303, ZIP: 63105
Phone: (314) 425-3302, FAX: (314) 425-3381

Kansas City—Thomas A. Strauss, Director
2345 Grand, Suite 650, ZIP: 64108
Phone: (816) 410-9201, FAX: (816) 410-9208

MONTANA

Served by the Boise Export Assistance Center.

NEBRASKA

Omaha— Vacant (Manager)

11135 "O" Street, ZIP: 68137

Phone: (402) 221-3664, FAX: (402) 221-3668

NEVADA

Reno—Jere Dabbs, Manager

1755 East Plumb Lane, Suite 152, ZIP: 89502

Phone: (702) 784-5203, FAX: (702) 784-5343

NEW HAMPSHIRE

Portsmouth—Susan Berry, Manager

17 New Hampshire Avenue, ZIP: 03801-2838

Phone: (603) 334-6074, FAX: (603) 334-6110

NEW JERSEY

Trenton—Rod Stuart, Director

3131 Princeton Pike, Bldg. #6, Suite 100,

ZIP: 08648

Phone: (609) 989-2100, FAX: (609) 989-2395

Newark—William Spitler, Director

One Gateway Center, 9th Floor, ZIP: 07102

Phone: (973) 645-4682, FAX: (973) 645-4783

NEW MEXICO

New Mexico—Sandra Necessary, Manager

c/o New Mexico Dept. of Economic Develop.

P.O. Box 20003, Santa Fe, ZIP: 87504-5003

Phone: (505) 827-0350, FAX: (505) 827-0263

NEW YORK

NEW YORK—Joel W. Barkan, Acting Director

6 World Trade Center, Rm. 635, ZIP: 10048

Phone: (212) 466-5222, FAX: (212) 264-1356

Buffalo—George Buchanan, Director

111 West Huron Street, Rm 1304, ZIP: 14202

Phone: (716) 551-4191, FAX: (716) 551-5290

Harlem—K.L. Fredericks, Manager

163 West 125th Street, Suite 904

New York, New York ZIP 10027

Phone: (212) 860-6200, FAX (212) 860-6203

Long Island—George Soteros, Manager
1550 Franklin Avenue, Room 207, Mineola 11501
Phone: (516) 739-1765, FAX: (516) 739-3310

Westchester—Joan Kanlian, Manager
707 West Chester Ave, White Plains ZIP: 10604
Phone: (914) 682-6712, FAX: (914) 682-6698

NORTH CAROLINA

CAROLINAS—Roger Fortner, Director
521 E. Morehead St, Suite 435, Charlotte
ZIP: 28202
Phone: (704) 333-4886, FAX: (704) 332-2681

Greensboro—Linda Jones, Acting Manager
400 West Market Street, Suite 400, ZIP: 27401
Phone: (336) 333-5345, FAX: (336) 333-5158

NORTH DAKOTA

Served by the Minneapolis EAC.

OHIO

CLEVELAND- Clem von Koschembahr,
Acting Director
600 Superior Avenue, East, Suite 700, ZIP: 44114
Phone: (216) 522-4750, FAX: (216) 522-2235

Cincinnati—Michael Miller, Director
36 East 7th Street, Suite 2650, ZIP: 45202
Phone: (513) 684-2944, FAX: (513) 684-3227

Columbus—Mary Beth Double, Manager
37 North High Street, 4th Floor, OH ZIP: 43215
Phone: (614) 365-9510, FAX: (614) 365-9598

Toledo—Robert Abrahams, Manager
300 Madison Avenue, ZIP: 43604
Phone: (419) 241-0683, FAX: (419) 241-0684

OKLAHOMA

Oklahoma City—Ronald L. Wilson, Director
301 Northwest 63rd Street, Suite 330, ZIP: 73116
Phone: (405) 231-5302, FAX: (405) 231-4211

Tulsa—Vacant (Manager)

700 N. Greenwood Avenue, Suite 1400, ZIP: 74106

Phone: (918) 581-7650, FAX: (918) 594-8413

OREGON

PORTLAND—Scott Goddin, Director

121 SW Salmon Street, Suite 242 ZIP: 97204

Phone: (503) 326-3001, FAX: (503) 326-6351

Eugene—Pamela Ward, Manager

1445 Willamette St., Suite 13, ZIP: 97401-4003

Phone: (541) 465-6575, FAX (541) 465-6704

PENNSYLVANIA

PHILADELPHIA—Maria Galindo, Director

615 Chestnut Street, Suite 1501, ZIP: 19106

Phone: (215) 597-6101, FAX: (215) 597-6123

Harrisburg—Deborah Doherty, Manager

417 Walnut Sreet, 3rd Floor, ZIP: 17101

Phone: (717) 232-0051, FAX: (717) 232-0054

Pittsburgh—Ted Arnn, Manager

2002 Federal Bldg 1000 Liberty Ave., ZIP: 15222

Phone: (412) 395-5050, FAX: (412) 395-4875

Scranton—Henry LeBlanc, Manager

1 Montage Mountain Rd, Suite B Moosic

ZIP: 18507

Phone: (717) 969-2530, FAX: (717) 969-2539

PUERTO RICO

San Juan (Hato Rey)—J. Enrique Vilella,

Director

525 F.D. Roosevelt Ave, Suite 905, ZIP: 00918

Phone: (787) 766-5555, FAX: (787) 766-5692

RHODE ISLAND

Providence—Raimond Meerbach, Manager

One West Exchange Street, ZIP: 02903

Phone: (401) 528-5104, FAX: (401) 528-5067

SOUTH CAROLINA

Columbia—Ann Watts, Director

1835 Assembly Street, Suite 172, ZIP: 29201

Phone: (803) 765-5345, FAX: (803) 253-3614

Charleston—David Kuhlmeier, Manager

81 Mary Street, ZIP: 29403/P.O.Box 975

Zip 29402

Phone: (803) 727-4051, FAX: (803) 727-4052

Upstate—Denis Csizmadia, Manager

Park Central Office Park, Bldg. 1, Suite 109

555 N. Pleasantburg Drive, Greenville, SC: 29607

Phone: (864) 271-1976, FAX: (864) 271-4171

SOUTH DAKOTA

Siouxland—Vacant (Manager)

Augustana College, 2001 S. Summit Avenue,

Room SS-29A, Sioux Falls, ZIP: 57197

Phone: (605) 330-4264, FAX: (605) 330-4266

TENNESSEE

Nashville—Michael Speck, Director

404 James Robertson Parkway, Ste. 114 ZIP: 37219

Phone: (615) 736-5161, FAX: (615) 736-2454

Knoxville—Thomas McGinty, Manager

301 East Church Avenue, TN ZIP: 37915

Phone: (423) 545-4637, FAX: (423) 545-4435

Memphis—Ree Russell, Manager

22 North Front Street, Suite 200, ZIP: 38103

Phone: (901) 544-4137, FAX: (901) 544-3646

TEXAS

DALLAS—Bill Schrage, Director

2050 N. Stemmons Fwy., Suite 170, ZIP: 75207

P.O. Box 420069, ZIP: 75342-0069

Phone: (214) 767-0542, FAX: (214) 767-8240

Austin—Karen Parker, Manager

1700 Congress, 2nd floor, ZIP: 78701

P.O. Box 12728, Zip: 78711

Phone: (512) 916-5939, FAX: (512) 916-5940

Fort Worth—Vavie Sellschopp, Manager
711 Houston Street, ZIP: 76102
Phone: (817) 212-2673, FAX: (817) 978-0178

Houston—James D. Cook, Director
500 Dallas, Suite 1160, ZIP: 77002
Phone: (713) 718-3062, FAX: (713) 718-3060

San Antonio—Mitchel Auerbach, Manager
c/o City of San An IAD, P.O. Box 839966
ZIP: 78283-3966
Phone: (210) 228-9878, FAX (210) 228-9874

UTAH

Salt Lake City—Stephen P. Smoot, Director
324 S. State Street, Suite 221, ZIP: 84111
Phone: (801) 524-5116, FAX: (801) 524-5886

VERMONT

Montpelier—James Cox—Manager
National Life Building, Drawer 20,
ZIP: 05620-0501
Phone: (802) 828-4508, FAX: (802) 828-3258

VIRGINIA

Northern Virginia—Sylvia Burns, Manager
1616 N Ft Myer Dr, Suite 1300, Arlington
ZIP: 22209
Phone: (703) 524-2885, FAX: 703-524-2649

Richmond—William Davis Coale, Jr., Director
704 East Franklin Street, Suite 550, ZIP: 23219
Phone: (804) 771-2246, FAX: (804) 771-2390

WASHINGTON

SEATTLE—Lisa Kjaer-Schade, Director
2001 6th Ave, Suite 650, ZIP: 98121
Phone: (206) 553-5615, FAX: (206) 553-7253

Spokane—James K. Hellwig, Manager
801 W. Riverside Ave, Suite 400, ZIP: 99201
Phone: (509) 353-2625, FAX: (509) 353-2449

WEST VIRGINIA

Charleston—Harvey Timberlake, Director
405 Capitol Street, Suite 807, ZIP: 25301
Phone: (304) 347-5123, FAX: (304) 347-5408

Wheeling—Martha Butwin, Manager
1310 Market Street, 2nd Floor, ZIP: 26003
Phone (304) 233-7472, FAX (304) 233-7492

WISCONSIN

Milwaukee—Paul D. Churchill, Director
517 E. Wisconsin Avenue, Room 596, ZIP: 53202
Phone: (414) 297-3473, FAX: (414) 297-3470

WYOMING

Served by the Denver Export Assistance Center.

REGIONAL OFFICES**

Eastern Region

Thomas Cox, Regional Director
World Trade Center, Suite 2450, 401 E. Pratt St.,
Baltimore, MD 21202
Phone: (410) 962-2805, FAX: (410) 962-2799

Mid-Eastern Region

John Autin, Acting Regional Director
36 E. 7th St, Suite 2025, Cincinnati, OH 45202
Phone: (513) 684-2947, FAX: (513) 684-3200

Mid-Western Region

Sandra Gerley, Regional Director
8182 Maryland Av., Ste 1011, St. Louis, MO 63105
Phone: (314) 425-3300, FAX: (314) 425-3375

Western Region

Keith Bovetti, Regional Director
250 Montgomery St., 14th Floor
San Francisco, CA 94104
Phone: (415) 705-2310, FAX: (415) 705-2299

**Offices with managerial and administrative oversight responsibilities (offer no direct business counseling).

Post Information and Special Notices

Posts Opened—Ho Chi Minh City (CG)

Posts Closed—None

Posts changed in rank, status, etc.— Lahore, Pakistan (CG), to Lahore, Pakistan (C)

Breakdown of posts as of May 1998

Embassies (E)	162*
Branch Offices of Embassy (BO)	2
Missions (M):	
• USUN (New York)	
• USOAS (Washington, D.C.)	
• USEU (Brussels)	
• ICAO (Montreal)	
• USNATO (Brussels),	
• FODAG (Rome)	
• USOECD (Paris)	
• OSCE (Vienna)	
• UNESCO (Observer Mission-Paris),	
• UNVIE (Vienna)	
• European Office of UN and Other IO (Geneva)	11
U.S. Interests Sections (USINT)	1
U.S. Offices (USREP)	0
Consulates General (CG)	62
Consulates (C)	12
U.S. Liaison Office (USLO)	1
Consular Agencies (CA)	37
Total	288*

*This count reflects only those countries where the United States has an established physical Mission. An additional 12 countries have U.S. Ambassadors accredited to them but no physical Mission exists.

Examples of Accepted Forms for Addressing Mail

Posts with APO/FPO Numbers:

APO/FPO Address*

Name

Organization

PSC or Unit number, Box number

APO AE 09080 or APO AA 34038 or

APO AP 96337

International Address**

Name of Person/Section

American Embassy

P.O. Box 26431***

Manama, Bahrain

Posts without APO/FPO Numbers:

Diplomatic Pouch Address*

Name of Person/Section

Name of Post

Department of State

Washington, D.C. 20521-four digit add-on

(see page 146 for 9-digit ZIP Code explanation
and listing)

International Address**

Name of Person/Section

American Embassy

Jubilaumstrasse 93***

3005 Bern, Switzerland

NOTE: Do not combine any of the above forms (e.g., international plus APO/FPO addresses). This will only result in confusion and possible delays in delivery. Mail sent to the Department for delivery through its pouch system for posts with APO/FPO addresses cannot be accepted and will be returned to the sender.

* Use domestic postage.

** Use international postage.

***Use street address only when P.O. box is not supplied.

ALBANIA

Tirana (E), Tirana Rruga Elbasanit 103 • AmEmbassy
 Tirana, Department of State, Washington, D.C. 20521-
 9510, Tel [355] (42) 47285 thru 89, Fax 32222, IVG no.
 970-0000

AMB:	Marisa R. Lino
AMB SEC:	Wanda D. Kleinsmith
DCM:	Robert F. Cekuta
POL:	Charles Stonecipher
ECO/COM:	Frederic S. Baron
CON:	Patrick Walsh
ADM:	Richard C. Weston
GSO:	Ali ben Aida
RSO:	Lon C. Fairchild, Jr.
IPO:	Henry Kenealy
DAO:	Ltc. William R. Applegate, USA
SAO:	Maj. Bradley E. Jones, USA
PAO:	William Cook
AID:	Michael Farbman
AGR:	Jamie Rothschild (resident in Sofia)
FAA:	Steven B. Wallace (resident in Rome)

ALGERIA

Algiers (E), 4 Chemin Cheikh Bachir El-Ibrahimi • B.P.
 Box 549 (Alger-Gare) 16000, Tel [213] (2) 69-12-55,
 69-11-86, 69-18-54, 69-38-75, Fax 69-39-79; GSO Fax
 69-17-82; COM Tel 69-23-17, Fax 69-18-63; USIS Fax
 69-14-88

AMB:	Cameron R. Hume
AMB SEC:	Joan Szabados
DCM:	Joseph D. Stafford
POL/PAO:	Robert Ford
CON/COM/ECO:	J. Philippe Gregoire
ADM:	Ronald Gain
RSO:	Robert E. Benker
DAO:	Col. John Plummer, USAF
IPO:	Rudolph Szabados
AGR:	Quintin Gray (resident in Rabat)
FAA:	Tony Fazio (resident in Paris)
IRS:	Frederick D. Pablo (resident in Paris)

ANGOLA

Luanda (E), Rua Houari Boumedienne No. 32, Miramar, Luanda • International Mail: Caixa Postal 6484, Luanda, Angola, or Pouch: American Embassy Luanda, Dept. of State, Washington, D.C., 20521-2550; INMARSAT: Int'l Operator 873-151-7430, Tel [244] (2) 346-418/345-481, Fax 346-924; DAO Fax 347-217; Admin/Consular Annex: Casa Inglesa, Rua Major Kanhangula No. 132/135, Angola, or use above pouch address; ADMIN Tel 392-498; CON Tel 396-927, Fax 390-515

AMB:	Donald K. Steinberg
AMB SEC:	Jeanne M. Leonard
DCM:	John J. Hartley
POL:	Alexander M. Laskaris
POL/MIL:	Anthony Klimkiewicz
ADM:	Julio T. Perez
ECO/COM:	Patrick M. Dunn
CON:	Russell A. Schiebel
IPO:	Marvin L. Adams
RSO:	Randall D. Bennett
PAO:	Phillip R. Ives
DAO:	Maj. Michael J. Bittrick, USA
AID:	James M. Anderson
FAA:	Ronald L. Montgomery (resident in Dakar)
IRS:	Stanley Beesley (resident in London)
AGR:	Besa L. Kotati (resident in Pretoria)

ARGENTINA

Buenos Aires (E), International Mail: 4300 Colombia, 1425 Buenos Aires • APO Address: Unit 4334, APO AA 34034, Tel [54] (1) 777-4533 and 777-4534, Fax 777-0197; COM Fax 777-0673, Telex 18156 AMEMBAR

AMB:	(Vacant)
AMB SEC:	(Vacant)
CHG:	Ronald D. Godard
POL:	William J. Brencick
ECO:	Thomas H. Martin
COM:	Michael Liikala
SCI:	Jeffrey T. Lutz
ADM:	John M Salazar (resident in Montevideo)
RSO:	Robert Barton
CON:	Bryant J. Salter
PAO:	Alexander Almasov

IMO:	Mark A. Hodgson
EST:	Kenneth D. Cohen
DAO:	Col. Jeffrey W. Whisenhunt
MILGP:	Col. Jose A. Rodriguez
AGR:	Gary C. Groves
APHIS:	Thomas Schissel
LAB:	Robert S. Hagen
FAA:	Hector Vela (resident in Miami)
FAA/CASLO:	Larry Bruce
IRS:	Frederick Dulas (resident in Santiago)

ARMENIA

Yerevan (E), 18 Gen Bagramian (local address) • American Embassy Yerevan, Dept. of State, Washington, D.C.20521-7020 (pouch address), Tel 3742-151-551, Fax 3742-151-550, Telex 243137 AMEMY. Internet address is embgso@arminco.com

AMB:	Peter Tomsen
AMB SEC:	Patricia B. Keller
DCM:	Louis Licht
POL/ECO:	J. Brady Kiesling
POL/NARC:	Elin C. Schilling
ADM:	Laura Kirkconnell
COM:	Teresa Manlowe
CON:	Martin Tatuch
IPO:	Harry Rivers

Addresses:

For clarity, street and mailing addresses are separated by a bullet (•). Also see "Accepted Forms for Addressing Mail" on page xx.

Telephones:

Country codes in brackets [] and city codes in parentheses () must be dialed with all telephone and Fax numbers when calling from the United States.

E-Mail:

DOSNET E-mail addresses can be found in the address list of each user's desktop mail system (Wang Office, MS Mail, Banyan Mail). DOSNET users can be addressed from the Internet, and their Internet E-mail addresses can be determined using the instruction sheets available from their local E-mail administrator.

AID:	Gerry Donnelly
PAO:	Morgan Liddick
RSO:	Laviris Stubblefield
FAA:	Dennis B. Cooper (resident in Moscow)
AGR:	Rich McDonald (resident in Moscow)
IRS:	Margaret Lullo (resident in Bonn)
PC:	Sylva Etian
DAO:	Ltc. Robert M. Brown
TREAS:	Gene Chilton

AUSTRALIA

Canberra (E), Moonah Pl., Canberra, A.C.T. 2600 • APO AP 96549, Tel [61] (2) 6214-5600, afterhours Tel 6214-5900, Fax 6214-5970. Internet address is usaemb@cs.net.au

AMB:	Genta Hawkins Holmes
AMB SEC:	Carlyn J. Elliott
DCM:	William M. Bellamy
POL:	Stephen Engelken
ECO:	Curtis M. Stewart
CON:	Kurt Van Der Walde
COM:	Barry Friedman (resident in Sydney)
CON:	Michael J. Mates
ADM:	Marshall F. Atkins
GSO:	Ernest J. Parkin, Jr.
RSO:	John H. Kaufmann
PAO:	Sheila W. Austrian
IMO:	Anthony Muse
ISO:	James Butler
DAO:	Col. Charles Scaperotto
AGR:	Randy Zeitner
APHIS:	Eric Hoffman
CUS:	Donald K. Shruhan, Jr. (resident in Singapore)
LAB:	George M. White

Melbourne (CG), 553 St. Kilda Road, P.O. Box 6722, Melbourne, Vic 3004 • Unit 11011, APO AP 96551-0002, Tel [61] (3) 9625-1583, afterhours Tel 9625-1583; Fax 9510-4646; CON Fax 9525-0769; COM Fax 9510-4660. Internet address is uscgmelb@labyrinth.net.au

CG:	F.A. (Tex) Harris
POL/ECO/ADM:	Mary E. Arnold
COM:	Mitchell G. Larson
CON:	Paul M. Fitzgerald

DCMC: Cdr. William F. Lonchas, USN
 IPO: Chandra L. Smith

Sydney (CG), 59th Fl., MLC Centre, 19-29 Martin Place, Sydney N.S.W. 2000 • PSC 280, Unit 11026, APO AP 96554-0002, Tel [61] (2) 9373-9200, afterhours Tel 9322-1007; ADMIN Fax 9373-9125; COM Fax 9221-0573; CON Fax 9373-9184. Internet address is usconsyd@ozemail.com.au

CG: Jerome F. Tolson, Jr.
 POL/ECO: Kristine L. Pelz
 COM: Barry Friedman
 CON: Teddy Gong
 ADM: Lewis A. Lukens
 BPAO: Christopher Fitzgerald
 IPO: Barton Hoskins
 IRS: Shirley Sherwood
 (resident in Singapore)
 FAA/CASLO: Donald Slechta

Perth (CG), 13th Fl., 16 St. George's Terr., Perth, WA 6000 • APO AP 96530, Tel [61] (8) 9231-9400, afterhours Tel 9476-0081; Fax 9231-9444. Internet address is usgperth@starwon.com.au

CG: Nicholas A. Sherwood
 CON: Daniel P. Claffey
 USN: Cdr. Bruce A. Vandenbos
 COM: (Vacant)

AUSTRIA

Vienna (E), Boltzmanngasse 16, A-1091, Vienna, Tel [43] (1) 313-39, Fax [43] (1) 310-0682; CON: Gartenbaupromenade 2, 4th Floor, A-1010 Vienna, Tel [43] (1) 313-39, Fax 513-4351; COM Fax [43] (1) 310-6917 or 31339-2911; EXEC Fax [43] (1) 317-7826; ADM Fax [43] (1) 31339-2510; ECON/POL Fax [43] (1) 313-2916

AMB: Kathryn W. Hall
 AMB SEC: Mildred Tangney
 DCM: Joseph M. Dethomas
 ECO/POL: Timothy M. Savage
 CON: Guyle E. Cavin
 COM: Stephen Craven
 ADM: Steven J. White
 RSO: Anthony Richards
 PAO: L.W. Koengeter
 IMO: Robert Novak
 DAO: Col. John Fairlamb, USA
 AGR: Allan Mustard

APHIS:	Christopher Groocock
INS:	Jean Christiansen
LEGATT:	Julianne Slifco
CUS:	John Kellogg
DEA:	Thomas Slovenkay
FAA:	Steve Wallace (resident in Rome)
FAA/CASLO:	Amelia D. Fitzgibbons
IRS:	Margaret Lullo (resident in Bonn)

US Mission to International Organizations in Vienna (UNVIE), Obersteingasse 11/1, A-1190 Vienna, Exec Tel [43] (1) 31339-74-3501, Fax 369-8392 or 31339-74-3531; IAEA Tel [43] (1) 31339-74-3322; POL/ECO/SOC/CTBT Tel 31339-74-3521

US REP:	John B. Ritch III
AMB SEC:	Elizabeth Krause
DCM:	Joseph C. Snyder III
POL/ECO:	Adrienne M. Stefan
CTBT:	Charles R. Oleszycki
IAEA:	Jerome S. Bosken
DOE:	Lisa Hilliard
NRC:	Charles Z. Serpan
ISPO:	Susan E. Pepper
ADM:	David M. Buss
IPO:	Randal F. Jennison

U.S. Delegation to the Organization for Security and Cooperation in Europe (OSCE), Obersteingasse 11/1, A-1190 Vienna, Tel [43] (1) 31339, Fax 368-6385

AMB:	David T. Johnson
AMB SEC:	Donna Scott
DCM:	J. Michael Lekson
POL:	Mark L. Wiznitzer
PAA:	(Vacant)
WASS:	Paul Hurley
ASG:	Ben Johnson
JCS:	Col. Michael Mosier
ACDA:	Gregory G. Govan
OSD:	Col. John Albert
COM:	Janice Helwig
ADM:	David M. Buss
IPO:	Randal F. Jennison

Salzburg (CA), Alter Markt 1, 5202; Tel. [43] (662) 84-87-76, Fax [43] (662) 84-97-77; afterhours Tel [43] (1) 31339-75-32

CA:	Jeanie DeGraff Mayer
-----	----------------------

AZERBAIJAN

Baku (E), Azadliq Prospekt 83, Baku 370007, Azerbaijan • AmEmbassy Baku, Dept. of State, Washington, D.C. 20521-7050 (pouch address), Tel [9] (9412) 98-03-35, 36, 37, Fax 90-66-71; Tie Line 841-0289; EXEC Fax 98-91-79; CON Fax 98-37-55; COM Fax 98-61-17; USIS Tel & Fax 98-93-12. Internet address is <http://www.usia.gov/posts/baku.html>

AMB:	Stanley T. Escudero
AMB SEC:	Mary M. Turner
DCM:	Lisa A. Piascik
POL:	Michael R. Bosshart
ECO:	John Q. Adams
ADM:	Maureen E. Park
IPO:	Richard T. Bowen
RSO:	Fred J. Ketchum
CON:	Crystal D. Erwin
DATT:	Ltc. Daniel S. Szarenski, USMC
COM:	John H. Steuber
PAO:	Craig L. Dicker
AGR:	Mark S. Sloan (resident in Ankara)
FAA:	Dennis B. Cooper (resident in Brussels)
IRS:	Margaret Lullo (resident in Bonn)

THE BAHAMAS

Nassau (E), Queen St. (local/express mail address) P.O. Box N-8197; Amembassy Nassau, P.O. Box 599009, Miami, Fl. 33159-9009 (stateside address); • Nassau, Dept. of State, Wash., D.C.20521-3370 (pouch address), Tel (242) 322-1181, afterhours Tel 328-2206, IVG No.: 8 + 823 + 0000; 8401 N.W. 17th St., Miami, FL 33126 (parcel/delivery services); Exec Fax (242) 356-0222; ECO/COM Fax 328-3495; ADM Fax 328-7838; NAS Fax 356-0918; USIS Fax 326-5579; COM Fax 328-3495; Visa Sec Tel 328-3496

AMB:	Sidney Williams
AMB SEC:	(Vacant)
DCM:	Pamela Bridgewater
POL/ECO:	Georgia T. Wright
ECO/COM:	Robert Kiene
CON:	Vincent A. Principe
ADM:	Tracey Jacobson
RSO:	Peter Hargraves

PAO:	Georgia T. Wright (Acting)
APHIS:	Arthur Flores
ATO:	Willis Collie (resident in Miami)
IPO:	Jim Manupella
NAS:	Carlos Garcia
NLO:	Cdr. Steve Lilly, USN
CGLO:	Lt. Richard Pineiro, USCG
CUS/INC:	Frank Mullin
DEA:	Toni Teresi
FAA (IAO):	Ruben Quinones (resident in Miami)
FAA (MIFO):	Tony Kijek (resident in Miami)
INS:	Thomas Smiley
IRS:	Daniel Dietz (resident in Mexico City)
LAB:	Richard T. Booth (resident in Washington, D.C.)

BAHRAIN

Manama (E), Building No. 979, Road 3119, Block 331, Zinj District • AmEmbassy Manama, PSC 451, FPO AE 09834-5100; International Mail: American Embassy, Box 26431, Manama, Bahrain, Tel [973] 273-300, afterhours Tel 275-126, Fax 272-594; ADM Fax 275-418; ECON/COM Fax 256-717; USIS Tel 276-180, Fax 270-547; OMC Tel 276-962, Fax 276-046. Web site address is <http://www.usembassy.com.bh>

AMB:	Johnny Young
AMB SEC:	Gloria Kilgore
DCM:	Joseph A. Mussomeli
POL:	Alfred F. Fonteneau
POL/MIL:	(Vacant)
ECO/COM:	Karen L. Malzahn
CON:	M. William Roberts
ADM:	William M. Blaine III
RSO:	Michael T. Manegan
PAO:	John G. Moran
IMO:	Sidney C. Nance
OMC:	Col. Thomas A. Gilkey, USAF
ANNEX:	Thomas E. Davies
FAA:	J. Stuart Jamison (resident in Brussels)
FAA/CASLO:	Ronald N. Reynolds (resident in Rome)
LEGATT:	Bassem Youssef (resident in Riyadh)
ATO:	Ron Verdonck (resident in Dubai)

IRS: Larry LeGrand
(resident in Rome)
ENV: George Sibley
(resident in Amman)

BANGLADESH

Dhaka (E), Diplomatic Enclave, Madani Ave., Baridhara, Dhaka 1212 or • G.P.O. Box 323, Dhaka 1000, Tel [880] (2) 884700-22, Fax 883744; USAID Fax 883648; USIS address: House No. 110, Road No. 27, Banani, Dhaka 1213, Tel [880] (2) 873440 thru 4, Fax 9881677; workweek: Sunday thru Thursday. E-mail address is Dhaka@usia.gov.

AMB: John C. Holzman
AMB SEC: Jeffrey R. Kern
DCM: Theodore A. Nist
POL: Dan W. Mozena
ECO/COM: Timothy Forsyth
CON: Lincoln V. Benedicto
ADM: Lawrence S. Blackburn
RSO: Kim O'Connor
PAO: John S. Kincannon
IMO: Patrick J. Meagher
AID: Gordon West
DAO: Ltc. John M. Dister, USA
AGR: Thomas Pomeroy
(resident in New Delhi)
FAA: David L. Knudson
(resident in Singapore)
FAA/IFO: Robert P. Jensen
(resident in Singapore)
CUS: Donald K. Shruhan
(resident in Singapore)
IRS: Shirley Sherwood
(resident in Singapore)

BARBADOS

Bridgetown (E), Canadian Imperial Bank of Commerce Bldg., Broad Street • P.O. Box 302 or FPO AA 34055, Tel (246) 436-4950, Fax 429-5246, Telex 2259 USEMB BG1 WB, Marine Sec. Guard, Tel 436-8995; CON Fax 431-0179; AID Fax 429-4438; USIS Fax 429-5316; MLO Fax 427-1668; LEGATT Fax 437-7772

AMB: Jeanette W. Hyde
AMB SEC: (Vacant)
DCM: Donald W. Holm
POL/ECO: Stephen R. Snow
ECO: Leo Gallagher

10 BARBADOS—BELGIUM

CON:	Philip M. Jones
ADM:	Earl A. Ferguson
RSO:	Edgar P Moreno
PAO:	Jennifer Clarke
IPO:	Ronnie J. Fontenot
AID:	Paul Bisek
DAO:	Ltc. Donald Robinson, USA
MLO:	Cdr. Jesse Dickens, USN
RMO:	(Vacant)
AGR:	Rod McSherry (resident in Caracas)
LAB:	Peggy Zabriskie
LEGATT:	Thomas Carl
IRS:	Fred Dulas (resident in Bahamas)
FAA:	Ruben Quinones (resident in Miami)
FAA/FSIDO:	Tony Kijek (resident in Miami)

BELARUS

Minsk (E), Starovilenskaya No. 46-220002, Tel [375] (172) 31-50-00, Fax 34-78-53; IVG Embassy prefix 577; USIS Tel. [375] (172) 76-89-13, Fax 76-88-62

AMB:	Daniel V. Speckhard
AMB SEC:	Judith S. Moore
DCM/POL:	Randall Lecocg
CON:	Nancy L. Corbett
ADM:	Sheri K. Sprigg
GSO:	Mark E. Wilson
IPO:	Paul J. Wright
RSO:	Randy Steen
PAO:	Diana J. Moxhay
AGR:	Rich McDonald (resident in Moscow)
FAA:	Dennis B. Cooper (resident in Moscow)
FAA/FSIDO:	Jim Coffey (resident in Frankfurt)
IRS:	Margaret Lullo (resident in Bonn)
DATT:	Maj. Jeffrey Holachek, USA

BELGIUM

Brussels (E), 27 Boulevard du Regent, B-1000 Brussels
• PSC 82, Box 002, APO AE 09710, Tel [32] (2) 508-2111, Fax [32] (2) 511-2725; COM Fax 512-6653; direct-in-dial: Amb [32] (2) 508-2444; Amb sec 508-2444; DCM 508-2446; POL 508-2475; ECO 508-2448;

COM 508-2425; CON 508-2382; ADM 508-2350; RSO 508-2370; PAO 508-2412; IMO 508-2200; DAO 508-2505; ODC 508-2664; FAS 508-2437; FAA 508-2703

AMB:	Alan J. Blinken
AMB SEC:	Roberta E. Viggiano
DCM:	Martin L. Chesnes
POL:	Robyn Hinson-Jones
ECO:	Anne E. Derse
COM:	George W. Knowles
CON:	Ted W. Halstead
ADM:	Mary C. Pendleton
RSO:	Douglas J. Rosenstein
PAO:	Laurence D. Wohlers
IMO:	David W. Smith
DAO:	Col. Jeffrey L. Donald
ODC:	Col. Richard I. Kearsley, USAF
FAS:	Steven D. Yoder (resident in The Hague)
FAA:	Patrick N. Poe
IRS:	Frederick Pablo (resident in Paris)
LAB:	Harry J. O'Hara

US Mission to the North Atlantic Treaty Organization (USNATO), Autoroute de Zaventem, B-1110 Brussels • PSC 81 APO AE 09724, Tel [32] (2) 724-3111, Fax 724-3403; USIS Fax 726-9368; direct in dial: Amb Tel [32] (02) 724-3230; Amb sec Tel 724-3230; DCM Tel 724-3232; DEF ADV Tel 724-3218; POL/ECO Tel 724-3226; USIS Tel 724-3237; ADMIN Tel 724-3240; IMO Tel 724-3244

US PERM REP:	Alexander R. Vershbow
PERM REP SEC:	Regina D. Olton
DEP PERM/ REP/DCM:	Douglas L. McElhaney
DEF ADV:	Robert B. Hall
POL/ECON ADV:	William T. Harris
PUB AFF ADV:	Elizabeth B. Pryor
ADM ADV:	Henry M. Reed II
IMO:	Paul R. Million

US Mission to the European Union (USEU), 40 Blvd. du Regent, B-1000 Brussels • APO AE 09724, Tel [32] (2) 508-2222, Fax 502-8117; COM Fax 513-1228; direct in dial: AMB [32] (2) 508-2750; AMB SEC 508-2751; DCM 508-2752; POL 508-2790; ECO 508-2780; PAO 508-2774; FAS 508-2760; CUS 508-2770; TRADE 508-2780; LAB 508-2773; COM 508-2746; TREAS 508-2668; NAS 508-2667; AID 508-2636; SCI TECH AFF 508-2781; APHIS 508-2762; ADM 508-2665

12 BELGIUM—BELIZE

AMB:	A. Vernon Weaver
AMB SEC:	Catherine E. Allen
DCM:	Donald B. Kursch
POL:	Robert W. Becker
ECO:	Michael F. Gallagher
PAO:	Veda B. Wilson
FAS:	Mary E. Revelt
CUS:	Robert E. Mall
TRADE:	Nancy J. Adams
LAB:	James H. Glenn
COM:	Kenneth Moorefield
TREAS:	Gregory J. Berger
NAS:	(Vacant)
EST:	Colin S. Helmer
APHIS:	Alejandro B. Thiermann
JUST:	Drew C. Arena
AID:	Laurier Mailloux
ADM:	Jennifer L. Cathcart

European Logistical Support Office (ELSO - Antwerp), Noorderlaan 147, BUS 12A, B-2030 Antwerp • APO AE 09710, Tel [32] (3) 542-4775, Fax [32] (03) 542-6567, Telex 34964

DIR:	Robert A. Sarofeen
DEP DIR:	Olga P. Murphy

SHAPE Belgium, B-7010 • APO AE 09705, Tel [32] (65) 445-000

POLAD:	Michael L. Durkee
DEP POLAD:	Col. Marc Morgan, USA

BELIZE

Belize City (E), Gabourel Lane • P.O. Box 286, Unit 7401, APO AA 34025, Tel [501] (2) 77161 thru 63, Fax 30802; ADM Fax 35321; DAO Fax 32795; DEA Fax 33856; PC Fax 30345; IBB Tel [501] (7) 22091/22063, Fax 22147; MLO Tel 25-2009/2019, Fax 25-2553. Internet address is embbelize@belizwpoa.us-state.gov. Web site address is <http://www.usemb-belize.gov>

AMB:	Carolyn Curiel
AMB SEC:	Nancy M. Rasari
DCM:	Robert Fretz
ECO/POL:	Valerie Belon
CON:	Ann Gordon
IPO:	Thomas Zuraw
ADM:	Joel Danies
IBB:	Carl G. Britt, Jr.

MLO: Lt. Rogelio Diaz, USA
 FAA: Ruben Quinones
 (resident in Miami)

BENIN

Cotonou (E), rue Caporal Bernard Anani, B.P. 2012,
 Tel [229] 30-06-50, 30-05-13, 30-17-92, Fax 30-14-39
 and 30-19-74, workweek: Monday through Friday

AMB: John M. Yates
 AMB SEC: Phylliss Williams
 DCM/POL/ECO: Samuel V. Brock
 CON: Robin D. Stern-Diallo
 ADM: Terrence K. Wong
 RSO: Charles Hartley
 (resident in Lome)
 IMO: Donald J. Connolly
 PAO: Lincoln D. Dahl
 IMO/IPO: Donald J. Connolly
 AID: Thomas Park
 DAO: Col. Gerald Saltness, USA
 (resident in Abidjan)
 FAA: Ronald L. Montgomery
 (resident in Dakar)
 IRS: Frederick Pablo
 (resident in Paris)

BERMUDA

Hamilton (CG), Crown Hill, 16 Middle Road,
 Devonshire • P.O. Box HM325, Hamilton HMBX,
 Bermuda, or AmConGen Hamilton, Department of State,
 Wash., D.C.20520-5300, Tel [441] 295-1342, Fax 295-
 1592

CG: Robert A. Farmer
 POL/ADM: Bruce Berton
 CON: Sylvia Hammond
 INS: Edward R. Moore
 CUS: Vincent Priore
 APHIS: Thomas J. Andre, Jr.

BOLIVIA

La Paz (E), Ave. Arce No. 2780 • P.O. Box 425, La Paz, Bolivia, APO AA 34032, Tel [591] (2) 430251, Fax 433900; USAID Tel 786544, Fax 786654; Direct lines: AMB [591] (2) 432524; DCM 431340; POST 1 432540; DEA 431481; CONS 433758, CON Fax 433854; USIS Tel. 432621; USAID DIR Tel 786179, USAID EXEC OFF Tel 786399

AMB:	Donna J. Hrinak
AMB SEC:	Sonia D. Ramirez
DCM:	George C. Lannon
POL/ECO/COM:	Scott I. Danaher
CON:	Thomas H. Lloyd
ADM:	Frederick B. Cook
RSO:	Mark C. Boyett
LAB:	Kenneth R. Audroue
AID:	Frank Almaguer
AGR:	Daryl Brehm (resident in Lima)
FCS:	Ursula Iannone (resident in Lima)
DEA:	Anthony Placido
PAO:	Donald E. Terpstra
IMO:	L. Fred File
IPO:	Thomas J. Hettel
DAO:	Col. Dennis Fowler, USAF
MILGP:	Col. Dennis E. Keller, USA
NIMA:	John Tomasovich
ICITAP:	Angelo Guzman
PC:	Maryann Minutillo
FAA:	Santiago Garcia (resident in Miami)
FAA/CASLO:	Larry Bruce (resident in Buenos Aires)
FAA/FSIDO:	Tony Kijek (resident in Miami)
NAS:	J. Richard Baca
IRS:	Fred Dulas (resident in Santiago)

Cochabamba (CA), Avenida Oquendo No. 654, Torres Sofer, 6to Piso, Of. 601, Tel. [591] (42) 56714; DEA address: Cruce Taquiqua, Zona Linde, Tel [591] (42) 88896, 98

CA:	William Scarborough
RAC:	John Emerson

Santa Cruz (CA), 313 Calle Guemes No. 6, Zona Equipetrol, Tel. [591] (3) 330725, 363842, Fax 325544

CA: Mary F. Telchi

BOSNIA-HERZEGOVINA

Sarajevo (E), Alipasina 43, 71000 Sarajevo, Tel [387] (71) 445-700, Fax [387] (71) 659-722

AMB: Richard D. Kauzlarich
 AMB SEC: Carmen S. Ryan
 DCM: Sylvia J. Bazala
 POL/ECO: Mark A. Tokola
 CON: Ann B. Sides
 ADM: Douglas B. Leonnig
 RSO: Michael G. Considine
 PAO: Janet E. Garvey
 DAO: Ltc. Timothy L. Libby
 REF AFF: Norma R. Brown
 INL: Janice L. Elmore
 IPO: Richard L. McInturff
 FAA: Steven B. Wallace
 (resident in Rome)
 AGR: Allan Mustard
 (resident in Vienna)
 IRS: Larry J. LeGrand
 (resident in Rome)

BOTSWANA

Gaborone (E), P.O. Box 90, Tel [267] 353-982, afterhours Tel 357-111 or 374-498, Fax 356-947; AID Tel 324-449, Fax 324-404; CDC Tel 301-696; VOA Tel 810-932. E-mail address is usembgab@global.co.za

AMB: Robert C. Krueger
 AMB SEC: Frances C. Wickes
 DCM: Scott H. Delisi
 POL/ECO: David Franz
 CON/COM: David Franz (Acting)
 ADM: Brent E. Blaschke
 RSO: Sandy Lawrence
 PAO: Kelly Keiderling
 IPO: Craig W. Specht
 AID: Edward Spriggs
 AGR: Besa L. Kotati
 (resident in Pretoria)
 FAA: Ronald L. Montgomery
 (resident in Dakar)

LAB:	John S. Sequeira (resident in Johannesburg)
ODC:	Ltc. James O. Smaugh, USA
DAO:	Maj. David Crawford, USA (resident in Harare)
VOA:	Terence Donovan
CDC:	Tom Kenyon
IRS:	Stanley Beesley (resident in London)

BRAZIL

Brasilia (E), Avenida das Nacoes, Quadra 801, Lote 3, Brasilia, D.F. Cep 70403-900 Brazil • American Embassy Brasilia, Unit 3500, APO AA 34030, Tel [55] (61) 321-7272, Fax 225-9136 (Stateside address); ADM Fax 225-5857; COM Fax 225-3981; USIS Fax 321-2833, 322-0554; AID Fax 323-6875; FCS Fax 225-3981; NAS Fax 226-0171; SCI Fax 321-3615; POL Fax 223-0497; ECO Fax 224-9477. IVG No. 921 + 0000 + ext. Internet address is <http://www.embaixada-americana.org.br/>

AMB:	Melvyn Levitsky
AMB SEC:	(Vacant)
DCM:	James M. Derham
POL:	(Vacant)
ECO:	Brian R. Stickney
SCI:	Marc Nicholson
COM:	Americo Tadeu
NIST:	Ileana Martinez
CON:	Gregory Frost
ADM:	Steven R. Buckler
GSO:	Douglas Dobson
RSO:	Craig Decampoli
RMO:	Agu Suvari
PAO:	John Dwyer
IMO:	Alan Roecks
ISO:	Robert Knott
AID:	Janice Weber
DEA:	Patrick Healey
DAO:	Col. Layton G. Dunbar, USA
MLO:	Col. Donald Belche, USAF
FAS:	Herbert "Finn" Rudd
BUREC:	Peter Hradilek

Rio de Janeiro (CG), Avenida Presidente Wilson, 147 Castelo, Rio de Janeiro-RJ 20030-020 • Unit 3501, APO AA 34030, Tel [55] (21) 292-7117, Fax 220-0439; USIS Fax 262-1820, USIS Telex 22831, Fax 262-5131

CG:	Cristobal R Orozco
ECO/POL:	Robert Taylor

COM: Dar-Jalane Pribyl
 CON: Ronald Sinclair
 ADM: Christopher A. Lambert
 RSO: Jackson Booth
 IPO: Archie McLaughlin, Jr.
 BPAO: Michael Hahn
 DAO: Cdr. Mark Gabrynowicz
 MLO: Lcdr. Michael Rabang
 RES: Curtis M. Stewart
 AGR: Shackford Pitcher
 (resident in Brasilia)
 VOA: George D. Meek
 LOC: Pamela Howard-Reguindin

Sao Paulo (CG), Rua Padre Joao Manoel, 933 Sao Paulo 01411-001 • P.O. Box 2489, Unit 3502, APO AA 34030, Tel [55] (11) 881-6511, Fax 852-5154; USIS BPAO Fax 852-1395; Press Fax 852-4438

CG: Gwen C. Clare
 ECO: Kenneth B. Davis
 POL: Maria Sanchez-Carlo
 CON: T. Dennis Reece
 COM: Miguel Pardo de Zela
 ADM: Stephen Hogard
 RSO: Michael K. Brown
 BPAO: David Kurakane
 IPO: Jeffrey Eckert
 LAB: Patrick del Vecchio
 IRS: Christine S. Irwin
 (resident in Santiago)

Recife (C), Rua Goncalves Maia, 163, Boa Vista, Recife • APO AA 34030, Tel [55] (81) 421-2441, Emergency Tel 421-5641, Fax 231-1906

PO: Francisco J. Fernandez
 CON: Lisa S. Kierans

Commercial Office (Trade Center), Rua Estados Unidos, 1812, 01427-002, Sao Paulo, S.P. Tel [55] (11) 853-2811, Fax 853-2744

COM: Miguel Pardo de Zela

Commercial and Agricultural offices are also located at: Belo Horizonte (USIS and COM Branch), Rua Fernades Tourinho 147-14th Fl., 302112-000, Belo Horizonte MG, Tel. [55] (31) 281-7271, Fax 281-6551

COM: R. Larry Farris

Belem (CA), Rua Oswaldo Cruz 165 66, 017-090 Belem, Para, Brazil, Tel 55-91-223-0800/0413, Fax 091-223-0413, Telex 91-1092

CA: Christine Serrao

Fortaleza (CA), Instituto Brasil-Estados Unidos, Rua Nogueria Acioly, 891, Aldeota, Fortaleza, Brazil; Tel/Fax [55] (85) 252-1539

CA: Patricia C. Cavin

Manaus (CA), Rua Recife 1010, 67, 057, Amazonas, Brazil, Tel [55] (92) 234-4546, Fax (92) 234-4546

CA: James R. Fish

Porto Alegre (CA), Rua Riachuelo, 1257, 90010-271, Centro, Porto Alegre, RS

CA: Debra T. Godoy

Salvador da Bahia (CA), Av. Antonio Carlos Magalhaes S/N-Ed. Cidadella Center 1, Sala 410, 40, 275-440 Salvador, Bahia, Brazil, Tel [55] 071-358-9166, Telex 712780, Fax 071-351-0717

CA: Heather M. Marques

BRUNEI

Bandar Seri Begawan (E), Third Floor - Teck Guan Plaza, Jalan Sultan, Bandar Seri Begawan, Brunei Darussalam • PSC 470 (BSB), FPO AP 96534-0001, Emb Tel [673] (2) 229-670, Fax [673] (2) 225-293; Amb direct line 240-763; DCM direct line 241-645; COM Fax 226-523; STU III Fax 240-761. Internet addresses: (1) Exec Off is amembbsb@brunet.bn (2) PAO is bsbeagle@pl.brunet.bn (3) COM is TBA

AMB:	Glen R. Rase
AMB SEC:	Sheryl L. Strance
DCM:	William H. Moore
ADM/CON:	George T. Novinger
IPO/GSO:	Joseph E. Davenport
DATT:	Col. Christopher Hill, USA (resident in Singapore)
ODC:	Col. Robert C. McAdams, USA (resident in Singapore)
RMO:	Dr. Bernard Meyer (resident in Singapore)

PER: Florita Sheppard
 (resident in Singapore)
 FAS: Dale Good
 (resident in Singapore)
 FAA: Eugene Hamory
 (resident in Singapore)
 CUS: Donald K. Shruhan, Jr.
 (resident in Singapore)
 IRS: Shirley Sherwood
 (resident in Singapore)
 PAO: Charles Barclay
 (resident in Kuala Lumpur)
 BFO: Laticia Macapinlac
 (resident in Kuala Lumpur)
 RSO: James Ferguson
 (resident in Kuala Lumpur)

BULGARIA

Sofia (E), 1 Saborna St. • AMEmbassy Sofia, Dept. of State, Washington, D.C. 20521-5740, Tel [359] (2) 980-5241 thru 48, Fax 981-8977; CON Fax 963-2859; ADM Fax 963-0086; COM Fax 980-6850; FAS Fax 981-6568; AID Fax 951-5070; GSO Fax 963-0086; USIS Fax 980-3646; PC Tel 980-0217, PC Fax 981-7525

AMB: Avis T. Bohlen
 AMB SEC: Nelia Adanza
 DCM: Christopher Dell
 POL/ECO: Steven Blake
 ADM: William Loskot
 COM: Richard Kanter
 CON: Stuart M. Hatcher
 RSO: David Schnorbus
 GSO: Robert Houston
 IPO: James Miles
 PAO: James W. Hutcheson
 AID: John A. Tennant
 DAO: Col. William Hall, USAF
 AGR: Jamie Rothschild

BURKINA FASO

Ouagadougou (E), 01 B.P. 35, Tel [226] 30-67-23 thru 25, afterhours Tel 31-26-60 and 31-27-07, Telex AMEMB 5290 BF, Fax (226) 30-38-90; ADM Fax (226) 31-23-68; USAID Fax 30-89-03

AMB: Sharon P. Wilkinson
 AMB SEC: Elizabeth A. Lavergne
 DCM/CON: John M. Jones
 POL/ECO/COM: Brian C. Aggeler
 ADM: Matthew S. Cook

RSO:	Alan L. Ater (resident in Niamey)
PAO:	Virgil D. Bodeen
IPO:	David L. Patterson
AID:	Jatinder Cheema
DAO:	Col. Gerald Saltness, USA (resident in Abidjan)
FAA:	Ronald L. Montgomery (resident in Dakar)
LAB:	Jay T. Smith (resident in Washington, D.C.)
ISM:	Catherine Volpe (resident in Abidjan)
RETO:	Melvia Hasman (resident in Dakar)
IRS:	Frederick D. Pablo (resident in Paris)

BURMA

Rangoon (E), 581 Merchant St. (GPO 521) • Box B, APO AP 96546, Tel [95] (1) 282055, 282182, Fax [95] (1) 280409, Telex (083) 21230 AMBYGN BM; direct-in-dial: Exec Tel [95] (1) 283668; DAO Tel 277507; GSO Tel 543354, 542608, Fax 543353; Health Unit Tel 511072, Fax 511069; USIS Tel 221585, 223106, 223140, Fax 221262. Internet address is Embassy.info-rangoon@dos.us-state.gov

CM:	Kent M. Wiedemann
CM SEC:	Patricia J. Youmans
DCM:	Douglas K. Rasmussen
PAO:	Janet L. Edmonson
ECO/COM:	Margaret Hawley-Young
POL:	Deborah L. Kingsland
CON:	Kristin M. Hagerstrom
ADM:	Russell E. Morrow
FMO:	Robert W. Coffman
GSO:	Elizabeth D. Thompson
RSO:	Gentry O. Smith
IPO:	Frederick E. King
AGR:	Maurice W. House (resident in Bangkok)
DAO:	Col. John A. Nash, USA
DEA:	Robert B. Upchurch (resident in Singapore)

BURUNDI

Bujumbura (E), B.P. 1720, Avenue des Etats-Unis, Tel [257] 22-34-54, Fax 22-29-26; AID Tel 22-59-51, Fax 22-29-86

AMB:	Morris N. Hughes, Jr.
AMB SEC:	(Vacant)
DCM:	James H. Yellin
ECO/CON:	James J. Hunter
ADM:	Dean B. Wooden
RSO:	Michael M. Mack
PAO:	Judith M. Kaula
GSO:	Anne G. Molyneaux
IPO:	Ricardo Cabrera
FAA:	Ronald L. Montgomery (resident in Dakar)
AID/OFDA:	Jack Myer
DAO:	Ltc. James M. Cobb, Jr., USA (resident in Yaounde)
RETO:	Melvia Hasman (resident in Dakar)
IRS:	Frederick Pablo (resident in Paris)

CAMBODIA

Phnom Penh (E), 27 EO Street 240 • Box P, APO AP 96546, Tel [855] 23-216-436/438, Fax 23-216-811; ADM Fax 23-216437

AMB:	Kenneth M. Quinn
AMB SEC:	Caroline E. Hardy
DCM:	Carol A. Rodley
POL:	Michael H. Smith
ECO/COM:	William A. Heidt
CON:	Edward B. Howard
ADM:	Robert W. Pons
GSO:	Chanh T. Nguyen
IPO:	Michael F. Ingram
AID:	Gordon H. West
PAO:	Darmaris A. Kirchhofer
RSO:	Harold S. Countryman, Jr.
FAA:	David L. Knudson (resident in Singapore)
APHIS:	Ray I. Miyamoto (resident in Beijing)
DAO:	Col. William N. McMillan
CINCPACREP:	Maj. Paul C. Marks
IRS:	Shirley Sherwood (resident in Singapore)

CAMEROON

Yaounde (E), rue Nachtigal, B.P. 817, Tel (237) 23-40-14, and (237) 23-05-12 • Pouch address: American Embassy, Dept. of State, Washington, D.C.20521-2520, Tel [237] 23-45-52, Fax 23-07-53; ADM Tel 23-13-87; IPC Tel [237] 23-43-72; DAO Tel 22-03-17. Internet address is yaounde@youndeb.us-state.gov

AMB:	Charles H. Twining
AMB SEC:	Kim P. Carlin
DCM:	Mark M. Boulware
POL/ECO:	Liam J. Humphreys
CON:	J.B. Rowdybush
ADM:	Paul E. Rowe
RSO:	Neil J. MacNeil
GSO:	Kristin Seeds
PAO:	Theodore A. Boyd
IMO:	Kenneth W. Mack
ISM:	Guthrie W. Gullion
DAO:	Ltc. John S. Sapienza, USA
FAA:	Ronald L. Montgomery (resident in Dakar)
IRS:	Frederick D. Pablo (resident in Paris)

CANADA

Ottawa, Ontario (E), 100 Wellington St., K1P 5T1 • P.O. Box 5000, Ogdensburg, NY 13669-0430, Tel (613) 238-5335 or 238-4470, Fax 238-5720; COM Fax 238-5999

AMB:	Gordon D. Giffen
AMB SEC:	Joanne P. Holliday
DCM:	Mary Ann Peters
POL:	Christine D. Shelly
ECO:	Vladmir P. Sambaiew
COM:	Dale V. Slaght
CON:	Michael D. Bellows
ADM:	Ned W. Arcement
RSO:	John Hurley
PAO:	Gail J. Gulliksen
IMO:	Steve A. Lauderdale
EST:	Susan M. Lysyshyn
DAO:	Col. Byron S. Paul III
AGR:	(Vacant)
DEA:	Benny Mangor
LAB:	Eugene D. Price
CUS:	Richard Mercier
IRS/CID:	Peggy E. Mullins
LEGATT:	Joseph V. Genovese

ATF: William E. Newberry
 INS: Pamela M. Carrozza
 USSS: Brian L. Snyder

Calgary, Alberta (CG), Suite 1050, 615 Macleod Trail, S.E., Calgary, Alberta, Canada T2G 4T8, Tel (403) 266-8962, Fax 264-6630; COM Fax 264-6630

CG: Lisa B.S. Hughes
 CON: Celio F. Sandate
 ADM: Joseph T. Lynch

Halifax, Nova Scotia (CG), Suite 910, Cogswell Tower, Scotia Sq., Halifax, NS, Canada B3J 3K1, Tel (902) 429-2480, Fax 423-6861; COM Tel (902) 429-2482, Fax 429-7690

CG: R. Bruce Ehrnman
 CON: Richard G. Rosenman

Montreal, Quebec (CG), P.O. Box 65, Postal Station Desjardins, H5B 1G1 • P.O. Box 847, Champlain, NY 12919-0847, Tel (514) 398-9695, Fax 398-0973, 398-0711; COM Fax 398-9430

CG: Eleanor W. Savage
 CG SEC: Judith A. Brooks
 ECO: Richard G. Johnson
 COM: Andrew Tangelos
 CON: Douglas V. Ellice
 ADM: Mary K. Ryan
 BPAO: Susan E. Brandt
 IPO: Arthur Pollick

U.S. Mission to the International Civil Aviation Organization (ICAO), Suite 14.10, 999 University St., Montreal, Quebec, Canada H3C-5J9, Tel (514) 954-8304, Fax 954-8021

US REP: Carol J. Carmody
 DEP US REP: William R. Rice
 ALT US REP: Jack P. Orlando

Quebec, Quebec (CG), 2 Place Terrasse Dufferin, C.P. 939, G1R 4T9 • P.O. Box 1547, Champlain, NY 12919-1547, Tel (418) 692-2095, Fax 692-4640

CG: Lois Aroian
 CON: Frederick A. Smith

Toronto, Ontario (CG), 360 University Ave., M5G 1S4 • P.O. Box 135, Lewiston, NY 14092-0135, Tel (416) 595-1700, Fax 595-0051; CON Fax 595-5466

CG:	Gregory L. Johnson
CG SEC:	Judith A. Franco
ECO:	Frank W. Ostrander
COM:	Stephan Wasylo
CON:	(Vacant)
ADM:	Robert F. Ensslin
IPO:	John N. Wickersham
BPAO:	Richard W. Stites
INS:	John T. Smarsh

Vancouver, British Columbia (CG), 1095 West Pender St., V6E 2M6 • P.O. Box 5002, Point Roberts, WA 98281-5002, Tel (604) 685-4311, Fax 685-5285; CON GEN Tel 685-4311, ext. 269, Fax 685-7304; ADMIN Tel 685-4311, ext. 250; CON/ACS Tel 685-4311, ext. 249; CON/NIV Tel 685-4311, ext. 225; CON Fax 685-7175; COM Fax 687-6095

CG:	Judson L. Bruns III
CG ASST:	Noel Harrington-Aydin
ECO/ADM:	Kenneth J. Fairfax

COM:	John W. Avard
CON:	Michael B. Chang
BPAO:	Gail Gulliksen (resident in Ottawa)
USSS:	James Tomsheck

CAPE VERDE

Praia (E), Rua Abilio Macedo 81, C.P. 201, Tel [238] 61-56-16, Fax 61-13-55

AMB:	Lawrence N. Benedict
AMB SEC:	Audrey J. Ley
DCM/CON:	Peter J. Swavely
ADM:	Elizabeth McGaffey
RSO:	George G. Fredericks (resident in Dakar)
AID:	(Vacant)
DAO:	Ltc. Paul S. Cariker, USMC (resident in Dakar)
LAB:	Jay T. Smith (resident in Washington, D.C.)
ISM:	Janet A. Cote (resident in Dakar)
FAA:	Ronald L. Montgomery (resident in Dakar)

IMO: Terrence K. Williamson
(resident in Dakar)
 IRS: Frederick D. Pablo
(resident in Paris)
 RCON: Lili Ming
(resident in Dakar)

CENTRAL AFRICAN REPUBLIC*

Bangui (E), Avenue David Dacko, B.P. 924, Tel [236]
61-02-00, 61-02-10, Fax 61-44-94

AMB: Mosina H. Jordan
 ADM: William H. Philo
 RSO: Michael H. Ross
(resident in Yaounde)
 DAO: Ltc. William Rasmussen, USA
(resident in Kinshasa)
 FAA: Ronald L. Montgomery
(resident in Dakar)
 IRS: Frederick D. Pablo
(resident in Paris)

CHAD

N'Djamena (E), Ave. Felix Eboué, B.P. 413, Tel [235]
(51) 70-09, 51-90-52, 51-92-33, Telex 5203 KD, Fax 51-
56-54, or 56-54; Direct system dialing via system 85 in
Dept: AMB 924-2002, DCM 924-2112; POL 924-2372;
RSO 924-2342; IPC 924-2122, Fax 924-2302

AMB: David C. Halsted
 AMB SEC: (Vacant)
 DCM: Helen R.M. La Lime
 POL/ECO/CON: Margaret B. McKean
 ADM: Richard C. Paschall
 IPO: Joellis Smith
 RSO: David A. Akerman
 PAO: Ergibe Boyd
 DAO: Ltc. Terrence Tidler, USA
 FAA: Ronald L. Montgomery
(resident in Dakar)
 IRS: Frederick Pablo
(resident in Paris)

*Personnel and functions temporarily relocated to Yaounde.

CHILE

Santiago (E), Av. Andres Bello 2800, APO AA 34033, Tel [56] (2) 232-2600, Fax 330-3710; COM Fax 330-3172; AID Fax 638-0931; AGR Fax 56-2-330-3203; FBO Fax 233-4108; CON 56-2-330-3710

AMB:	Gabriel Guerra-Mondragon
AMB SEC:	Rosalie B. Kahn
DCM:	Charles S. Shapiro
ECO/POL:	Stephen G. Wesche
COM:	Carlos F. Poza
CON:	Thomas J. Rice
ADM:	David F. Davison
RSO:	Janet R. Shafer
PAO:	Kathleen A. Brion
IMO:	M. Anne Borst
DAO:	Capt. Thomas L. Breitingner, USN
MILGP:	Col. Mark V. Mayer
IRS:	Frederick Dulas
AGR:	Richard J. Blabey
APHIS:	James Mackley
LAB:	Robert P. Konrath
DEA:	Victor Olivieri
LEGATT:	George Schukin
PC:	John McAward
FAA:	Santiago Garcia (resident in Rio de Janeiro)

CHINA*

Beijing (E), Xiu Shui Bei Jie 3, 100600 • PSC 461, Box 50, FPO AP 96521-0002, Tel [86] (10) 6532-3831, Telex AMEMB CN 22701; EXEC/ECO Fax 6532-6422; POL/ES&T/RSO Fax 6532-6423; ESO/MSG Fax 6532-6421; GSO Fax 6532-6057; Health Unit Fax 6532-6424; AGR Fax 6532-2962; CUS Fax 6500-3032; INS Fax 6561-4507; USIS Fax 6532-2039; CON Fax 6532-3178; COM Tel 6532-6924 thru 27, Fax 6532-3297; ADM/Travel Fax 6532-2483; APHIS address: 12-21 China World Trade Ctr., No. 1 Jianguomenwai Ave., Beijing, FAX [86] (10) 6505-4574; American Center for Education Exchange (ACEE) address: Jing Guang Center, Tel 6597-3242, Fax 6501-5247; Federal Aviation Administration (FAA) address: No. 15 Guang Hua Li, Jian Guo Men Wai, Chao Yang District, Tel 6504-2571, Fax 6504-5154

AMB:	James R. Sasser
AMB SEC:	Linda W. Graham
DCM:	William C. McCahill, Jr.
POL:	William A. Stanton

ECO:	Robert P. Ludan
COM:	Alan Turley
CON:	David L. Lyon
ADM:	Christopher W. Runckel
GSO:	Alan Kellogg
RSO:	James McWhirter
PAO:	Paul Blackburn
IMO:	Jerry W. Lester
ES&T:	David Bleyle
DAO:	Bg. Karl W. Eikenberry
AGR:	Suzanne Hale
APHIS:	Ray I. Miyamoto
CUS:	David Benner
FAA:	Elizabeth Keck
IRS:	Dennis Tsujimoto (resident in Tokyo)

Guangzhou (CG), No. 1 Shamian Street South, Guangzhou 510133, Pouch address: U.S. Dept. of State, Wash, D.C.20521-4090 • PSC 461, Box 100, FPO AP 96521-0002, Tel [86] (20) 8188-8911, Fax 8186-2341; 7553, Fax 8666-0703; USIS Tel 8335-4269, Fax 335-4764; American School of Guangzhou: Tel 8758-0001, Fax 8758-0002

CG:	Edward McKeon
ECO:	Howard Krawitz
POL:	Theodore J. Lyng
COM:	Robert Strotman
CON:	Steven P. Coffman
ADM:	J. Christopher Laycook
RSO:	Brent A. Barker (resident in Shanghai)
GSO:	Ken Youngblood
BPAO:	Leonard Korycki
IPO:	Kanikar N. Daly
ATO:	Susan Scurlock-Theiler

Shanghai (CG), 1469 Huai Hai Zhong Lu, Shanghai 200031 China; FPO address: AmConGen Shanghai • PSC 461, Box 200 FPO AP 96521, Tel [86] (21) 6433-6880, Fax 6433-4122

CG:	Raymond Burghardt
POL/ECO:	Robert Griffiths
ADM:	Robert Frazier
CON:	Anne Hall

COM:	William Center, Jr.
BPAO:	Anthony Sariti
RSO:	Pittman Orr
ATO:	Scott R. Reynolds

Shenyang (CG), 52, 14th Wei Road, Heping District, 110003 • PSC 461, Box 45, FPO AP 96521-0002, Tel [86] (24) 322-1198, Fax 322-2374; USIS Fax 322-1505; FCS Fax 322-2206

CG:	Karl E. Wycoff
ECO:	Frank R. Adams
COM:	(Vacant)
CON:	Rex-Marc Patterson
POL:	Kathleen S. Sheehan
ADM:	Mark D. Schall
BPAO:	Lisa C. Kennedy
IPO:	Lawrence J. Stafford, Jr.

Chengdu (CG), 4 Lingshiguan Road, Chengdu 610041, Sichuan • PSC 461, Box 85, FPO AP 96521-0002, Tel [86] (28) 558-3992, 558-9642, Fax 558-3520, Telex 60128 ACGCH CH; USIS Fax 558-3792; COM Fax 558-9221

CG:	Cornelius M. Keur
POL/ECO:	Samuel C. Laeuchli
CON/POL:	Stephanie A. Kronenburg
ADM:	James W. Leaf
FMS:	John M. Moore
BPAO:	Scott Weinhold

COLOMBIA

Bogota (E), Calle 22D-BIS, No. 47-51, Apartado Aereo 3831, • APO AA 34038, Tel [57] (1) 315-0811, Fax 315-2197; CON Tel. 315-1566; COM Fax [571] (315) 2171/2190; GSO Fax [571] (315) 2207

AMB:	Curtis W. Kamman
AMB SEC:	Sheila M. Jones
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POL/ECO:	Joseph N. McBride
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USMILGP:	Col. Robert W. Neumann, USAF
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IRS:	Michael E. Yasofsky (resident in Santiago)
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Barranquilla (CA), Calle 77, No. 68-15; Tel. (95) 353-0970 or 0974; Fax (95) 353-5216

CA: David S. Parrish

COMOROS —See MAURITIUS

CONGO, DEMOCRATIC REPUBLIC OF THE (formerly ZAIRE)

Kinshasa (E), 310 Avenue des Aviateurs • Unit 31550, APO AE 09828, Tel [243] (12) 21028, 21959, Fax [243] (88) 43805 or 43467; cellular line: [243] (88) 43608

AMB:	Daniel H. Simpson
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DCM:	Roger A. Meece
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ECO/COM:	James H. Williamson
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S/GSO:	John D. Manual
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IPO:	Jaime Esquivel
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COM:	Gene R. Harris (resident in Nairobi)

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Brazzaville (E), Avenue Amilcar Cabral, B.P. 1015, Tel (242) 83-20-70, Telex 5367 KG, Fax 83-63-38

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CON:	William S. Rowland
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DAO:	(Vacant)
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RSO:	Laviris Stubblefield
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IPO:	Thomas Rebarick
FAA:	Ronald L. Montgomery (resident in Dakar)
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COSTA RICA

San Jose (E), Pavas, San Jose • APO AA 34020, Tel (506) 220-3939; AMB 220-2303; DCM 220-2304, afterhours Tel 220-3127, Fax 220-2305; COM Fax 231-4783

AMB:	Thomas J. Dodd
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POL/ECO:	Mark Davison
COM:	Frank Foster
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ADM:	Arnold N. Munoz
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APHIS Region V:	Chris Hoffman
APHIS Region VI:	Mark Knez
ENVIR HUB:	Lawrence Gumbiner

COTE D'IVOIRE (formerly IVORY COAST)

Abidjan (E), 5 rue Jesse Owens, 01 B.P. 1712, Tel [225] 21-09-79 or 21-46-72, Telex 23660, Fax 22-32-59

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DCM:	David C. Bennett
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COM:	Frederick Gaynor
CON:	Steven C. Koutsis
ADM:	(Vacant)
RSO:	Stephen C. Meister
PAO:	Thomas G. Hart
IMO:	Martin H. Myers
DAO:	(Vacant)

AGR: Bruce J. Zanin
 FAA: Ronald L. Montgomery
 (resident in Dakar)

African Development Bank/Fund, Ave. Joseph Anoma, 01 • B.P. 1387 Abidjan 01, Tel [225] 20-40-15, Fax 33-14-34; COM Tel 21-46-16, Fax 22-24-37

EXEC DIR: Alice Dear
 ALT DIR: Sheila Herrling
 COM: (Vacant)

CROATIA

Zagreb (E), Andrije Hebranga 2, Tel [385] (1) 455-55-00, afterhours Tel 455-52-81, Fax 455-8585; USIS Fax 481-7302; COM Fax 455-3126; CON Fax 455-0774; AID Fax 481-6143

AMB: William D. Montgomery
 AMB SEC: Anna J. Thomas
 DCM: Robert P. J. Finn
 CON: Bennett Y. Lowenthal
 POL/ECO: Roderick W. Moore
 RSO: William G. Root
 COM: Patrick C. Hughes
 ADM: Evelyn O'Brien
 PAO: Douglas Davidson
 IPO: Mark J. Davis
 AID: Charles Aanenson
 DAO: Ltc. John Sadler, USA
 AGR: Allan Mustard
 (resident in Vienna)
 FAA: Steven B. Wallace
 (resident in Rome)
 IRS: Larry J. LeGrand
 (resident in Rome)

CUBA

Havana (USINT), Swiss Embassy, Calzada between L and M Sts., Vedado, Havana, USINT Tel [53] (7) 33-3551/9, 33-3543/5, Fax 33-3700; Refugee inquiries telephone numbers 33-3546/7, afterhours Marine Post 1 33-3026; USIS Direct Line 33-3967, Fax 33-3869; FBO Direct Line: 33-4096/97, Fax 33-3975; INS switchboard 33-4511/33-3586, Fax 33-4512

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 DPO: John Boardman
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PAO:	Douglas Barnes
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FBO:	James C. McQueen
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CYPRUS

Nicosia (E), Metochiou and Ploutarchou Streets, Engomi, Nicosia, Cyprus • P.O. Box 4536, FPO AE 09836, Tel [357] (2) 776400, afterhours Tel 776-934, Telex 4160 AMEMY CY, Fax 780944; CON Fax 781146; USIS Tel 473143, Fax 454003

AMB:	Kenneth C. Brill
AMB SEC:	Sheila Mullen
DCM:	Deborah E. Graze
POL:	Donald Shemanski
ECO/COM:	Woodward Price
CON:	William R. Carlson
ADM:	Jeffrey D. Levine
RSO:	Thomas J. Comiskey
PAO:	Judith Baroody
IMO:	Susan Armbruster
DAO:	Col. David N. Fetter, USA
AGR:	Philip Letarte (resident in Washington, D.C.)
FAA:	Steven B. Wallace (resident in Rome)
IRS:	Larry J. LeGrand (resident in Rome)
DEA:	Michael Alston
USSS:	William Montgomery

CZECH REPUBLIC

Prague (E), Trziste 15, 11801 Prague 1, Tel [420] (2) 5732-0663, Fax 5732-0583, afterhours Tel Marine Post 1, 531-200; ADM Fax 5732-0920; GSO Fax 5732-0584; DAO Fax 532-988; ODC Fax 5732-0303; CON Fax 532-059; POL/ECO Fax 531-710. USIS and COM address: Hybernaska 7A, 11716 Prague 1. USIS Tel [420] (2) 2423-1085, Fax 2422-0983; COM Tel 2421-9844, Fax 2421-9965

AMB:	Jenonne R. Walker
AMB SEC:	Barbara Hering
DCM:	Michael E. Guest
POL/ECO:	John Beyrle
COM:	Robert Murphy
CON:	John Arndt

ADM:	F. Stephen Malott
RSO:	James Bacigalupo
PAO:	Leonardo Williams
IMO:	Xavier Vazquez
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DAO:	Col. David E. Potts, USAF
AGR:	Allan Mustard (resident in Vienna)
EST:	Laura Faux-Gable
IBB:	Tadeuz Lipien
IRS:	Kevin Coulter (resident in Bonn)

DENMARK

Copenhagen (E), Dag Hammarskjolds Alle 24, 2100 Copenhagen • PSC 73, APO AE 09716, Tel [45] 3555-3144, afterhours Tel 3555-9270, Fax 3543-0223; POL/ECON/EST Fax 3142-8075; ADMIN Fax 3526-9611; CON Fax 3538-9616; USIS Fax 3142-7273; AGR Fax 3543-0278; USAF Fax 3526-5108; COM Fax 3142-0175; DAO Fax 3542-2516. Embassy home page is www.usis.dk

AMB:	Edward E. Elson
AMB SEC:	Roberta Ross-Ackermann
DCM:	Jimmy J. Kolker
POL/ECO:	D. Purnell Delly
LAB:	Pete K. Ito
EST:	David W. Mulenex
COM:	R. Christian Reed
CON:	Suella Pipal
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RSO:	Claude J. Nebel
PAO:	H. Lela Margiou
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DAO:	Capt. E. Carl Swanson, USN
ODC:	Col. Kathy Whitten, USAF
DEA:	Arthur L. Kersey
INS:	John G. Hughes
GSO:	Andrew D. Siegel
FAA/CASLO:	Walter W. Parks III
EPA:	John Grand
FAA:	Carl Burleson (resident in London)
AGR:	Philip A. Letarte (resident in The Hague)
IRS:	Stanley Beesley (resident in London)

FBI: John E. Guido
(resident in London)

DJIBOUTI

Djibouti (E), Plateau du Serpent, Blvd. Marechal Joffre, B.P. 185, Tel [253] 35-39-95, Fax 35-39-40, afterhours 35-13-43

AMB: Lange Schermerhorn
 AMB SEC: Donna Linchangco
 DCM/ECO/COM: Terri L. Robl
 ADM: Rowena Cross-Najafi
 POL/CON: Henry L. Bisharat
 IPO: Louis Escobedo
 IMS: Carl Stefan
 USLO: Maj. Gregory Furbish
 DAO: (Vacant)
 DEA: Thomas Whiteside
 (resident in Cairo)
 FAA: Ronald L. Montgomery
 (resident in Dakar)
 IRS: Frederick D. Pablo
 (resident in Paris)
 LAB: C. Steven McGann
 (resident in Nairobi)
 RSO: Keith Swinehart
 (resident in Addis Ababa)

DOMINICAN REPUBLIC

Santo Domingo (E), corner of Calle Cesar Nicolas Penson and Calle Leopoldo Navarro • Unit 5500, APO AA 34041-5500, Tel [809] 221-2171, afterhours Tel 221-8100, Fax 686-7437; CON Tel 221-5511, Fax 685-6959; AID Tel 221-1100, Fax 221-0444; INS Tel 221-0113, Fax 221-0110; PC Tel 685-4102, Fax 686-3241. IVG nos.: 848-0000 or 848 + 4 + 3-digit ext.: Exec ext. 200, Fax 686-4326; ADM ext. 255, Fax 686-7166; FCS ext. 400, Fax 688-4838; USIS ext. 486, Fax 541-1828; DEA ext. 381, Fax 685-7507; DAO ext. 220, Fax 687-5222; MAAG ext. 487, Fax 682-3991; APHIS ext. 357, Fax 686-0979; FAS ext. 344, Fax 685-4743;

AMB: (Vacant)
 AMB SEC: (Vacant)
 CHG: Linda E. Watt
 ECON/POL: Paul Larson
 FCS: Robert L. Farris
 CON: Edwin P. Cubbison
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RSO:	Gary Gibson
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DEA:	Efrain de Jesus
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DAO:	Ltc. George W. Murray, USMC
MAAG:	Ltc. Timothy O'Hagan, USAF
TAT:	Maria Leos
APHIS:	Osvaldo Perez-Ramos
FAS:	Kevin Smith
PC:	Natalie S. Woodward
IRS:	Daniel Dietz (resident in Mexico City)
FAA:	Ruben Quinones (resident in Miami)
NAS:	Guido del Prado (resident in Miami)

Puerto Plata (CA), Calle Beller 51, 2nd Fl., Office No. 6; Tel. [809] 586-4204, Sousa Office Tel 571-3880

CA:	William G. Kirkman
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ECUADOR

Quito (E), Avenida 12 de Octubre y Patria • APO AA 34039, Tel [593] (2) 562-890, afterhours Tel 561-749, voice mail 561-624, Fax 502-052; COM Fax 504-550; direct-in-dialing: 644-6-0000 or office ext.

AMB:	Leslie M. Alexander
AMB SEC:	Judith Snyder
DCM:	J. Curtis Struble
POL:	Stuart Symmington
ECO:	Michael Glover
COM:	Robert Jones
CON:	Joyce Deshazo
ADM:	Earl Ferguson
RSO:	Lanny Bernier
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IMO:	Michael Cesena
NAS:	James Greene
AID:	Thomas Geiger
DAO:	Col. Stewart Phillip, USA
MILGP:	Col. James Willey, USA
PC:	Marcy Kelley
INS:	Charles Aycock
AGR:	Daryl Brehm (resident in Lima)

Guayaquil (CG), 9 de Octubre y Garcia Moreno • APO AA 34039, Tel [593] (4) 323-570, afterhours Tel 321-152, Fax 325-286; COM Fax 324-558

CG:	Timothy J. Dunn
CG SEC:	Deanna Cotter
CON:	Steve Hardesty
ADM:	Keith Sanders
IPO:	Bruce Chaplin
COM:	Kaleb Belzer

EGYPT

Cairo (E), (North Gate) 8, Kamal el-Din Salah St., Garden City • Unit 64900, APO AE 09839-4900, Tel [20] (2) 355-7371, Telex 93773 AMEMB UN, 23227 AMEMB UN, Fax 357-3200; ADM Fax 357-2875; CON Fax 357-2472; COM Fax 355-8368; AID Fax 357-2233; USIS Fax 357-3591; DAO Fax 357-3049; AGR Fax 356-3989; LOC Fax 356-0233; OMC Fax 357-2273; ECO/POL Fax 357-2181, 357-3491; RSO Fax 357-2828; LEGATT Fax 357-2932; IVG access code: 870; workweek: Sunday through Thursday

AMB:	Daniel C. Kurtzer
AMB SEC:	Jacalyn M. Stein
DCM:	Vincent Battle
ECO/POL:	Jeffrey V.S. Millington
FCS:	John Priamou
CON:	Roger Pierce
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PAO:	William Cavness, Jr.
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LEGATT:	Alfred Finch
LOC:	Laila Mulgaokar

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San Salvador (E), Final Blvd. Santa Elena, Antiguo Cuscatlan • Unit 3116, APO AA 34023, Tel (503) 278-4444, Fax 278-6011; USAID Tel 298-1666, Fax 298-0885; ECO/COM Fax 298-2336; GSO Fax 278-3347

AMB:	Anne W. Patterson
AMB SEC:	Susan Dawson
CHG:	John Dawson

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AID/DIR:	Carl Leonard
MILGP:	Col. Stephen C. Fee
AGR:	Suzanne Heinen (resident in Guatemala City)
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FAA/CASLO:	Andre Perez (resident in Miami)
FAA/FSIDO:	Tony Kijek (resident in Miami)
LAB:	Edmund K. Sutow
IRS:	Daniel R. Dietz (resident in Mexico City)

ERITREA

Asmara (E), Franklin D. Roosevelt St. • P.O. Box 211, Asmara, Eritrea, Tel [291] (1) 120004, Fax 127584; USAID Tel 121895, Fax 123093; PEACE CORPS Tel 126354, Fax 122870; DAO/SAO Tel 126381, DOD/SAO Fax 126339

AMB:	(Vacant)
AMB SEC:	Sally Banner
CHG:	Donald Y. Yamamoto
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ADM:	Bonnie Bissonette
POL:	Mark Sullivan
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AID:	William Anderson
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GSO:	Mary P. Doetsch
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RSO:	Keith Swynehart (resident in Addis Ababa)
FAA:	Ronald L. Montgomery (resident in Dakar)
IRS:	Stanley Beesley (resident in London)

ESTONIA

Tallinn (E), Kentmanni 20, EE 0001, Tel [372] (6) 312-021, cellular Tel [372] (5) 092-129, Fax [372] (6) 312-025; direct-in-dialing: EXEC (6) 312-030; ADM 027; CON 100; IPO 138; USIS 210

AMB:	(Vacant)
CHG:	Imre Lipping
AMB SEC:	Rita Solis
DCM/POL:	Imre Lipping
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ADM:	Matthew Weiller
PAO:	Victoria S. Middleton
IPO:	Thomas J. Hettel
COM:	Peter Frederick (resident in Stockholm)
GSO:	Katherine A. Munchmeyer
RSO:	Kevin T. O'Neil
SAO:	Maj. Richard J. Anderson, USA
DATT:	Cdr. Peter Hendrikson, USN
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AGR:	Robert C. Tetro (resident in Stockholm)
EST:	Stephanie S. Kinney (resident in Stockholm)
FAA:	Carl Burleson (resident in London)
IRS:	Margaret Lullo (resident in Bonn)

ETHIOPIA

Addis Ababa (E), Entoto St. • P.O. Box 1014, Tel [251] (1) 550-666, Fax 551-328, Telex 21282; USIS Tel 550-007, FAX 551-748; USAID Tel 510-088, FAX 510-043; PC Tel. 651-887, Fax 652-374; ADM/GSO Fax 550-774; POL/ECO Fax 550-174. Internet address is usembassy@telecom.net.et

AMB:	David H. Shinn
AMB SEC:	Pamela I. Ash
DCM:	Martin G. Brennan
POL/ECO:	Louis Mazel
ECO/COM:	Cleveland L. Charles

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ADM:	Bernard E. Gross II
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PC:	Lis A. Doane
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IRS:	Stanley Beesley (resident in London)
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FIJI

Suva (E), 31 Loftus St. • P.O. Box 218, Tel [679] 314-466, Fax 300-081; Exec. Off. Fax 303-872; USIS Fax 305-106

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POL:	John Hennessey-Niland
CON:	Ernestine Wilson
ADM:	Long N. Lee
RSO:	John Henry Kaufmann (resident in Canberra)
IPO:	Alan R. Haydt
DAO:	Ltc. Richard W. Levan, USMC
FAA:	Fred Laird (resident in Singapore)
IRS:	Vivian L. Simon (resident in Sydney)

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Helsinki (E), Itainen Puistotie 14A, FIN-00140 Helsinki • APO AE 09723, Tel [358] (9) 171-931, Exec Fax 174-681; ADM Fax 171-546; POL/ECO Fax 621-4778; COM Fax 635-332; USIS Fax 656-846

AMB:	(Vacant)
AMB SEC:	(Vacant)
CHG:	J. Michael Cleverley
POL:	Stephen A. Cristina
ECO:	Ingrid M. Kollist
COM:	Peter Frederick (resident in Stockholm)

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ADM:	Suneta L. Halliburton
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DAO:	Michail C. Sheen, USAF
AGR:	Robert C. Tetro (resident in Stockholm)
FAA:	Carl Burleson (resident in London)
LAB:	Frank Collins III
IRS:	Stanley Beesley (resident in London)

FRANCE

Paris (E), 2 Avenue Gabriel, 75382 Paris Cedex 08 • PSC 116, APO AE 09777, Tel [33] (1) 4312-2222. AMEMB Fax 4266-9783; AMB/AMB SEC 4312-2700; DCM 4312-2800; POL 4312-2783; ECO 4312-2654; COM 4312-2383, COM Fax 4312-2172; CON 4312-4708; ADM 4312-2009; RSO 4312-2119; FSC (RAMC) 4312-7054; PAO 4312-4898; IMO 4312-2141; EST 4312-2563; DAO 4312-2682; ODC 4312-4695; AGR 4312-2277; LAB 4312-2393; CUS 4312-7400; FAA 4312-2225; FAA/CASLO 4312-2629; FIN 4312-2446; IRS 4312-4560

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COM:	Emilio F. Iodice
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PAO:	Christopher Snow
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IRS:	Frederick D. Pablo
USSS:	Patrick C. Miller
LEGATT:	Thomas J. Baker

US Mission to the Organization for Economic Cooperation and Development (USOECD), 19 rue de Franqueville, 75016 Paris • PSC 116 (USOECD), APO AE 09777, Tel [33] (1) 45-24-74-77, Fax 4524-7480

AMB:	Amy S. Bondurant
AMB SEC:	Christine O. Fulena
DCM:	Richard A. Morford
ECO/FIN:	John L. Weeks
EEST	Daniel L. Dolan
COM:	Margaret A. Keshishian
LAB/MAN/ADV:	Garold N. Larson
TRADE DIV:	Thomas P. Kelly
ADM:	Barbara S. Aycock
DOE:	Carol W. Lee
AID:	Lee Roussel
INVES ADV:	Martha N. Kelley
ENERGY ADV:	Earl J. Steele
SEC/DEL/PAO:	Pamela L. Spratlen
EPA:	Breck Milroy
FIN:	Stanley A. Otto

US Observer Mission to the United Nations Educational, Scientific, and Cultural Organization (UNESCO), 2 Avenue Gabriel, 75382, Paris CEDEX 08 • APO AE 09777, Tel [33] (1) 43-12-20-16, Fax 42-66-97-83

OBSERVER:	William W. McIlhenny IV
-----------	-------------------------

Marseille (CG), 12 Boulevard Paul Peytral, 13286 Marseille Cedex 6 • PSC 116 (MAR), APO AE 09777, Tel [33] (4) 91-54-92-00, Fax 91-55-09-47. E-mail address is amcongenmars@calva.net;

CG:	Joyce E. Leader
DPO:	Hazel Robinson Boone
CON:	Barbara A. Hibben
NCIS:	Dwight E. Clayton

Strasbourg (CG), 15 Ave. D'Alsace, 67082 Strasbourg CEDEX • PSC 116, APO AE 09777, Tel [33] (3) 88-35-21-04, Fax 24-06-95, Telex 870907 AMERCON

CG:	Steven Wagenseil
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US Commercial Office (Lyon),* 45, rue de la Bourse
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Nice (CA), rue du Marechal Joffre, 06000 Nice • PSC 116 APO AE 09777, Tel [33] (4) 93-88-89-55, or 93-02-30-98, Fax 93-87-07-38

CA: Lucien le Lievre
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GABON

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 VOA/Sao Tome Tel [239] 1223400, Fax 1223406

AMB: Elizabeth Raspolic
 AMB SEC: Donna L. Millet
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 ECO/COM: David K. Young
 CON/POL: Phillip R. Nelson
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 RSO: Neil J. MacNeil
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 IPO: Steven Engert
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 (resident in Yaounde)
 FAA: Ronald L. Montgomery
 (resident in Dakar)
 IRS: Frederick D. Pablo
 (resident in Paris)

THE GAMBIA

Banjul (E), Fajara, Kairaba Ave., P.M.B. 19, Banjul, Tel (220) 392-856, 392-858, 391-970, 391-971, Fax 392-475

AMB: Gerald W. Scott
 AMB SEC: Joyce Wood
 DCM/ADM Douglas Rohn
 POL/ECO/CON: Nathan Holt
 RCON: Lili Ming
 (resident in Dakar)
 GSO: Vanessa Brooks
 RSO: George G. Fredericks
 (resident in Dakar)
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DAO:	Ltc. Paul S. Cariker, USMC (resident in Dakar)
LAB:	Jay T. Smith (resident in Washington, D.C.)
FAA:	Ronald L. Montgomery (resident in Dakar)
ISM:	Terry Williamson (resident in Dakar)
IRS:	Frederick D. Pablo (resident in Paris)
IMO	Harold L. Jimerson (resident in Dakar)

GEORGIA

Tbilisi (E), 25 Atoneli, Tel [995] (32) 933-803, Fax [995] (32) 933-759; IVG Tel 997-0000, IVG Fax 997-0200

AMB:	(Vacant)
AMB SEC:	Mary Metzger
CHG:	Martin Adams
POL/ECO:	Molly O'Neal
ADM:	Patricia Lieberman
PAO:	Omie G. Kerr
CON:	Timothy Richardson
RSO:	Rebecca Dockery
IPO:	David Garcia
DAO:	Ltc. James R. Howcroft, USMC
AID	Paula Feeney

GERMANY, FEDERAL REPUBLIC OF

Bonn (E), Deichmanns Aue 29, 53170 Bonn • PSC 117, APO AE 09080, Tel [49] (228) 3391, Fax [49] (228) 339-2663; COM Fax [49] (228) 334-649; ATO Tel [49] (40) 4146-0733

AMB:	John C. Kornblum
AMB SEC:	Dona Fay Richard
DCM:	Michael C. Polt
POL:	Brian W. Flora
ECO:	Joseph A. Saloom
COM:	Robert A. Kohn
CON:	Edward H. Wilkinson
ADM:	Warren P. Nixon
RSO:	Stephen J. Kruchko
RPSO:	Charles G. Krips
PAO:	David L. Arnett
IMO:	Sandra L. Williams

ISO	Janice J. Fedak
FAA:	Tony Fazio (resident in Paris)
CUS:	John C. Kelly
GAO:	Mary Warlick
DAO:	Col. Jan S. Karcz, USA
ARMA:	Col. Jan S. Karcz, USA
ODC:	Col. Robert Stratton, USAF
AGR:	James Grueff
LAB:	John J. Muth
FIN:	Robert T. Conley
IRS:	Margaret J. Lullo
LEGATT:	Klaus Wolfenberger
DEA:	Wolfgang Preisler

Berlin (BO), Neustaedtische Kirchstrasse 4-5, 10117 Berlin • PSC 120, Box 1000, APO AE 09265, Tel [49] (30) 238-5174, Fax 238-6290; COM Fax 238-6296. CON/ADM address: Clayallee 170, 14195 Berlin • PSC 120, Box 3000, APO AE 09265, CON Tel [49] (30) 832-9233, Fax 831-4926; ADM Tel 8305-1500, Fax 8305-1555

ACM:	John A. Barcas
ACM SEC:	Florence T. Tanabe
POL/ECO:	Howard J.P. Steers
FIN:	Robert R. Downes
CON:	Edward J. Wehrli
ADM:	Jay N. Anania
RSO:	John J. Beaudry
COM:	Merritt T. Cooke
BPAO:	Josie S. Shumake
IMO:	Joseph M. Devlin

Dusseldorf (CG), postal address: Kennedydamm 15-17, 40476 Dusseldorf, Tel [49] (211) 47061-0, afterhours [49] (172) 970-2455, Fax [49] (211) 43-14-48; COM Tel 470-6136, Fax 43-14-31

CG:	Thomas L. Boam
POL/ECO:	Thomas Walsh
COM:	Raimond Meerbach
RSO:	Steve Kruchko (resident in Bonn)
IRS:	Margaret Lullo (resident in Bonn)

Frankfurt Am Main (CG), Siesmayerstrasse 21,
60323 Frankfurt • PSC 115, APO AE 09213-0115, Tel
[49] (69) 7535-0, Fax 748-938; COM Tel 956204-0, Fax
561-114

CG:	Hugh G. Hamilton, Jr.
CG SEC:	Diane S. Isaacson
POL/ECO:	Kenneth J. Pitterle
COM:	Peter B. Alois
CON:	Kathleen M. Cayer
ADM/RSC:	Harry E. Young, Jr.
RSO:	George G. Lambert
BPAO:	David R. Farrar
IMO:	Richard S. Lowe
INS:	Jeffrey D. Trecartin
FAA/IFO:	Michael E. Daniel
FAA/CASLO	David M. Orochena
CUS:	Edward C. Bryant
RIMC:	James Vanderhoff
LEGATT:	Michael N. Grimshaw
ESC:	Rudy G. Jackson
IRS:	Margaret J. Lullo (resident in Bonn)
DEA:	Michael L. Walker
GSA:	Thomas Meiron
FRDCD:	Jerome M. LaFleur
POLAD CINCEUR:	Peter R. Chaveas (resident in Stuttgart-Vaihingen)
POLAD	
CINCUSAREUR:	David A. Lange (resident in Heidelberg)

Hamburg (CG), Alsterufer 27/28, 20354 Hamburg,
Tel [49] (40) 41171-0, afterhours Tel (49) (171)
3511269; FBU Fax (49) (40) 41171-222; CON Fax (49)
(40) 443004; ADM Fax (49) (40) 417-665; COM Fax
(49) (40) 410-6598 ATO Tel (49) (40) 414 607-0, Fax
(49) (40) 607-20, USIS address Tesdorpf Strasse 1,
20148 Hamburg, Tel 450-104-0, Fax 444-705

CG:	Chris F. Lynch
RSO:	John J. Beaudry (resident in Berlin)
POL/ECO:	Todd M. Huizinga
COM:	James Finlay
CON/ADM:	Rosemarie Pauli
BPAO:	Lee James Irwin
ATO:	Andrew Burst

IRS: Margaret Lullo
(resident in Bonn)

Leipzig (CG), Wilhelm-Seyffferth-Strasse 4, 04107 Leipzig • PSC 120, Box 1000, APO AE 09265, Tel [49] (341) 213-840, Fax 213-8417; COM Tel 213-8440, Fax 213-8441; USIS Tel 213-8420, Fax 213-8432

CG: J. Patrick Truhn
POL/ECO: Phillip X. Linderman
COM: Merritt T. Cooke
(resident in Berlin)
ADM/CON: Alessandra Vidotti (FSN)
BPAO: John A. Quintus
RSO: Edward F. Gaffney
(resident in Berlin)
IRS: Margaret Lullo
(resident in Bonn)

Munich (CG), Koeniginstrasse 5, 80539 Muenchen • Unit 24718, APO AE 09178, Tel [49] (89) 2888-0, afterhours Tel 815-4805; ADM Fax [49] (89) 283-047; EXEC Section Tel 2888-608, Fax 280-2317; CON Tel 2888-722 thru 729, Fax 280-9998; COM Tel. 2888-748, Fax 285-261; USIS Tel 2888-620, Fax 2899-8021

CG: George A. Glass
CG SEC: Theda J. Kettler
POL/ECO: Gregory W. Sandford
COM: John McCaslin
CON: Glen C. Keiser
ADM: Jeffrey R. Cellars
IPO: Robert P. McCumber
RSO: George Lambert
(resident in Frankfurt)
BPAO: Anna M. Romanski
IBB: James M. Lambert

GHANA

Accra (E), Ring Road East • P.O. Box 194, Tel [233] (21) 775-348, Annex Tel 776-601, Fax 776-008; COM Tel 235-096. Internet address is [addressee]@dos.us-state.gov. E-mail address is [addressee]@admin accra-emba. Homepage address is <http://www.usembassy.org.gh>

AMB: Edward Brynn
AMB SEC: Gloria Laguna
DCM: Sharon Lavorel-Rutherford
POL: Stephanie Sullivan
ECO/COM: Robert W. Merrigan
CON: Rudolph F. Boone

ADM:	Perry M. Adair
GSO:	C. Judson Hamblett
RSO:	Frank De Michele
DAO:	Col. Michael M. Ferguson, USA (resident in Abidjan)
SAO:	Sam Acquah
PAO:	Brooks Robinson
IMO:	Duane Bredeck
USAID:	Frank Young
PC:	Harriet Lancaster
AGR:	Fred Kessel (resident in Lagos)
DEA:	Edgar L. Moses (resident in Lagos)
FAA:	Ronald L. Montgomery (resident in Dakar)
IRS:	Frederick D. Pablo (resident in Paris)

GREECE

Athens (E), 91 Vasilissis Sophias Blvd., 10160 Athens
 • PSC 108, APO AE 09842-0108, Tel [30] (1) 721-2951,
 AmEmb Fax [30] (1) 645-6282; COM Fax [30] (1) 721-
 8660; USIS Fax [30] (1) 723-7332; AMEMB SEC [30]
 (1) 720-2478; DCM/DCM SEC [30] (1) 720-2379; POL
 [30] (1) 720-2381; ECON [30] (1) 720-2312; COM [30]
 (1) 720-2302; CONS [30] (1) 720-2403; ADM [30] (1)
 720-2248; RSO [30] (1) 720-2286; PAO [30] (1) 720-
 2361; IMO [30] (1) 720-2347; IPU [30] (1) 720-2340;
 ODA [30] (1) 720-2753; ODC [30] (1) 720-2602; AGR
 [30] (1) 720-2798; DEA [30] (1) 720-2785; INS [30] (1)
 720-2781; LEGATT [30] (1) 720-2457; FAA 720-2089.
 Internet address is usembassy@usisathens.gr

AMB:	R. Nicholas Burns
AMB SEC:	Jamuna D. Broadway
DCM:	Terry Snell
POL:	Alex Karagiannis
ECO:	Donald E. Booth
COM:	Patrick Santillo
CON:	Betsy Anderson
ADM:	Jacquelyn O. Briggs
RSO:	Timothy W. Burchfield, Jr.
PAO:	Arlene R. Jacquette
IMO:	Raymond L. Norris
DEA:	(Vacant)
INS:	Evangelia Klapakis
LEGATT:	James Shaw
DAO:	Capt. Ted Venarle, USA

ODC:	Col. Joseph N. Kruppa, Jr.
AGR:	Elizabeth Berry (resident in Rome)
FAA:	Rick Moore (resident in Rome)
FAA/CASLO	Richard J. Moore
IRS:	Larry J. LeGrand (resident in Rome)

Thessaloniki (CG), 59 Leoforos Nikis, GR-546-22
 Thessaloniki • PSC 108, Box 37, APO AE 09842-0108,
 Tel [30] (31) 242905 or [30] (1) 720-2400, Fax [30] (31)
 242927 or 242915. E-mail address is cons@hol.gr

CG:	Paul D. Stephenson
POL/ADM	Thomas F. Daughton
ECO/COM:	John J. Rice

GRENADA

St. George's (E), P.O. Box 54, St. George's, Grenada,
 W.I., Tel [473] 444-1173/6, Fax 444-4820. E-mail
 address is usemb-gd@caribsurf.com

AMB:	(Vacant) (resident in Bridgetown)
CHG:	Lloyd W. Moss
POL/ECO:	(Vacant) (resident in Bridgetown)
CON:	Philip M. Jones (resident in Bridgetown)
RSO:	Edgar P. Moreno (resident in Bridgetown)
PAO:	Jennifer Clarke (resident in Bridgetown)
ADM:	Earl Ferguson (resident in Bridgetown)
DAO:	Ltc. Donald L. Robinson, USA (resident in Bridgetown)
MLO:	Maj. Alan Moonyham (resident in Bridgetown)
LAB:	Peggy Zabriskie (resident in Bridgetown)
LEGATT:	Thomas Carl (resident in Bridgetown)
FAA:	Ruben Quinones (resident in Miami)
IRS:	Daniel Dietz (resident in Mexico City)

GUATEMALA

Guatemala City (E), 7-01 Avenida de la Reforma, Zone 10 • APO AA 34024, Tel [502] (2) 331-1541, Fax 334-8477; AID Tel 332-0202, Fax 331-1511; CON Fax 331-0564; COM Fax 331-7373; PC Tel 334-8263; Embassy direct-in-dial/IVG: 8-799-0000 or 8-799-1 + ext.

AMB:	Donald J. Planty
AMB SEC:	Carol L. Scannel
DCM:	William J. Brencick
POL:	Donald B. Harrington
ECO:	Jeffrey R. Cunningham
COM:	Brian Brisson
CON:	Kay L. Anske
ADM:	Anthony Spakauskas
RSO:	Kenneth E. Sykes
PAO:	Alberto Fernandez
IMO:	Mark J. Pero
ISO:	Amanda E. Gilke
AID:	William S. Rhodes
DAO:	Col. Mario Jimenez, USA
MILGP:	Col. Joe Haning, USA
AGR:	Suzanne Heinen
APHIS:	Farouk Hamdy
NAS:	Andrew W. Olytan
NIMA:	James Hutchings
PC:	Meredith Smith, Acting
ICITAP:	Joseph Gannon
FAA:	Ruben Quinones (resident in Miami)
FAA/CASLO:	Larry Bruce (resident in Miami)
FAA/FSIDO:	Tony Kijek (resident in Miami)
DEA:	Pedro Velasco
INS:	Jorge Eisermann
LAB:	Ralph Anske
IRS:	Daniel R. Dietz (resident in Mexico City)
LEGATT:	Fernando M. Rivero (resident in Miami)
CUS:	Ed Mederos (resident in Miami)
REO:	Lawrence Gumbiner (resident in San Jose)

GUINEA

Conakry (E), rue KA 038, B.P. 603, Tel [224] 41-15-20, 41-15-21, or 41-15-23, Fax 41-15-22; USAID Tel 41-25-02, Fax 41-19-85; PC Tel 46-31-57; Fax 41-31-57 (or via Embassy Fax)

AMB:	Tibor P. Nagy, Jr.
AMB SEC:	Elaine Charles
DCM:	John W. Limbert
POL/ECO:	Warren P. Murphy
POL/MIL	(Vacant)
ECO/COM:	Naomi Fellows
RCON:	Lili Ming (resident in Dakar)
ADM:	Michael A. Raynor
RSO:	Thomas Laas
GSO/CON:	Kay Crawford
PAO:	Peter Piness
IPO:	David Adams
DAO:	Ltc. Paul S. Cariker, USMC (resident in Dakar)
AID:	John B. Flynn
FAA:	Ronald L. Montgomery (resident in Dakar)
LAB:	Frederick B. Cook (resident in Washington, D.C.)
PC:	Kathleen Tilford
RETO:	Melvia Hasman (resident in Dakar)
IRS:	Frederick D. Pablo (resident in Paris)

GUINEA-BISSAU

Bissau (E), 1 Rua Ulysses S. Grant, Bairro de Penha, Bissau, • C.P. 297, 1067 Bissau Codex, Guinea-Bissau, Tel [245] 25-2273/76, Fax 25-2282; tie line (8) 760-0000; USAID Tel [245] 20-1817/19, Fax 20-1808; PC Tel 20-2312, Fax 20-2314

AMB:	Peggy Blackford
AMB SEC:	Diann M. Bimmerle
DCM/ADM:	Robert L. Fretz
POL/ECON/CON:	Brian D. Hunt
RSO:	George G. Fredericks (resident in Dakar)
IPO:	David C. Bendt
DAO:	Ltc. Paul S. Cariker, USMC (resident in Dakar)
AID:	Anne Williams (resident in Dakar)

PC:	Brian Cavanaugh
FAA:	Ronald L. Montgomery (resident in Dakar)
IRS:	Frederick D. Pablo (resident in Paris)

GUYANA

Georgetown (E), 99-100 Young and Duke Sts., Kingston, Georgetown, Guyana • P.O. Box 10507, Tel [592] (2) 54900-9 and 57960-9, Fax 59497; USAID Fax 57969; DCM Fax 62326; RSO Fax 73918; IPU Fax 66491; CON Fax 69695; ADM Fax 73949; POL/ECO Fax 64309; USAID Tel 57315/18/17, Fax 57316; PC Tel 55072/73, Fax 53202

AMB:	James F. Mack
AMB SEC:	Louise Nash
DCM:	Hugh V. Simon
POL:	Gregory D. Thome
ECO/COM:	Stephen B. Banks
CON:	Theresa A. Hebron
ADM:	Patrick Hotze
RSO:	Maximiliano A. Salazar
IMO:	Dominick Logalbo
AID:	Patrick M. McDuffie
DAO:	Maj. Frank Mastrovito (resident in Caracas)
AGR:	Rod S. McSherry (resident in Caracas)
LEGATT:	Ralph Torres (resident in Caracas)
FAA:	Celio Young (resident in Miami)
FAA/CASLO:	Victor H. Echevarria (resident in Miami)
LAB:	Peggy Zabriskie (resident in Bridgetown)
IRS:	Frederick Dulas (resident in Santiago)
PC:	Gary Thompson

HAITI

Port-au-Prince (E), 5 Harry Truman Blvd. • P.O. Box 1761, Tel [509] 22-0354, 22-0368, 22-0200, 22-0612, Fax 509 23-1641; Consulate General: 104, rue Oswald Durand, Tel. (509) 23-7011, FAX 23-9665; USAID: 17, Harry Truman Blvd, Port-au-Prince, Haiti, Tel: 22-5500, Fax (509) 23-9503

AMB:	Timothy M. Carney
AMB SEC:	Susan I. McDowell

DCM:	Robert C. Felder
POL:	Sue Ford Patrick
ECO/COM:	Paul E. Rohrich
CON:	Joan Smith
ADM:	William R. Gaines, Jr.
PAO:	Mary Ellen Gilroy
RSO:	Robert Reed
IMO:	Kibby Jorgensen
AID:	Phyllis Dichter-Forbes
DAO:	Ltc. Bill Feltner, USA
MLO:	Cdr. Kenneth D. Forslund
AGR:	Susan Schayes (resident in Santo Domingo)
APHIS:	Helena Gomez
DEA:	Luc Obas (Acting)
DOJ (ICITAP):	Roland l'Allier
FAA:	Robert Green (resident in Miami)
IRS:	Daniel Dietz (resident in Mexico City)
INS:	Charles Jean
PC:	Francine Rodd

THE HOLY SEE

Vatican City (E), Villa Domiziana, Via Delle Terme Deciane 26, 00153 Rome, Italy • PSC 59, Box F, APO AE 09624, Tel [396] 46741, Fax 575-8346 or 5730-0682

AMB:	Corinne C. Boggs
AMB SEC:	Luigina E. Pinzino
DCM:	Louis J. Nigro
POL:	Todd Robinson
ADM:	Philip Skotte
RSO:	Stephen H. Jacobs (resident in Rome)

HONDURAS

Tegucigalpa (E), Avenida La Paz, Apartado Postal No. 3453 • APO AA 34022, Tel [504] 238-5114 or 236-9320, afterhours Tel. 236-9325; Exec Off Tel [504] 237-0696, Fax [504] 236-9037; COM Fax [504] 238-2888; USIS Fax 236-9309; USAID Fax 236-7776; CON Fax 237-1792

AMB:	James F. Creagan
AMB SEC:	Sylvester Satcher
DCM:	Deborah Schwartz

POL:	David Adamson
ECO/COM	Donald J. McNally
CON:	Gregory T. Frost
ADM:	Alphonso G. Marquis
RSO:	David N. Copas
PAO:	Stedman D. Howard
IMO:	Henry Allison III
ISO:	Elwood B. Rische
AID:	Elena Brineman
DAO:	Col. Gerald K. Fennell, USAF
MILGP:	Col. Daniel J. Davis, USA
DEA:	Elias L. Lopez
AGR:	Suzanne Heinen (resident in Guatemala City)
INS:	Joseph Banda, Jr. (Acting)
FAA:	Celio Young (resident in Miami)
FAA/CASLO:	Andre Perez (resident in Miami)
FAA/FSIDO:	Tony Kijek (resident in Miami)
PC:	Arnoldo Resendez
LAB:	Robert L. Luaces
IRS:	Daniel R. Dietz (resident in Mexico City)

HONG KONG

Hong Kong (CG), 26 Garden Rd. • PSC 464, Box 30, FPO AP 96522-0002, Tel [852] 2523-9011; CON Fax 2845-4845; ADM Fax 2845-1598; COM Fax 2845-9800; ATO Address: 18th Fl., St. John's Bldg., 33 Garden Rd., Tel 2841-2350, Fax 2845-0943. Web site address is www.usia.gov/posts/hongkong

CG:	Richard A. Boucher
DPO:	John Medeiros
ECO/POL:	Douglas G. Spelman
COM:	Ira E. Kasoff
CON:	Robert E. Tynes
ADM:	Mark H. Jackson
GSO:	Mark H. Jackson
RSO:	Timothy S. Farquar
PAO:	Robert B. Laing
IMO:	Rickey J. Reed
OLA:	James R. Glover
ATO:	Howard Wetzel
APHIS:	Ray I. Miyamoto (resident in Beijing)

INS:	Dow J. Clark
CUS:	Patrick H. Sheridan
DEA:	Robert Jones
FAA:	Beth Keck (resident in Beijing)
IRS:	Frank Ng (resident in Tokyo)
FBI:	James M. Wong
FIN:	Lois E. Quinn
USSS:	Alan J. Zygowicz

HUNGARY

Budapest (E), V. 1054 Szabadsag Ter 12 • American Embassy Budapest, Department of State, Washington, D.C. 20521-5270, Tel [36] (1) 267-4400 or 269-9331, afterhours Tel 269-9339, Fax 269-9326; CON Fax 269-9337; USAID Tel 302-6400, Fax 302-0693 or 302-0720; USIS Tel 302-6200, Fax 302-0327; COM Tel 302-6100, Fax 302-0089

AMB:	Peter F. Tufo
AMB SEC:	Joyce E. Harley
DCM:	Thomas B. Robertson
ADM:	Lawrence Mandel
COM:	John J. Fogarasi
CON:	Teddy B. Taylor
POL:	David Summers
ECO:	Jean A. Bonilla
RSO:	Robert Whigham
EST:	Charlotte Roe
IMO:	Roger N. Cohen
ODC:	Ltc. Walter Riddle, USA
PAO:	William Morgan
AID:	Thomas Cornell
AID/RIG:	James Bonnell
AID/RSC:	Patricia Lerner
AGR:	Allan Mustard (resident in Vienna)
IRS:	Margaret Lullo (resident in Bonn)
INS:	Jean M. Christiansen (resident in Vienna)

ICELAND

Reykjavik (E), Laufasvegur 21 • PSC 1003, Box 40, FPO AE 09728-0340, Tel (354) 562-9100, AMB SEC direct dial 562-9125, Fax 562-9118; USIS Tel 562-1020

and 562-1022, Fax 552-9529; ECO/COM Fax 354-562-9139; CON Fax 354-562-9110; ADMIN Fax 354-562-9123

AMB:	Day O. Mount
AMB SEC:	Solveig C. Johnson
DCM:	Robert Sorenson
POL/CON:	Michael A. Hammer
ECO/COM:	Olaf North Otto
ADM:	Sarah A. Solberg
RSO:	Claude J. Nebel (resident in Copenhagen)
PAO:	Walter Douglas
IMO:	Philip L. Bunch
FAA:	Carl Burleson (resident in London)
IRS:	Stanley Beesley (resident in London)

INDIA

New Delhi (E), Shanti Path, Chanakyapuri 110021, Tel [91] (11) 688-9033, 611-3033, Fax 419-0017; COM Fax 687-2391; USIS Tel 331-6841 or 331-4251, Fax 332-9499/7328 or 331-4253; USAID Tel 686-5301; Fax 686-8594/8352/6012

AMB	Richard F. Celeste
AMB SEC:	Betty C. Taylor
DCM:	E. Ashley Wills
POL:	Eric D. Tunis
ECO/EST:	Alice A. Dress
COM:	Carol Kim
CON:	Wayne S. Leininger
ADM:	Peter W. Bodde
RSO:	Gerard J. Lopez
PAO:	Francis B. Ward
DEA:	Michael F. Fredericks
IMO:	R. Peter Rice
AID:	Linda Morse
DAO:	Col. Mark S. Pernell, USA
AGR:	Thomas Pomeroy
INS:	Brian J. Vaillancourt
DSA:	Maj. Nicky A. Cook, USA
FAA:	David L. Knudson (resident in Singapore)
FAA/CASLO:	Ronald N. Reynolds (resident in Rome)
IRS:	Shirley Sherwood (resident in Singapore)

Mumbai [Bombay] (CG), Lincoln House, 78 Bhulabhai Desai Rd. 400026, Tel [91] (22) 363-3611,

Fax 363-0350; USIS Tel 262-4590, Fax 262-4595; COM Tel 265-2511, Fax 262-3850

CG:	Franklin Huddle, Jr.
GG SEC:	Rose M. Reedy
POL/ECO:	Jerrold L. Mallory
COM:	Rajendra Dheer
CON:	Donald E. Wells
ADM:	Thomas F. Burke
BPAO:	Sheldon E. Austin
IPO:	Robert K. Klawansky

Calcutta (CG), 5/1 Ho Chi Minh Sarani, Calcutta 700071, Tel [91] (33) 282-3611 thru 15, 282-5757, Fax 282-2335; COM Fax 282-2335; USIS Tel 245-1211, Fax 245-1616

CG:	Cheryl J. Sim
CON:	Thomas H. Lloyd
ADM:	Eric W. Stromayer
BPAO:	Janey D. Cole

Chennai [Madras] (CG), 220 Anna Salai 600006, Tel [91] (44) 827-3040/7542/7835, Fax 825-0240; CON Fax 826-2538; COM Fax 827-6580; USIS Fax 826-3407; FCS Bangalore: W-202, 2nd Fl., West Wing, "Sunrise Chambers," 22 Ulsoor Rd., Bangalore 560042, Tel [91](80) 558-1452, Fax 558-3630

CG:	Michele J. Sison
CG SEC:	Kam T. Wong
ADM:	Melinda Tabler-Stone
POL/ECO:	Robert Silberstein
COM:	David W. Hunter
CON:	Clyde L. Jones
BPAO:	Thomas D. Gradisher
IPO:	Bruce E. Macewen

INDONESIA

Jakarta (E), Medan Merdeka Selatan 5 • Unit 8129, Box 1, APO AP 96520, Tel [62] (21) 344-2211, Fax 386-2259; USIS Fax 381-0243; COM Fax 385-1632; USAID Fax 380-6694; AGR Fax 380-1363; OMADP Fax 384-3339

AMB:	J. Stapleton Roy
AMB SEC:	Marie Campello
DCM:	Michael P. Owens
POL:	Edmund F. McWilliams, Jr.
ECO:	Judith R. Fergin
COM:	Laron Jensen

CON:	Stephen A. Edson
ADM:	John M. Salazar
RSO:	Mark J. Hunter
PAO:	Steven J. Monblatt
IMO:	Timothy J. Cook
AID:	Vivikka Moldrem
AGR:	Robin Tilsworth-Rude
LAB:	Gregory G. Fergin
EST:	Gary DeVight
DAO:	Col. Charles McFetridge, USA
OMADP:	Col. Robert Humberson, USA
FAA:	David L. Knudson (resident in Singapore)
FAA/CAAG:	Robert Salas
CUS:	Donald K. Shruhan, Jr. (resident in Singapore)
IRS:	Shirley Sherwood (resident in Singapore)

Surabaya (CG), Jalan Raya Dr., Sutomo 33, Surabaya 60264; Am Con Gen • Box 1, Unit 8131, APO AP 96520-0002, Tel [62] (31) 567-6880 or 568-2287, Fax 567-4492; COM Fax 567-7748. E-mail address is amconsby@rad.net.id

CG:	William A. Pierce
POL/ECO:	James D. Mullinax
COM:	Laron Jenson (resident in Jakarta)
ADM/CON:	John T. Bernlohr

Bali (CA), Jl. Hayam Wuruk 188, Denpasar 80235, Tel. [62] (361) 233-605, Fax 222-426. E-mail address is tabuh@denpasar.wasantara.net.id

CA:	Andrew Toth
-----	-------------

IRELAND

Dublin (E), 42 Elgin Rd., Ballsbridge, Tel [353] (1) 668-8777, afterhours Tel 668-9612, Fax 668-9946; Exec Tel 668-2302, Exec Fax 660-3217; POL/ECO Tel 668-2328, Fax 667-0056; ADM Tel 668-2221, Fax 668-7734; COM Tel 668-2350, Fax 667-4754; DAO Tel 668-2200, Fax 668-8698. Internet address is aedublin@indigo.ie

AMB:	Jean Kennedy Smith
AMB SEC:	Edith D. Ferrante
DCM:	Madelyn E. Spirnak
POL:	Richard B. Norland
ECO:	Richard M. Mills

COM:	Edward W. Cannon
CON:	Steven J. Wangsness
ADM:	Richard G. Simpson
RSO:	Mel Harrison (resident in London)
PAO:	(Vacant)
IPO:	Ritchie W. Miller
DAO:	Col. William T. Torpey
AGR:	Richard L. Barnes (resident in London)
INS:	(Vacant)
CUS:	Thomas A. McDermott (resident in London)
FAA:	Carl Burleson (resident in London)
IRS:	Stanley Beesley (resident in London)

ISRAEL*

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Tel Aviv (E), 71 Hayarkon St., Tel Aviv • PSC 98, Unit 7228, APO AE 09830, Tel [972] (3) 519-7575, afterhours Tel 519-7551, Fax 517-3227; ADM/GSO Fax 510-2444; CON Fax 516-0744; USIS Fax 510-3830; FCS Fax 510-7215; AGR Fax 510-2565

AMB:	Edward S. Walker, Jr.
AMB SEC:	Denise da Silva
DCM:	Richard A. Roth
POL:	Richard W. Erdman
ECO:	Tain P. Tompkins
PAO:	Peter C. Deshazo
COM:	Edgar D. Fulton, Jr.
CON:	Marsha D. von Duerckheim
ADM:	Matthew J. Burns
RSO:	Gregory B. Starr
IMO:	Robert E. Coleman, Jr.
ISO:	Michael K. Haftel
DAO:	Col. John M. McNabb, USAF
LAB:	John M. Hall
SCI:	William H. Crane
AGR:	Forrest K. Geerken (resident in Cairo)
AID:	Christopher D. Crowley
DCMC:	Ltc. Ainsworth B. Mills
FAA:	Steven B. Wallace (resident in Rome)

FAA/CASLO: Ronald Reynolds
 (resident in Rome)
 FAA/FSIDO: William J. Reed
 (resident in Brussels)
 IRS: Larry J. LeGrand
 (resident in Rome)
 LEGATT: Paul A. Clayton
 (resident in Athens)
 BRX-IFO: Samuel Aaron
 (resident in Brussels)

Jerusalem (CG), 18 Agron Rd., Jerusalem 94190 • Unit 7228, P.O. Box 0039, APO AE 09830, Tel [972] (2) 6227230, afterhours Tel 6227250, EXEC Fax 6249462; ADM Fax 6240071; USAID Fax 6259484. Consular and USIS sections: 27 Nablus Rd., Jerusalem 97200 • Unit 7228, P.O. Box 0039, APO AE 09830; CON Tel 6227230, afterhours Tel 6227250, Fax 6272233; USIS Tel 6282456, Fax 6282454

CG: John E. Herbst
 DPO: Jacob Walles
 POL: Sue E. Saarnio
 ECO/COM: David E.T. Jensen
 CON: Kathleen A. Riley
 ADM: Mark J. Herzberg
 RSO: Bill A. Miller
 PAO: Duncan MacInnes
 IMO: Bryan R. Stahl
 COM: Edgar D. Fulton, Jr.
 (resident in Tel Aviv)
 AID: Christopher D. Crowley
 (resident in Tel Aviv)
 IRS: Larry J. LeGrand
 (resident in Rome)
 LEGATT: Paul A. Clayton
 (resident in Tel Aviv)

Haifa (CA), 12 Jerusalem Street, 33132, Haifa; Tel. 972-04-670615

CA: Jonathan D. Friedland

ITALY

Rome (E), Via Veneto 119/A, 00187-Rome • PSC 59 Box F, APO AE 09624, Tel [39] (6) 46741, Telex 622322 AMBRMA; USIS via Boncompagni 2, 00187 Rome, Fax 488-2672; COM Fax 4674-2113; USIS Fax 4674-2655

AMB: Thomas M. Foglietta
 AMB SEC: (Vacant)

DCM:	James B. Cunningham
POL:	Shaun Byrnes
POL/MIL:	Eric Terzuolo
ECO:	Robert J. Smolik
COM:	Robert Connan
CON:	Kathleen J. Mullen
ADM C:	Jose Cao-Garcia
ADM O:	(Vacant)
RSO:	Stephen H. Jacobs
PAO:	Cynthia J. Miller
IMO:	Charles R. Wills
ISM:	David Miller
EST:	Andrew Reynolds
DAO:	Capt. Vincent P. Mocini, USN
ODC:	Col. Donald R. Kirk, USA
ATO:	Robert Curtis
APHIS:	Joan Sills
LAB:	John LaMazza
CUS:	Riccardo J. Olivieri
FAA:	Steven B. Wallace
FAA/CASLO:	Ron Reynolds
IRS:	Larry J. LeGrand
INS:	Joseph D. Cuddihy

US Mission to the United Nations Agencies for Food and Agriculture (FODAG), Via Sardegna 49, 00187 Rome • PSC 59, Box 31, APO AE 09624, Tel [39] (6) 4674-3500, Fax 4788-7043

AMB:	George S. McGovern
AMB SEC:	Marlene K. Thompson
DCM:	Laurie J. Tracy
POL/ECO:	Vonda K. Delawie
RELIEF AID:	Douglas Sheldon
DEVEL AID:	William Baucom
AGR:	Francis J. Vacca

Milan (CG), COM: Via Principe Amedeo, 2, 20121, Milan, APO address PSC 59, (M), APO AE 09624, Tel [39] (2) 290-351, Fax 2900-1165; COM 659-2260; Fax 659-6561

CG:	George G.B. Griffin
DPO/POL/ECO:	Desiree Millikan
COM:	George F. Ruffner
ECO:	James Stewart
CON:	Alma F. Engel
ADM:	Daniel Piccuta
GSO:	William Laidlaw

RSO:	Stephen H. Jacobs (resident in Rome)
IPO:	Patrick Bentz
AGR:	Holly S. Higgins
ATO:	Robert Curtis
CUS:	Albert Moy
DEA:	Samuel C. Meale

US Information Service, Via Bigli 11/A, 20121 Milano, Tel [39] (2) 795051 2345, Fax USIS 781-736

BPAO:	Jeffrey C. Murray
-------	-------------------

Naples (CG), Piazza della Repubblica 80122 Naples • Box 18, PSC 810, FPO AE 09619-0002, Tel [39] (81) 583-8111, Fax 761-1869; USIS Fax 664-207; COM Tel 583-8206, COM Fax 761-1592 or 761-1869

CG:	Clarke N. Ellis
POL/ECO:	Cynthia R. Bunton
CON:	William A. Muller
ADM:	John D. Haynes
RSO:	Stephen H. Jacobs (resident in Rome)
BPAO:	Daniel A. Spikes
POLAD:	David A. Pabst (resident in AF South NATO, Naples)

Florence (CG), Lungarno Amerigo Vespucci, 38, 50123 Firenze • PSC 59 Box F, APO AE 09624, Tel [39] (55) 239 8276/7/8/9, 217-605, Fax 284-088; COM Tel 211-676 Fax 283-780; USIS Tel 216-531, 294-921, Fax 288-338

CG:	Louis McCall
COM:	Barbara Lapini

U.S. Commercial Office (Genoa), Via Dante 2/43 (Palazzo Borsa), 16121 Genoa, Tel and Fax: (39) (10) 543-877

CA:	Anna Maria Saiano
COM:	Susanna Lezzi

Palermo (CA), Via Re Federico, No. 18 BIS, 90141, Palermo, Italy, Tel. (091) 611-00-20, (337) 79-34-21 (cellular phone), (081) 58-38-111 (Cons. Section, Naples, for afterhours emergency)

CA:	Barbara Cucinella
-----	-------------------

Trieste (CA), Via Roma 15, 34132 Trieste, Italy, Tel. (O) 040-660-177, (H) 040-302-354, Fax 040-631-240

IVORY COAST—See COTE D'IVOIRE

JAMAICA

Kingston (E), Jamaica Mutual Life Center, 2 Oxford Rd., 3rd Fl., Tel (809) 929-4850 thru 9, Fax 926-6743. Direct-in-dial numbers: NAS [876] 935-6080; PC 929-0495; DAO 935-6021; MLO 935-6074; DEA 929-4956; FCS 926-8115; FAS 920-2827; INS 935-6095; USIS Tel (876) 935-6053, Fax (809) 929-4850, ext. 1042. USIS internet address is usis@cwjamaica.com

AMB:	Stanley L. McLelland
AMB SEC:	Patricia E. Salazar
DCM:	James C. Cason
CON:	Nicholas Williams
ADM:	Moosa A. Valli
ECO/POL:	Robert E. Windsor
COM:	Larry Farris (resident in Santo Domingo)
RSO:	Dave R. Haag
PAO:	James K. Foster
IMO:	Howard R. Charles
AID:	Mosina Jordan
DAO:	Cdr. Michael D. Moore, USN
MLO:	Ltc. James A. White, USA
AGR:	Susan Schayes (resident in Santo Domingo)
APHIS:	Yvette Perez-Marcano
NAS:	Guido del Prado (resident in Miami)
PC:	Timothy D. Persons
INS:	Fred Jackson
FAA:	Ruben Quinones (resident in Miami)
LAB:	Richard T. Booth (resident in Washington, D.C.)

Montego Bay (CA), P.O. Box 212 St. James Place, 2nd floor, Gloucester Avenue; Tel. (809) 952-0160/5050

CA: Robert T. Garth

JAPAN

Tokyo (E), 10-5, Akasaka 1-chome, Minato-ku, Tokyo 107-8420 • Unit 45004, Box 258, APO AP 96337-5004, Tel [81] (3) 3224-5000, Fax 3505-1862; IPC Tel 3224-5700; IMO Tel 3224-5691; CON (ACS) Tel 3224-5856; COM Fax [81] (3) 3589-4235; ECO Fax 3224-5019. ATO address: Tameike Tokyu Bldg., 7th Fl., 1-14 Akasaka 1-chome, Minato-Ku, Tokyo 107-0052, Tel [81] (3) 3224-5115, Fax 3582-6429; USAID Tel 3224-5276, Fax 5572-8640. Tokyo home page is <http://www.usia.gov/posts/japan.html>. ECO internet E-mail address is ustkyecn@ppp.bekkoame.or.jp

AMB:	Thomas S. Foley
AMB SEC:	Frederike Barron
DCM:	Christopher J. Lafleur
POL:	Neil E. Silver
ECO:	C. Lawrence Greenwood, Jr.
COM:	Samuel H. Kidder
CON:	Wayne G. Griffith
ADM:	Lawrence R. Baer
RSO:	Darwin D. Cadogan
PAO:	Louise K. Crane
IMO:	James Van Derhoff
EST:	James H. Hall
DAO:	Capt. George R. McWilliams, USN
MDO:	Capt. Robert T. Collins, USN
AGR:	W. John Child
APHIS:	Ralph H. Iwamoto, Jr.
ATO:	David C. Miller
LAB:	William B. Clatanoff, Jr.
IRS:	Frank Y. Ng
CUS:	James P. McElwain
DOE:	Milton A. Eaton
FAA:	Fred R. Laird
FIN:	Robert S. Dohner
LEGATT:	G. Max Fratoddi
AID:	Helene Rosenberg

US Trade Center, World Import Mart, 7th Fl., 1-3 Higashi Ikebukuro 3-chome, Toshima-ku, Tokyo 107-8630, Tel [81] (3) 3987-2441, Fax 3987-2447. COM home page is <http://www.csjapan.doc.gov/>

DIR: E. Keith Kirkham

Agricultural Trade Office, Tokyu Tameike Bldg., 1-14, Akasaka 1-chome Minato-ku, Tokyo 107-0052, Tel [81] (3) 3224-5115, Fax 3582-6429

EXEC DIR: Terrence Barber

Dir: David C. Miller

Naha, Okinawa (CG), No. 2564 Nishihara, Urasoe City, Okinawa 901-21 • PSC 556, Box 840, FPO AP 96386-0840, Tel [81] (98) 876-4211, Fax 876-4243. Internet E-mail address is cgna2@sunnynet.or.jp

CG: Robert S. Luke
POL/MIL: Lawrence J. Mire
ADM/CON: Richard W. Nelson

Osaka-Kobe (CG), 11-5, Nishitenma 2-chome, Kita-Ku, Osaka 530-8543 • Unit 45004, Box 239, APO AP 96337-5004, Tel [81] (6) 315-5900, Fax 315-5915; CON Fax 315-5930; COM Fax 315-5963; ATO Fax 315-5906. Osaka home page is <http://www.senrii.or.jp/amcon/usa-07.html> E-mail address is amcongen.osaka@dos.us-state.gov

CG: Frederic W. Maerke
CON: Fredericka A. Schmadel
POL/ECON: Joyce S. Wong
COM: Todd T. Thurwachter
ADM: Paul D. Yeskoo
BPAO: Karen D. Kelley
ATO: Daniel K. Berman
IPO: Robert L. Adams

Sapporo (CG), Kita 1-Jo Nishi 28-chome, Chuo-ku, Sapporo 064-0821 • Unit 45004, Box 276, APO AP 96337-0003, Tel [81] (11) 641-1115/7, Fax 643-1283; COM Fax 643-0911. Sapporo home page address is <http://plaza12.mbn.or.jp/amcongentsapporo/> E-mail address is amconspk@cd.mbn.or.jp

CG: Marlene J. Sakaue
CON/COM: Michael Gayle

Fukuoka (C), 5-26 Ohori 2-chome, Chuo-ku, Fukuoka 810-0052 • Unit 45004, Box 242, APO AP 96337-5004, Tel [81] (92) 751-9331/4, FAX 713-9222; COM Fax 725-3772. Fukuoka home page is <http://www.city.kitakyushu.jp/amconsul/>

PO: Kevin K. Maher
ECO/COM: Martin D. Murphy
ADM/CON: Gary S. Wakahiro
BPAO: Gregory D. Crouch

Nagoya (C), Nishiki SIS Building, 6th Fl., 10-33 Nishiki 3-chome Naka-ku, Nagoya 460-0003 • AmCon, c/o AmEmb Tokyo (for Nagoya), Unit 45004, Box 280, APO AP 96337-5004, Tel [81] (52) 203-4011; COM Tel

(direct) 203-4277, Fax 201-4612. Nagoya home page is <http://www.japan-net.or.jp/>amconngo/home.html> E-mail address is amconngo@japan-net.or.jp

PO: Daniel L. Shields III
 COM: Henry Richmond
 BPAO: Jeffrey M. Jamison

JORDAN

Amman (E), P.O. Box 354, Amman 11118 Jordan •
 APO AE 09892-0200, Tel [962] (6) 820-101, Direct line
 to Post 1 [962] (6) 820-148; USAID Office Tel 820-101;
 EXEC/POL Fax 820-159; ADMIN Fax 820-163; CON
 Fax 824102; ECO Fax 820-146; COM Fax 820-146;
 AID Fax 820-143; USIS Fax 820-121; MAP Fax 820-
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AMB: Wesley W. Egan, Jr.
 AMB SEC: Shirley J. Dickman
 DCM: Janet A. Sanderson
 POL: Roberta Newell
 ECO/COM: Gary Grappo
 CON: Steven S. Maloney
 ADM: Stephen T. Smith
 RSO: Steven Gleason
 PAO: Marcelle Wahba
 IMO: (Vacant)
 ISO: James Cleveland
 AID: Lewis W. Lucke
 DAO: Ltc. Michael D. Shaw, USA
 AGR: Forrest Geerken, Jr.
 (resident in Cairo)
 IRS: Larry J. LeGrand
 (resident in Rome)
 FAA: Steven B. Wallace
 (resident in Rome)

KAZAKHSTAN

Almaty (E), 99/97A Furmanova St., Almaty, Republic
 of Kazakstan 480091, Tel [7] (3272) 63-39-21, 63-13-
 75, or 50-76-23, afterhours Tel 50-76-27, Fax 63-38-83;
 ADM Fax 63-29-42; USIS Fax 63-30-45; PC Fax 62-40-
 30; FCS Fax 63-88-11; AID Fax 69-64-90; USDAO Fax
 50-76-20; tie line [8] 927-0000

AMB: A. Elizabeth Jones
 AMB SEC: Sue Woytovech
 DCM: Jon Purnell
 POL/ECO: Lee Litzenberger

ADM:	Elizabeth J. Agnew
CON:	Mark B. Burnett
COM:	Michael Lally
IPO:	Deanne Bryant
PAO:	Vivian Walker
AID:	Glenn Anders
PC:	Wylie Williams
RSO:	George Nutwell III
DATT:	Col. Daniel Burghart, USA
FAA:	Dennis B. Cooper (resident in Moscow)
AGR:	Maurice House (resident in Islamabad)
IRS:	Margaret Lullo (resident in Bonn)
RMO:	Gary Penner

KENYA

Nairobi (E), Moi/Haile Selassie Ave. • P.O. Box 30137, Unit 64100, APO AE 09831, Tel [254] (2) 334141; CPU STU-III 334122; Telex 22964, Fax 340838; COM Fax [254] (2) 216-648

AMB:	Prudence Bushnell
AMB SEC:	Linda S. Howard
DCM:	Timberlake Foster
POL:	Marilyn F. Jackson
ECO:	Robert F. Godec, Jr.
COM:	Gene R. Harris
CON:	Julian L. Bartley
ADM:	(Vacant)
RSO:	Patricia A. Hartnett-Kelly
PAO:	Marilyn E. Hulbert
IMO:	Franklin Pressley
ISO:	Brad Summers
AID:	George Jones
AID/REDSO:	Keith E. Brown
AGR:	Henry L. Schmick
APHIS:	James P. Cavanaugh
FAA:	Ronald L. Montgomery (resident in Dakar)
LAB:	Steven McGann
UNEP:	Alan B. Latimer
INS:	Joseph Martin
KULSO:	Col. Ronald Roughead
DAO:	Ltc. Michael J. Berry
MLO:	Col. David Swartzlander, USA
IRS:	Stanley Beesley (resident in London)

KOREA

Seoul (E), 82 Sejong-Ro, Chongro-ku • Unit 15550, APO AP 96205-0001, Tel [82] (2) 397-4114, Fax 738-8845; USATO Address: Room 303, Leema Bldg, 146-1, Susong-dong, Chongro-ku, Tel 397-4188, Fax 720-7921

AMB:	Steven W. Bosworth
AMB SEC:	Teressa D. Roller
DCM:	Richard A. Christenson
POL:	James C. Whitlock, Jr.
ECO:	Ben F. Fairfax
COM:	Jerry K. Mitchell
CON:	Richard C. Hermann
ADM:	Alphonse Lopez
RSO:	James T. Cronin
PAO:	Jeremy F. Curtin
IMO:	Danny D. Lockwood
CUS:	Reginald I. Duncan
POL/LAB:	Mark Knapper
DAO:	Col. Robert V. Elliott, USA
MAAG:	Col. Thomas J. Rini, USA
AGR:	William L. Brant
APHIS:	Dennis Hannapel
ATO:	Philip A. Shull
DEA:	Michael L. Chapman
INS:	Lolita K. Parocua
FAA:	Frederick Lee (resident in Beijing)
IRS:	Frank Ng (resident in Tokyo)

US Export Development Office/U.S. Commercial Center, c/o US Embassy, Tel [82] (2) 397-4212, Fax 739-1628

DIR: Camille Sailer

Pusan (C), 24, 2-Ka, Daechung-Dong, Chung-ku, Tel [82] (51) 246-7791, Fax (82)(51) 246-8859

PO: (Vacant)

KUWAIT

Kuwait (E), P.O. Box 77 Safat, 13001 Safat, Kuwait • Unit 69000, APO AE 09880-9000, Tel [965] 539-5307/5308, afterhours [965] 538-2097, Fax [965] 538-0282; GSO Fax 539-0938; COM Fax 538-0281; USIS Fax 538-0294; OMC-K Fax 539-0974; CON Fax 538-0449; workweek: Saturday through Wednesday.

Embassy web page is
<http://www.kuwait.net/usiskwt/wwwhemb.htm>.
 Embassy internet address is amemb@ncc.moc.kw. USIS
 internet address is usiskwt@kuwait.net or
usisirc@kuwait.net. COM internet address is
tcs@kuwait.net

AMB:	James A. Larocco
AMB SEC:	Patricia K. Keegan
DCM:	James F. Jeffrey
POL:	Ethan A. Goldrich
POL/MIL:	Robert A. Kandra
ECO:	Michael E. McNaul
COM:	Robert J. Bucalo
CON:	Richard C. Beer
ADM:	Brian H. McIntosh
RSO:	Charlene R. Lamb
IMO:	Thomas Smith
PAO:	Claud R. Young, Jr.
OMC-K:	Bg Paul Mikolashek, USA
IBB/VOA:	Walter D. Patterson

KYRGYZSTAN

Bishkek (E), 66 Erkindik Prospect, Bishkek 720002,
 Kyrgyzstan, Tel [996] (3312) 222-777, 222-920, Fax
 [996] (3312) 223-551; CON Fax 223-210; IVG line 964

AMB:	Anne M. Sigmund
AMB SEC:	Sarah O. Madrid
DCM:	Angus T. Simmons
POL/RA:	Sharon A. Lundahl
POL/ECO:	David A. Ackerman
CON:	Lynne M. Tracy
ADM:	Sandra J. Gust
GSO:	Kenan H. Hunter
PAO:	Bruce McGowan
DAO:	Maj. Charles D. Squires, USA
IPO:	James D. Rabourn
ITO:	Clayton R. Bashore
FBO PD:	Jeff Watts
EST:	Robert Sorenson (resident in Tashkent)
RSO:	George Nutwell (resident in Almaty)
RMO:	Dr. Gary Penner (resident in Almaty)

LAOS

Vientiane (E), rue Bartolonie, B.P. 114 • Box V, APO AP 96546, Tel [856] (21) 212581/582/585, afterhours Tel 212581, Fax 212584

AMB:	Wendy J. Chamberlin
AMB SEC:	Barbara J. Hayden
DCM:	Margaret K. McMillion
POL:	Gregory L. Lawless
ECO/COM:	Patricia A. Mahoney
CON:	Joseph de Maria
ADM:	Brian R. Moran
GSO:	Michael E. Bakalar
NAS:	Peter M. Haymond
PAO:	M. Elizabeth McKay
RSO:	John P. Gaddis (resident in Bangkok)
FAA:	David L. Knudson (resident in Singapore)
APHIS:	Ray I. Miyamoto (resident in Beijing)
IPO:	Roger M. Grovdahl
DEA:	Michael Dugan

LATVIA

Riga (E), Raina Boulevard 7, LV-1510, Riga, Latvia • PSC 78, Box Riga, APO AE 09723, Tel [371] 721-0005, afterhours Tel [371] 722-2349, Fax 782-0047. IVG prefix 868 + 0 + 3-digit ext. IVG Fax 868-0148; USIS Tel 721-6478, Fax 782-0077, IVG 868-0153; USAID Tel 732-5494, Fax 783-0067, IVG 868-0146; MLT Tel 732-6299, Fax 783-0222; Med Unit Fax 782-0049; CON recording [371] 782-0045

AMB:	Larry C. Napper
AMB SEC:	Margaret A. Conlon
DCM:	John L. Withers II
POL:	Anne Rafferty
ECO:	Maryruth Coleman
COM:	Peter Frederick (resident in Stockholm)
CON:	Robert O. Tatge
IPO:	Marc Beroud
ADM:	Sandra A. Crumpton
GSO:	Antoinette R. Boecker
IPO:	Patrick C. Williams
AID:	Howard R. Handler
PAO:	Gregory B. Elftmann
PC:	Baudouin de Marcken
RSO:	Kevin O'Neil (resident in Tallinn)

AGR:	Robert C. Tetro (resident in Stockholm)
FAA:	Carl Burleson (resident in London)
DAO:	Maj. Thomas C. Braden, USMC
SAO:	Ltc. Victor Bunde
PC:	Baudouin de Marcken
EST:	David Mulenex (resident in Copenhagen)
MLT:	Col. Roger L. Allen
IRS:	Margaret Lullo (resident in Bonn)

LEBANON

Beirut (E), Antelias • P.O. Box 70-840, or PSC 815, Box 2, FPO AE 09836-0002, Tel [961] (1) 402-200, 403-300, 426-183, 417-774, 889-926, Fax 407-112; ADM Fax 403-313

AMB:	Richard H. Jones
AMB SEC:	Antonette Schroeder
DCM:	Ronald L. Schlicher
POL/ECO:	Donald Teitelbaum
CON/COM:	Lara Friedman

ADM:	James V. Doane
RSO:	William Kettering
PAO:	(Vacant) (contact DCM)
IPO:	Monte Marchant
AID:	(Vacant) (contact DCM)
DAO/OMC:	Ltc. Timothy B. Grimmett, USA
AGR:	Forrest K. Geerken, Jr. (resident in Cairo)
LEGATT:	Thomas Knowles (resident in Athens)
FAA:	Steven B. Wallace (resident in Rome)
IRS:	Margaret Lullo (resident in Bonn)

LESOTHO

Maseru (E), P.O. Box 333, Maseru 100 Lesotho, Tel [266] 312-666, Fax 310-116; E-mail address is amles@lesoff.co.za

AMB:	Bismarck Myrick
AMB SEC:	Nelda G. Villines
DCM:	Raymond L. Brown

ADM:	Theresa F. Stewart
RSO:	Earl Miller (resident in Gaborone)
DAO:	Col. Keith A. Betsh, USA (resident in Pretoria)
PC:	Harvey Ramseur
FAA:	Ronald L. Montgomery (resident in Dakar)
AGR:	Besa L. Kotati (resident in Pretoria)
LAB:	John S. Sequeira (resident in Johannesburg)
IRS:	Stanley Beesley (resident in London)

LIBERIA

Monrovia (E), 111 United Nations Dr., Mamba Point,
Tel [231] 226-370/373, Fax 226-148/147; USAID Fax
226-152

CM:	William B. Milam
CM SEC:	Judy J. Copenhaver
DCM:	John K. Bauman
POL/ECO:	Hartford T. Jennings
CON:	(Vacant)
ADM:	Michael L. Bajek
RSO:	Stephen G. Fakan
PAO:	Sarah C. Morrison
AID:	Rudolph Thomas
IMO:	Aurelius J. Manupella
DAO:	Col. Thomas Dempsey, USA
FAA:	Ronald L. Montgomery (resident in Dakar)
AGR:	Bruce Zanin (resident in Abidjan)
LAB:	Jay T. Smith (resident in Washington, D.C.)
IRS:	Frederick D. Pablo (resident in Paris)

LITHUANIA

Vilnius (E), Akmenu 6, 2600 Vilnius, Lithuania • PSC
78, Box V, APO AE 09723, Tel [370] (2) 223-031 (24
hours), [370] (8) 733-309 (24-hour cellular), Fax [370]
[6] 706-084; USAID [370] (2) 221-666, Fax 222-954;
USIS Tel 220-481, Fax 220-445; Embassy IVG number
973-0000

AMB:	Keith C. Smith
AMB SEC:	Sue Myers
DCM:	John Stepanchuk

POL:	Jonathan Moore
ECO:	Coleen White-Harvey
CON:	Debra Heien
REGA:	Richard Harvey
COM:	Maria Andrews (resident in Warsaw)
ADM:	Susan Page
IPO:	Charles Shuster
ITO:	Robert Earls
GSO:	Valeria Kayatin
AID:	Ronald Greenberg
PAO:	Lisa Helling
RSO:	Kevin O'Neill (resident in Tallinn)
AGR:	Roger A. Wentzel (resident in Warsaw)
DAO:	Maj. Michael Litwinowicz
SAO:	Maj. Debra Johnson
FAA:	Carl Burleson (resident in London)
IRS:	Margaret Lullo (resident in Bonn)
RDO:	Nicholas Studzinski
FBI:	Bill Moschella (resident in Tallinn)

LUXEMBOURG

Luxembourg (E), 22 Blvd. Emmanuel-Servais, 2535 Luxembourg • official mail: name/office, American Embassy Luxembourg, Unit 1410, APO AE 09126-1410; personal mail: name, American Embassy Luxembourg, PSC 9, Box 9500, APO AE 09123, Tel [352] 460123, Fax 46 14 01 (Consular/ADM); 22 64 57 (Exec. Office)

AMB:	Clay Constantinou
AMB SEC:	Suzanne Chapman
DCM:	Robert J. Faucher (Acting)
POL/MIL:	Wayne Ondiak
POL/ECO:	Theodore Feifer
CON:	Sally M. Cochran
ADM:	Timothy W. Harley
RSO:	Douglas J. Rosenstein (resident in Brussels)
IPO:	David Hazzard
DAO:	Col. Jerry L. Donald, USA (resident in Brussels)
ODC:	Ltc. Calvert P. Benedict, Jr., USA (resident in Brussels)

AGR: Steven Yoder
 (resident in The Hague)
 FAA: J. Stuart Jamison
 (resident in Brussels)
 FBI: Sandra Fowler
 (resident in Brussels)
 DEA: Frank Alexander
 (resident in Brussels)
 COM: Terrence Flannery
 (resident in Brussels)
 CUS: Paul Beaulieu
 (resident in Paris)
 IRS: Margaret Lullo
 (resident in Bonn)

MACEDONIA (THE FORMER YUGOSLAV REPUBLIC OF)

Skopje (E), Bul. Ilinden bb, 91000 Skopje • Pouch
 address: Embassy Skopje, Department of State,
 Washington, D.C. 20521-7120, Tel [389] (91) 116-180,
 Fax 117-103; USAID: Veljko Vlahovich, 26/5, 91000
 Skopje, Tel 117-211, 117-032, Fax 118-105; USIS Tel
 116-623, 117-129; Fax 118-431; USDAO Tel 118-690

AMB: Christopher R. Hill
 AMB/DCM SEC: Deborah Rodriguez
 DCM: Paul W. Jones
 POL/ECO/COM: Leslie M. Padilla
 CON: Paul Andersen
 ADM: Greg Slotta
 GSO: Rodolfo Keil
 RSO: Edward Gaffney
 (resident in Vienna)
 IPO: Dennis F. Hirst
 DAO: Col. Philip Rusciolelli, USA
 PAO: Philip T. Reeker
 FAA: Steven B. Wallace
 (resident in Rome)
 AGR: Jamie Rothschild
 (resident in Sofia)
 AID: Linda Gregory
 IRS: Larry J. LeGrand
 (resident in Rome)

MADAGASCAR

Antananarivo (E), 14-16 rue Rainitovo, Antsahavola,
 B.P. 620, Tel [261] (2) 212-57, 200-89 or 207-18, Telex
 USA EMB MG 22202, 101 Antananarivo, Fax 345-39

AMB: (Vacant)
 AMB SEC: (Vacant)

CHG:	Howard T. Perlow
POL:	James A. Knight
ECO/CON/COM:	Peter Barlerin
ADM:	Samuel Rubino
RSO:	Robert Murray
PAO:	Paul Saxton
IPO:	Raymond Shankweiler
AID:	Donald Mackenzie
LAB:	C. Steven McGann (resident in Nairobi)
FAA:	Ronald L. Montgomery (resident in Dakar)
PCD:	Robert Friedman
IRS:	Frederick Pablo (resident in Paris)

MALAWI

Lilongwe (E), P.O. Box 30016, Lilongwe 3, Malawi,
Tel [265] 783-166, Telex 44627, Fax 780-471, access
code 835; AID Tel 782-455; USIS Tel 782-992

AMB:	A. Ellen Shippy
AMB SEC:	Susan Hamric
DCM:	Marcia Bernicat
ECO/COM:	Charles Randolph
CON/POL:	Robert Burgess
ADM:	Ruth Wagoner
RSO:	Jeff Horkey (resident in Harare)
PAO:	James Palmer
IMO:	Lloyd Cammel
AID:	Kiertisak Toh

MALAYSIA

Kuala Lumpur (E), 376 Jalan Tun Razak, 50400
Kuala Lumpur • P.O. Box No. 10035, 50700 Kuala
Lumpur, APO AP 96535-8152, Tel [60] (3) 248-9011,
Fax 242-2207; COM/AGR Fax 242-1866

AMB:	John R. Malott
AMB SEC:	Gloria M. Marshall
DCM:	Anna Borg
POL:	Jeffrey J. Lunstead
ECO:	Mary J. Fleck
COM:	B. Paul Scogna
CON:	Hugh F. Williams
ADM:	Carolyn I. Heskin
GSO:	Paul A. Wedderien
RSO:	James G. Ferguson
PAO:	Julie G. Connor
IPO:	Larry D. Roberts, Jr.

ISM:	James L. Sundstrom
SAO:	Ltc. Russel Thurber II, USA
DAO:	Col. Lynn B. Stull, USA
DEA:	David Surh
AGR:	Lloyd Fleck
FAA:	David L. Knudson (resident in Singapore)
CUS:	Donald K. Shruhan, Jr. (resident in Singapore)
IRS:	Shirley Sherwood (resident in Singapore)

MALI

Bamako (E), rue Rochester NY and rue Mohamed V, B.P. 34, Tel [223] 225470, afterhours Tel 223833, Telex 2448 AMEMB MJ, Fax 223712. Internet address is ipc@us-embassy.malinet.ml

AMB:	David P. Rawson
AMB SEC:	Helen Lawing
DCM:	Robert C. Porter
POL/ECO:	Eric P. Whitaker
CON/POL:	Samuel D. Dykema
ADM:	Peter A. Prahar
RSO:	Carol E. Gallo
PAO:	Michael Macy
RMO:	Dr. Athena Moundalexis
IPO:	Monte R. Marchant
AID:	James Hradsky
DAO:	Ltc. Paul S. Cariker, USMC (resident in Dakar)
LAB:	James Maxstadt (resident in Washington, D.C.)
FAA:	Ronald L. Montgomery (resident in Dakar)
RCON:	Lili Ming (resident in Dakar)

MALTA

Valletta (E), 2nd Fl., Development House, St. Anne St., Floriana, Malta • P.O. Box 535, Valletta, Tel [356] 235-960, FAX (EXO) [356] 223-322, CON/COM/ADM [356] 243-229; USIS [356] 246-917, Fax 22-33-22

AMB:	Kathryn L. H. Proffitt
AMB SEC:	Melanie G. Gisler
SA:	Mark L. Leesman
ECO/COM/CON:	James M. Perez
POL:	(Vacant)
ADM:	John J. Finnegan, Jr.

RSO:	Stephen H. Jacobs (resident in Rome)
PAO:	Linda Cheatham
IPO:	Stephen J. Weaver
DAO:	Capt. Vincent P. Mocini, USA (resident in Rome)
AGR:	Elizabeth Berry (resident in Rome)
FAA:	Steven B. Wallace (resident in Rome)
IRS:	Larry J. LeGrand (resident in Rome)

MARSHALL ISLANDS

Majuro (E), Oceanside Mejen Weto, Long Island, Majuro, Republic of the Marshall Islands, Tel (692) 247-4011, Fax 247-4012; COM FAX 247-7533 • Pouch: Majuro, 20521-4380, via U.S. Mail, P.O. Box 1379, Majuro, MH 96960-1379. No APO/FPO is available. Workweek M-F: 8 am-9 am and 1-4 pm

AMB:	Joan M. Plaisted
AMB SEC:	Rosemary L. Crowe
DCM:	Donald E. Ahern
ADM:	Gail L. Gardner
MILOFF:	Dr. Thomas Keene
RSO:	Gordon Sjue (resident in Manila)
FAA:	Barry Brayer (resident in Los Angeles)
CUS:	Donald K. Shruhan, Jr. (resident in Singapore)
IRS:	Frank Ng (resident in Tokyo)

MAURITANIA

Nouakchott (E), B.P. 222, Tel [222] (2) 526-60 or 526-63, Fax 515-92. Workweek: Sunday through Thursday. Internet address is aemnouak@opt.mr

AMB:	Timberlake Foster
AMB SEC:	Mary M. Navarro
DCM:	Lois A. Aroian
ECO/CON:	(Vacant)
RCON:	Lili Ming (resident in Dakar)
ADM:	Alberta G.J. Mayberry
RSO:	George G. Fredericks (resident in Dakar)

IPO:	Charles L. Peters
IMO:	Harold L. Jimerson (resident in Dakar)
DAO:	Ltc. Paul S. Cariker, USMC (resident in Dakar)
RFMO:	Norma E. Brown (resident in Dakar)
FAA:	Ronald L. Montgomery (resident in Dakar)
LAB:	Jay T. Smith (resident in Washington, D.C.)
IRS:	Frederick D. Pablo (resident in Paris)

MAURITIUS*

Port Louis (E), Rogers House (4th Fl.), John Kennedy St., Tel [230] 208-2347, 208-2354, 208-9763 thru 9767, Fax 208-9534; Int'l. mail: P.O. Box 544, Port Louis, Mauritius; U.S. mail: Am. Emb., Port Louis, Dept. of State, Wash., D.C. 20521-2450

AMB:	Harold W. Geisel
AMB SEC:	Elka Hortoland
DCM:	Earle C. Blakeman
POL/ECO/ COM/CON:	Amy W. Schedlbauer
ADM:	Lyngrid Rawlings
RSO:	Robert Murray (resident in Antananarivo)
PAO:	Dale Baker
IPO:	Todd D. Roe
FAA:	Ronald L. Montgomery (resident in Dakar)
LAB:	C. Steven McGann (resident in Nairobi)
IRS:	Frederick Pablo (resident in Paris)

***Note:** Port Louis is now responsible for Comoros and assumed responsibility for Seychelles on October 1, 1996.

MEXICO

Mexico City (E), Paseo de la Reforma 305, 06500 Mexico, D.F. • P.O. Box 3087, Laredo, TX 78044-3087, Tel [52] (5) 209-9100, Fax (52) (5) 208-3373 and 511-9980

AMB:	(Vacant)
AMB SEC:	(Vacant)

CHG:	Charles Brayshaw
POL:	Barbro A. Owens-Kirkpatrick
ECO:	Daniel L. Dolan
COM:	Kevin C. Brennan
CON:	Bruce A. Beardsley
CG:	(Vacant)
ADM:	Russell F. King
RSO:	Arthur W. Jones
EST:	S. Ahmed Meer
IMO:	Susan M. Erlandsen
RAMC:	Frederic C. Hassani
PAO:	Donald R. Hamilton
NAS:	Alfred A. Smiley
DAO:	Col. Benjamin Vega, Jr., USA
MLO:	Col. Richard J. Teliska, USAF
AID:	Arthur H. Danart
EPA:	Enrique Manzanilla
AGR:	Norval E. Francis, Jr.
APHIS (Reg. 6):	Dr. Peter J. Fernandez
APHIS (Reg. 5):	John H. Wyss
ATO:	Chad Russell
FAA:	Victor Tamariz (resident in Miami)
FAA/CASLO:	Don Rendon
LAB:	John Ritchie
INS:	Gregory B. Smith (Acting)
CUS:	Enrique Castro
ATF:	Luis E. Trejo
LEGATT:	Stanley A. Pimentel
DEA:	Frank D. Rodriguez
IRS:	Daniel R. Dietz
FIN:	Jack V. Sweeney

USDA/AGR Trade Office (ATO), Edificio Parque Virreyes, Monte Pelvoux No. 220, Esquina. Prado Sur, 11000 Mexico D.F. • P.O. Box 3087, Laredo, Texas 78044-3087, Tel [52] (5) 202-0434, 202-0168, and 202-0212, Fax (52) (5) 202-0528

ATO: Chad Russell

US Export Development Office, Liverpool 31, 06600 Mexico, D.F., Tel [52] (5) 591-0155, Fax 566-1115

DIR/COM: Robert W. Miller

US Travel and Tourism Office, Plaza Comermex, M. Avila Camacho 1-402, 11560 Mexico, D.F., Tel (52) (5) 520-2101, Fax 202-9231

DIR: Peter F. Bohen

Ciudad Juarez (CG), Chihuahua, Avenue Lopez Mateos 924 Norte, 32000 Ciudad Juarez, Chihuahua • P.O. Box 10545, El Paso, TX 79995-0545, Tel [52] (16) 113000, Fax 169056

CG:	James L. Ward
CON:	David C. Stewart
ADM:	Jacqueline Holland
INS:	Hipolito Acosta
DEA:	Javier Jacquez

Guadalajara (CG), JAL, Progreso 175, 44100 Guadalajara, Jalisco, Mexico • Box 3088, Laredo, TX 78044-3088, Tel [52] (3) 825-2998, 825-2700, Fax 826-6549

CG:	Danny B. Root
COM:	Virginia Krivis
CON:	Dale L. Shaffer, Jr.
ADM:	Mason S. Green
BPAO:	Thomas Skipper
GSO:	(Vacant)
IPO:	(Vacant)
USDA/APHIS:	Raymond Carbajal
FBU:	Geraldine C. Cortez
LEGATT:	Gregory Rodriguez
DEA:	Samuel Herrera

Monterrey (CG), N. L. Ave., Constitucion 411 Poniente 64000 Monterrey, N.L., Box 3098, Laredo, TX 78044-3098, Tel [52] (8) 345-2120, Fax (52) (8) 342-0177; ADM Fax 343-7283

CG:	Eileen M. Heaphy
POL:	Norman Antokol
ECO:	Clark H. Crook Castan
COM:	Robert O. Jones
CON:	Gerald R. Lueders
ADM/PSO:	Judith I. Marvin
RSO:	Arthur W. Jones (resident in Mexico City)
BPAO:	Stephen Holgate
IPO:	Doris A. Rivera
INS:	(Vacant)
CUS:	Frederico Villalobos
DEA:	Jose A. Baeza
LEGATT:	Andres Ramos

Tijuana (CG), B.C.N., Tapachula 96, 22420 Tijuana, Baja California Norte • P.O. Box 439039, San Diego, CA 92143-9039, Tel [52] (66) 81-7400, Fax (52) (66) 81-8016

CG:	Nick Hahn
CON:	(Vacant)
COM:	Wanda Barquin
ADM:	Susan L. Pazina
BPAO:	Clinton Wright
INS:	Oscar E. Lujan
DEA:	Jose Calderon
CUS:	Sonny Manzano

Hermosillo (C), Sonora, Monterrey 141 Pre., 83260 Hermosillo, Sonora • P.O. Box 3598, Laredo, TX 78044-3598 (U.S. mailing address); Calle Monterrey 141, Col. Centro, C.P. 83000, Hermosillo, Sonora, Mexico (Mexican mailing address), Tel [52] (62) 172-375, Fax 172-578. E-mail address is amconsul@rtn.uson.mx

PO:	Sandra J. Salmon
CON:	William E. Fitzgerald
ADM:	Romulo A. Gallegos
IPO/ISO:	Rudy R. Garcia
CUS:	Javier G. Vasquez
USDA/APHIS:	Dale Rush
DEA:	David Gaddis

Matamoros (C), Tamps., Ave. Primera 2002, 87330 Matamoros, Tamaulipas • Box 633, Brownsville, TX 78522-0633, Tel [52] (88) 12-44-02, Fax 12-21-71

PO:	George B. Kopf
CON/COM:	Ricardo Zuniga
ADM:	Douglas A. Koneff

Merida (C), Yuc., Paseo Montejo 453, 97000 Merida, Yucatan • Box 3087, Laredo, TX 78044-3087, Tel [52] (99) 25-5011, Fax 25-6219

PO:	David R. van Valkenburg
CON:	John M. Desmond
CUS:	Robert Gracia

Nuevo Laredo (C), Tamps., Calle Allende 3330, Col. Jardin, 88260 Nuevo Laredo, Tamps. • Drawer 3089, Laredo, TX 78044-3089, Tel [52] (87) 14-0512, Fax (52) (87) 14-7984, ext. 128; ATO Tel [52] (87) 191-603, ATO Fax [52] (87) 191-605

PO:	Isiah L. Parnell
ATO:	Todd Drennan

Acapulco (CA), Hotel Club del Sol; Costera M. Aleman, Esq. con Reyes Catolicos, Acapulco, Guerrero; Tel. 7-485-7202/6600; Fax 7-485-7207

CA: Lambert J. Urbanek

Cabo San Lucas (CA), Blvd. Marina y Pedregal Local No. 3, Zona Centro Cabo San Lucas, B.C.S.; Tel 114-3-35-66/3-34-47; Fax 114-3-35-66

CA: Robin A. Hanni

Cancun (CA), 40 Avenida Nader, Cancun, Quintana Roo Mexico 77500; Tel. 98-84-8411; Fax 98-84-8222

CA: Lorraine H. Lara

Mazatlan (CA), Hotel Playa Mazatlan, Rodolfo T. Loaiza No. 202 Zona Dorada, 82100, Mazatlan, Sin

CA: Gerianne Nelson

Oaxaca (CA), Alcala #21 - Desp. 206 68000 Oaxaca • Apdo. Postal 54, Sec. "B"; Tel. 9-514-30-54; Fax 9-514-30-54

CA: Mark A. Leyes

Puerto Vallarta (CA), Parain del Puente #12-A Apdo. Postal 462, Puerto Vallarta, Jalisco 48300; Tel. 322-2-0069

CA: Jeanette McGill

San Luis Potosi (CA), Francisco de P. Mariel 103 Desp. 1, Esquina con Venustiano Carranza; Tel 48-12-1528; Fax 48-12-1528

CA: Kathleen C. Reza

San Miguel de Allende (CA), Dr. Hernandez Macias 72 Apdo. Postal 328; San Miguel de Allende, Guanajuato, Tel. 465-2-2357; Fax 465-2-1588

CA: Philip J. Maher

Tampico (CA), Avenida Hidalgo 2000, Local 4 Tampico, Tamaulipas; Tel. 121-3-2217

CA: Elizabeth Alzaga

Veracruz (CA); Victimas del Veinticinco de Junio # 388, 91700 Veracruz; Tel. 29-31-5821; Fax 29-31-2030

CA: Edwin Culp

MICRONESIA

Kolonia (E), P.O. Box 1286, Pohnpei, Federated States of Micronesia 96941, Tel [691] 320-2187, Fax 320-2186

AMB:	(Vacant)
AMB SEC:	Glenda Wright
CHG/POL/ECO:	Cheryl A. Martin
ADM:	Jewellene E. Wilson (resident in Majuro)
RSO:	Gordon Sjue (resident in Manila)
FAA:	Barry Brayer (resident in Hawthorne, CA)
CUS:	Donald K. Shruhan, Jr. (resident in Singapore)
IRS:	Richard Ward (resident in Tokyo)

MOLDOVA

Chisinau (E), Strada Alexei Mateevici, No. 103, 277014, Tel [373] (2) 233-732, afterhours Tel 237-345, Fax 233-044. Tie lines: ADM 8-548-0123; POL/ECO 8-548-0103; USIS 8-548-0101; AID 8-548-0175; ODA 8-548-0104; AMB 8-548-0174. Internet address is <http://usis.moldova.md>. E-mail address is angel.ac@owh.moldnet.md. State Dept. E-mail address is infochisi@chisiwpoa.us-state.gov

AMB:	John Todd Stewart
AMB SEC:	Christine Rosenquist
DCM:	William G. Perett
ADM:	Warren Hadley
POL/ECO:	John K. Madden
GSO:	Michael Davids
CON:	Abigail Rupp
IPO:	Ricardo Cabrera
PAO:	Julianne Paunescu
AID:	Thomas Lofgrin
ODA:	Maj. Richard Choppa
RSO:	Marilyn Wanner (resident in Bucharest)
RMO:	(Vacant)
FAA:	Dennis B. Cooper (resident in Frankfurt)

MONGOLIA

Ulaanbaatar (E), Micro Region 11, Big Ring Road, C.P.O. 1021, Ulaanbaatar 13, Mongolia (international address) • PSC 461, Box 300, FPO AP 96521-0002 (U.S. address), Tel [976] (1) 329095, Fax 320776; USAID Fax 310440; USIS Fax 312380; PC Fax 311520. Department E-mail address is infoulaanbaatar. Internet E-mail address is aeub@magicnet.mn

AMB:	Alphonse F. La Porta
OMS:	Carol J. Emery
DCM:	Ronald Deutch
POL/ECO:	Lynn Whitlock
CON/ECO:	Carol Trimble
FMS/GSO:	Thomas Allan
IPO/PSO:	Randall Lea
AID:	Edward Birgells
APHIS:	Ray I. Miyamoto (resident in Beijing)
PC:	Robert Schexnayder
PAO:	Thomas Carmichael
RSO:	James McWhirter (resident in Beijing)
DAO:	Col. John Wolf, USA (resident in Beijing)
FAA:	Fred Laird (resident in Tokyo)
IRS:	Frank Ng (resident in Tokyo)

MOROCCO

Rabat (E), 2 Ave. de Marrakech • PSC 74, Box 3, APO AE 09718, Tel [212] (7) 76-22-65, Fax 76-56-61, afterhours Tel 76-96-39; USIS Tel 75-81-81, Fax 75-08-63; USAID Fax 70-75-35. Internet address is <http://www.usembassy-morocco.org.ma>

AMB:	Edward M. Gabriel
AMB SEC:	Lisa Williams
DCM:	Gary S. Usrey
POL:	Joseph Mussomeli
ECO:	Alexandra M. Sundquist
POL/LAB:	Elizabeth Lee Martinez (resident in Casablanca)
CON:	Gabrielle Legeay
ADM:	Richard E. Kramer
RSO:	Michael E. Evanoff
PAO:	James L. Bullock
COM:	Albert Nahas (resident in Casablanca)

IMO:	Nicodemo F. Romeo
ISM:	Lucille Smithson
AGR:	Quintin Gray
AID:	Michael Farbman
ODA:	Col. Richard H. Estes, USAF
ODC:	Col. Stephen T. Fenton, USAF
IRS:	Frederick D. Pablo (resident in Paris)
FAA:	Tony Fazio (resident in Paris)

Casablanca (CG), 8 Blvd. Moulay Youssef • PSC 74, Box 24, APO AE 09718 (CAS), Tel [212] (2) 26-45-50, Fax 20-41-27; COM Fax 22-02-59; USIS Tel. 22-14-60, Fax 29-91-36; duty officer cellular Tel. [212] (01) 13-40-65

CG:	Marcia Bernicat
POL/LAB/ECO:	Elizabeth Lee Martinez
COM:	Albert Nahas
CON:	Shelley S. Midura
ADM:	Lynne G. Platt
IPO:	Stephen A. Lippincott
BPAO:	Philip A. Frayne

MOZAMBIQUE

Maputo (E), Avenida Kenneth Kaunda 193 • P.O. Box 783, Tel [258] (1) 49-27-97, afterhours Tel 49-07-23, Telex 6-143 AMEMB MO, Fax 49-01-14; USAID Tel 49-07-26, Fax 49-20-98; USIS Tel 49-19-16, Fax 49-19-18. ECO internet address is usacomm@mail.tropical.co.mz. USIS internet address is library@mail.tropical.co.mz

AMB:	Brian D. Curran
AMB SEC:	Judith K. Groves
DCM:	Carmen Martinez
POL:	Stefanie Amadeo
ECO/COM:	Joseph Ripley
CON:	Alan Patterson
AGR:	Besa L. Kotati (resident in Pretoria)
ADM:	Susan Selbin
RSO:	Michael Poehlitz
AID:	Cynthia Rozell
DAO:	Maj. Peter W. Aubrey, USA
PAO:	Harriet McGuire
IRS:	Stanley Beesley (resident in London)

LAB: John S. Sequeira
(resident in Johannesburg)
 FAA: Ronald L. Montgomery
(resident in Dakar)
 PC: Terri Lapinsky

NAMIBIA

Windhoek (E), Ausplan Building, 14 Lossen St.,
 Private Bag 12029 Ausspahnplatz, Windhoek,
 Namibia, Tel [264] (61) 221-601, Fax 229-792

AMB: George F. Ward, Jr.
 EXEC ASST: Rosmary M. Patterson
 DCM: Peter G. Kaestner
 POL: Louis Mazel
 ECO/COM: Thomas H. Moore
 CON: Robert Batchelder
 ADM: Edward M. Alford
 RSO: Larry D. Salmon
 PAO: Herman Henning
 IPO: Amanda Escobar Gilke
 AID: Edward Spriggs
 FAA: Ronald L. Montgomery
(resident in Dakar)
 AGR: Besa L. Kotati
(resident in Pretoria)
 LAB: John S. Sequeira
(resident in Johannesburg)
 IRS: Stanley Beesley
(resident in London)

NEPAL

Kathmandu (E), Pani Pokhari, Tel [977] (1) 411179,
 Telex 2381 AEKTM NP, Fax [977] (1) 419963
 (Chancery); 272357 (USAID); 415845 (USIS); 880-2-
 888930 (USDAO, Dhaka)

AMB: Ralph Frank
 AMB SEC: Joyce B. Kobb
 DCM: Janet Bogue
 POL/ECO: Paul Daley
 POL/MIL: Albert Mueller
 CON: Paul Cantrell
 ADM: Stephan Hogard
 RSO: Carol Marshall
 IPO: Jorge Viscal
 PAO: Phillip Hoffmann
 AID: Frederick Machmer
 DAO: Maj. Frank L. Rindone, USA
(resident in Dhaka)

IRS: Shirley Sherwood
(resident in Singapore)
 FAA: David L. Knudson
(resident in Singapore)

NETHERLANDS

The Hague (E), Lange Voorhout 102, 2514 EJ, Den
Hague • PSC 71, Box 1000, APO AE 09715, Tel [31]
(70) 310-9209, Fax 361-4688; COM Fax 363-2985;
POL/ECON Fax 31-70-310-9348; ADM Fax [31] (70)
3109-232

AMB: K. Terry Dornbush
 AMB SEC: Linda Wood
 DCM: William Pope
 POL: Bronson Percival
 ECO: Jack Croddy
 COM: Linda Archer
 ADM: Robert Wood
 RSO: (Vacant)
 PAO: Valerie Steenson
 IMO: Barry Peterson
 APHIS: Carolyn Cohen
 DAO: Capt. Donald B. Roulstone,
USN
 ODC: Col. Ronnie Lewis, USAF
 AGR: Steven Yoder
 FAA: Carl Burleson
(resident in London)
 IRS: Margaret Lullo
(resident in Bonn)
 LAB: Gary Robbins
 DEA: John Zalewski
 ACDA: Col. William Miller
 USIR: Sean Murphy
 CUS: Michael Lappe

Amsterdam (CG), Museumplein 19, 1071 DJ
Amsterdam • PSC 71, Box 1000, APO AE 09715, Tel
[31] (20) 5755 309, CG Fax 5755 310; COM Fax 5755
350

CG: Diane M. Andruch
 CON: Joseph B. Nowell
 COM: Linda Archer
(resident in The Hague)

NETHERLANDS ANTILLES

Curacao (CG), J.B. Gorsiraweg #1 • P.O. Box 158, Willemstad, Curacao, Tel [599] (9) 461-3066, Fax 461-6489, Duty Tel 560-6870; DEA Tel 461-6985/560-2575/560-2573, Fax 461-3192

CG:	James L. Williams
DEA:	Gerald Franciosa
ADMIN ASST:	Sonia R. Ramdhani
CON ASST:	Clarice M. Robbins
RSO:	Edward R. Napoliello (resident in Caracas)
PAO:	Peter Peshazo (resident in Caracas)
AGR:	Larry Senger (resident in Caracas)
ATO:	Willis Collie (resident in Miami)
LEGATT:	Ralph Torres (resident in Caracas)
FAA:	Ruben Quinones (resident in Miami)
IRS:	Daniel Dietz (resident in Mexico City)

Aruba (INS), Queen Beatrix Airport, Oranjestad, Aruba, Te. [297] (8) 31316, Fax 31665

Port DIR:	Elizabeth A. Tisdale
-----------	----------------------

NEW ZEALAND

Wellington (E), 29 Fitzherbert Terr., Thorndon, Wellington • P.O. Box 1190, Wellington, PSC 467, Box 1, APO AP 96531-1001, Tel [64] (4) 472-2068, Fax 471-2380; ADM Fax 472-3478; EXEC Fax 472-3537. USIA internet address is www.usia.gov/posts/wellington. POL internet address is amembpol@ihug.co.nz. GSO internet address is amembass@ihug.co.nz

AMB:	Josiah Horton Beeman
AMB SEC:	Joyce P. Roman
DCM:	Morton R. Dworken, Jr.
POL/ECO:	Karen E. Krueger
ADM:	Boyd R. Doty
CON:	Michael E. Thurston (resident in Auckland)
RSO:	John H. Kaufmann (resident in Canberra)
PAO:	Franklin E. Huffman
IPO:	Carrie A. Ullman

DAO:	Capt. Jeffrey J. Langer, USN
AGR:	Gary W. Meyer
FAA:	Donald A. Slechta (resident in Sydney)
LEGATT:	John C. Williamson (resident in Canberra)
CUS:	Donald Shruhan, Jr. (resident in Singapore)
IRS:	Shirley Sherwood (resident in Singapore)

Auckland (CG), 4th Fl., Yorkshire General Bldg., 29 Shortland (corner of O'Connell St.), Auckland; Private Bag 92022, Auckland 1 • PSC 467, Box 1, APO AP 96531-1001, Tel [64] (9) 303-2724, Fax 366-0870. Internet address is amcongen@ihug.co.nz

CON:	Michael E. Thurston
COM:	M. Philip Gates

Christchurch (CA), Price Waterhouse Center, 11th Fl., 109 Armagh Street; Tel 03-379-0040, Fax 03-379-5677

CA:	J. Malcolm Ott
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NICARAGUA

Managua (E), Km. 4¹/₂ Carretera Sur. • APO AA 34021, Tel [505] 266-2298/6010, 266-6012/13, 266-6015/18. 266-6026/27, 266-6032/33, AMB Fax 266-9074; ADM Fax 266-3865; GSO Fax 266-6046; CON Fax 266-9943, ECO/COM Fax 266-9056; USIS Fax 266-3861; AGR Fax 266-7006; AID Fax 278-3828; DAO Fax 266-8022. Internet address is usbusiness@amemb.org.ni

AMB:	Lino Gutierrez
AMB SEC:	Patricia A. Brania
DCM:	Deborah A. McCarthy
POL:	Kevin M. Whitaker
ECO/COM:	Anthony J. Interlandi
ADM:	Jorge Cintron
CON:	Robert J. Blohm
RSO:	Frederick A. Byron
IMO:	Rudolph R. Garcia
IPO:	Thomas A. Rebarick
PAO:	Elizabeth A. Whitaker
AID:	Marilyn Zak
DAO:	Col. Richard Driver, USA
PC:	Howard T. Lyon
DEA:	Joseph Petrauskas

AGR:	Charles R. Bertsch (resident in San Jose)
APHIS:	Kelly Preston
FAA:	Celio Young (resident in Miami)
FAA/CASLO:	Andre Perez (resident in Miami)
FAA/FSIDO:	Anthony Kijek (resident in Miami)
IRS:	Daniel R. Dietz (resident in Mexico City)

NIGER

Niamey (E), rue Des Ambassades, B.P. 11201, Tel [227] 72-26-61 thru 4, afterhours Tel 72-31-41, Fax 73-31-67, Telex EMB NIA 5444 NI • E-mail address is usemb@intnet.ne

AMB:	Charles O. Cecil
EXEC ASST:	Mary Jo Fuhrer
DCM:	Jay L. Dehmlow
ECO/CON:	Michelle A. Labonte
ADM:	John C. Lamson
RSO:	D. Keith Walker
PAO:	William A. Ostick
IPO:	Ritchie W. Miller
AID:	Linda Gregory
FAO:	Maj. Scott M. Hathaway
PC:	Jane Bonin
DAO:	Col. Michael M. Ferguson, USA (resident in Abidjan)
RETO:	Melvia Hasman (resident in Dakar)

NIGERIA

Lagos (E), 2 Eleke Crescent • P.O. Box 554, Tel [234] (1) 261-0097, Telex 23616 AMEMLA NG, Fax [234] (1) 261-0257; CON Fax [234] (1) 261-2218; COM Fax (234) (1) 261-9856; DEA Fax 261-7874; USIS Fax (234) (1) 263-5397; AID Fax [234] (1) 261-4698; Logistics Support Unit, Fax 261-2815

AMB:	William H. Twaddell
AMB SEC:	Diane McBride
DCM:	Joseph H. Melrose, Jr.
POL:	James Young
ECO:	Dundas C. McCullough
COM:	August Maffry, Jr.
CON:	Fabio M. Saturni
ADM:	Robert L. Lane
IMO:	Richard Carpenter

RSO:	Daniel R. McCarthy
RMO:	Dr. Burnett Q. Pixley
PAO:	James J. Callahan
AID:	Felix Awantang
DAO:	Maj. Lacy Ingram, Jr., USA
FAA:	Ronald L. Montgomery (resident in Dakar)
SAO:	(Vacant)
AGR:	Fred R. Kessel
DEA:	Edgar L. Moses
LAB:	Mark Clark
IRS:	Federick D. Pablo (resident in Paris)

Kaduna (USIS), 11 Maska Road • P.M.B. 2060, Tel [234] (62) 235990, 235991, 235992, Fax 239559

BPAO: Bruce A. Lohof

Note: Kaduna State office closed September 30, 1994. The BPAO is the only officer remaining at post. All correspondence, mail, and inquiries should be directed to USLO, Abuja, Department of State, Washington, D.C. 20521-8300.

Ibadan (USIS), OGC Enconsult House • P.M.B. 5089, Tel [234] (02) 810-0775, 810-2802, Fax 810-1019

BPAO: Dudley O. Sims

Abuja (USLO), 9 Mambilla St. (off Aso Drive), Maitama District • P.O. Box 5760, Garki Abuja, Tel [234] (9) 523-0960, Fax 523-0353. Liaison Office does not offer commercial services. Commercial services are available at Embassy Lagos.

OIC:	Charles N. Patterson
ADM:	Barbara J. Martin
POL:	Russell J. Hanks
ECO/COM:	Todd C. Chapman
CON:	Thomas L. Schmitz
BPAO:	Robert C. Howes

NORWAY

Oslo (E), Drammensveien 18, 0244 Oslo • PSC 69, Box 1000, APO AE 09707, Tel [47] (22) 44-85-50, Fax [47] (22) 44-33-63; ADMIN Fax 43-07-77; FCS Fax 55-88-03; POL/ECO Fax 55-43-13; USIS Fax 44-04-36; DAO Fax 44-37-34; ODC Fax 44-98-92; IRS Fax 44-171-495-4224. Internet address is <http://www.usembassy.no>

AMB:	David B. Hermelin
AMB SEC:	Karen R. Heitkotter
DCM:	Sharon K. Mercurio
POL/ECO:	Michael Butler
COM:	Hilbert Engelhardt
CON:	Margaret Higgins
ADM:	Stephen B. Williams
RSO:	Karen R. Schaefer (resident in Stockholm)
PAO:	Michael T. Scanlin
IMO:	Mark S. Buske
DAO:	Capt. John Evanoff, USN
ODC:	Col. Daniel G. Penny, USAF
AGR:	Robert C. Tetro (resident in Stockholm)
LAB:	Christian M. Castro
FAA:	Carl Burleson (resident in London)
FAA/CASLO:	Walter W. Parks III (resident in Copenhagen)
IRS:	Stanley Beesley (resident in London)
FBI:	John E. Guido (resident in London)

OMAN

Muscat (E), P.O. Box 202, Code No. 115, Medinat Qaboos, Tel. [968] 698-989, afterhours Tel [968] 699-049; DAO Fax 699-779; ECA Fax 699-669; POL/ECO/COM Fax 604-316; OMC Fax 604-327; USIS Fax 699-771; Health Unit Fax 699-088. Workweek: Saturday through Wednesday, 8 am to 4:30 pm. Embassy internet address is aemctgnr@gto.net.om. POL/ECO/COM internet address is aemcteco@gto.net.om. CON internet address is aemctcon@gto.net.om. Website address is <http://www.usia.gov/posts/muscat>

AMB:	Frances D. Cook
AMB SEC:	Carole Crenshaw
DCM:	Gerald M. Feierstein
POL/ECO:	Daniel E. Goodspeed
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ECO/COM:	Alan D. Oslick
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ECA:	Ltc. Christopher Grady
FMO:	Perry K. Groves
ATO:	Edwin Porter (resident in Dubai)
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ALAT:	Mark C. Sofia (resident in Riyadh)

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PAKISTAN

Islamabad (E), Diplomatic Enclave, Ramna 5 • P.O. Box 1048, Unit 62200, APO AE 09812-2200, Tel [92] (51) 826161 thru 79, FAX 276427, IVG Tel. 787-0000, IVG Fax 787-2600. Workweek: Monday thru Friday

AMB:	Thomas W. Simons, Jr.
AMB SEC:	Mary Jean McCoubrey
DCM:	Alan W. Eastham, Jr.
POL:	(Vacant)
ECO:	James S. Elliott
ADM:	W. Douglas Frank
CON:	Bernard Alter
RSO:	Ronald M. Mazer
IMO:	Lloyd C. Stevenson
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PAO:	R. Barrie Walkley
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LEGATT:	Scott G. Jessee
COM:	J. Lee Barnes
NAS:	Reginald J. McHugh
REF:	Linda Thomas-Greenfield
DEA:	Thomas de Triquet
DAO:	Col. Herbert L. Stoddard, USAF
ODRP:	Col. James L. Spring
IRS:	Shirley Sherwood (resident in Singapore)

Karachi (CG), 8 Abdullah Haroon Rd. • Unit 62400, APO AE 09814-2400, Tel [92] (21) 568-5170 thru 79, Fax 568-0496; GSO Fax 568-3089; IVG Tel. 922-0000. Workweek: Monday through Friday

CG:	Douglas B. Archard
CG SEC:	Donna M. Wright
POL/ECO:	Stephen J. Carrig
CON:	Michael J. Mates
ADM:	Edward M. Quinn, Jr.
RSO:	Jim A. Marek
BPAO:	Patricia L. Sharpe
IPO:	Eley M. Johnson
DEA:	Gregory Lee
GSO:	Herbert Brown

Lahore (C), 50 Shahrah-e-Bin Badees (50 Empress Rd.), near Simla Hills • Unit 62216, APO AE 09812-2216, Tel [92] (42) 636-5530-32, 636-5534-39, Fax 636-5177. Workweek: Monday through Friday

PO:	Geoffrey Pyatt
POL:	Brian Phipps
BPAO:	Donna J. Winton
DEA:	James C. Slater
INS:	Seth B. Libby, Jr.

Peshawar (C), 11 Hospital Road, Peshawar Cantt, AC Peshawar • Unit 62217, APO AE 09812-2217, Tel [92] (091) 279801-803, 285496-497, Fax 276712. Workweek: Monday through Friday

PO:	Bradford E. Hanson
PO SEC:	Elinor Howell
POL/CON:	Gregory M. Marchese
ADM/POL/PSO:	Joseph A. Boston
IPO:	Edward T. Strubel
DEA:	Steven G. Dunn

PALAU

Koror (E), P.O. Box 6028, Republic of Palau 96940, Tel (680) 488-2920/2990, Fax 488-2911

AMB:	Thomas C. Hubbard (resident in Manila)
CHG:	Gerard R. Pascua
DEA:	William Bish (resident in Manila)
PAO:	Philip C. Harley (resident in Manila)

USDOC: Amer M. Kayani
(resident in Honolulu)

FAA: Barry Brayer
(resident in Hawthorne, CA)

PANAMA

Panama City (E), Apartado 6959, Panama 5, Rep. de Panama • Unit 0945, APO AA 34002, Tel [507] 227-1377, Fax 227-1964; GSO Fax 225-2720; PER Fax 227-6850

AMB: William J. Hughes
 AMB SEC: Barbara M. Treharne
 DCM: Edward B. O'Donnell
 POL/ECO: W. Lewis Amselem
 CON: Paul C. Kline
 ADM: Manuel F. Acosta
 IMO: David M. Yeutter
 RSO: Edward A. Lennon
 PC: Janice Jorgensen
 APHIS: John H. Wyss
 ARS: Dr. John B. Welch
 FAS: Charles R. Bertsch
 (resident in San Jose)

DEA: Daniel E. Moritz
 ABMC: Dannie Cooper
 FCS: Richard F. Benson
 PAO: Patrick D. Duddy
 AID: Lawrence J. Klassen
 CUS: William T. Long
 DOD: Col. David Bruening
 NAS: (Vacant)
 ICITAP: Roger F. Toronto
 LEGATT: Fernando Candelario
 USCG: Cdr. Mark S. Guillory
 INS: John A. Mata

Cristobal, Colon (CA), Panama Agencias Bldg., Terminal and Pedro Prestan Sts., Cristobal, Colon Province; No residential or office mail delivery in Colon. Send all mail to: c/o American Embassy, Panama, Box E, APO Miami 34002; Tel; (507) 41-2440/2478; Fax (507) 41-6039

CA: Frank X. Zeimetz

PAPUA NEW GUINEA

Port Moresby (E), Douglas St. • P.O. Box 1492 • Tel [675] 321-1455, Fax 321-3423; ADMIN Fax 320-0637

AMB:	Arma Jane Karaer
AMB SEC:	Peggy A. Bradley
DCM:	Edward J. Michal
POL:	John Cushing
ECO/COM:	Edward Arrizabalaga
CON:	Robert B. Waldrop
ADM:	(Vacant)
GSO:	Beryle Randall
RSO:	Mark Etelemaki (resident in Singapore)
DAO:	Col. Richard Welker, USA (resident in Canberra)
FAA:	Fred Laird (resident in Tokyo)

PARAGUAY

Asuncion (E), 1776 Mariscal Lopez Ave., Casilla Postal 402 • Unit 4711, APO AA 34036-0001, Tel [595] (21) 213-715, Fax 213-728

AMB:	Maura Harty
AMB SEC:	Virginia F. Smith
DCM:	Stephen G. McFarland
POL:	Alexander H. Margulies
ECO/COM:	Francisco J. Fernandez
CON:	Charles S. Smith
ADM:	Amy Pitts
RSO:	Robert W. Starnes
IPO:	Michael W. Meyers
AID:	Barbara C. Kennedy
DAO:	Ltc. Charles A. Rowcliffe, USA
DEA:	Robert Adams
FBIS:	Nora Grubbs
NIMA:	Donald Filippelli
ODC:	Col. David J. Wilderman, USA
PAO:	James C. Dickmeyer
PC:	John McCloskey
AGR:	Gary Groves (resident in Buenos Aires)
FAA:	Santiago Garcia (resident in Miami)
IRS:	Frederick Dulas (resident in Santiago)

PERU

Lima (E), Avenida Encalada, Cuadra 17, Monterrico, Lima • P.O. Box 1995, Lima 1, or American Embassy (Lima), APO AA 34031-5000, Tel [51] (1) 434-3000, Fax 434-3037, afterhours Tel 434-3032 (RNx: 549-0000 or 549 + four-digit ext.); FAS Fax 434-3043; APHIS Fax 434-3043; FCS FAX 434-3041; USIS Fax 434-1299; DAO Fax 434-0117; DEA Fax 434-3054; MAAG Fax 434-1199; NAMRID Fax 561-2034; NIMA Fax 476-3618. USAID address: Larrabure y Unanue 110, Lima 1, Tel 433-3200, Fax 433-7034. Internet address is last name and initials of recipient@limawpoa.us-state.gov.

AMB:	Dennis C. Jett
AMB SEC:	Guadalupe Yameogo
DCM:	Heather M. Hodges
NAS:	John M. Crow
CON:	Annette L. Veler
ADM:	Alphonse Lopez
PAO:	John S. Dickson
RSO:	William G. Gaskill
POL:	Jimmie E. Wagner
ORA:	Donald D. Arabian
ECO:	Krishna Urs
FCS:	Ursula O. Iannone
IMO:	Richard L. Gunn
IPO:	Joseph L. Deroche
AID:	Donald Boyd
DAO:	Capt. George Satterthwaite, USN
MAAG:	Col. Manuel Fuentes, USA
NAMRID:	Cdr. Truman W. Sharp, USN
NIMA:	Eduardo Elinan
FAS:	Daryl A. Brehm
APHIS:	Donald R. Wimmer
IRS:	Frederick Dulas (resident in Santiago)
LEGATT:	David W. Schrimp (resident in Montevideo)
FAA:	Victor Tamariz (resident in Miami)

Cuzco (CA), Avenida Tullumayo 125, Tel. [08] (4) 24-5102, 23-9451, 22-4112, Fax 23-3541

CA: Olga Villagarcia

PHILIPPINES

Manila (E), 1201 Roxas Blvd., FPO AP 96515, Tel [63] (2) 523-1001, Telex 722-27366 AME PH, Fax [63] (2) 522-4361; COM Off 395 Senator Gil J. Puyat Ave., Makati City, Tel [63] (2) 890-9717, 890-9362, Fax [63] (2) 895-3028

AMB:	Thomas C. Hubbard
AMB SEC:	Sarah Virginia Parker
DCM:	G. Eugene Martin
POL:	Aloysius M. O'Neill
ECO:	Terry A. Breese
CON:	Kevin F. Herbert
COM:	Carmine G. D'Aloisio
ADM:	Raymond J. Pepper
GSO:	Robert B. Courtney
RSO:	Gordon A. Sjue
PAO:	Greta N. Morris
ISO:	Kanikar N. Daly
IMO:	Richard C. Kwiatkowski
AID:	Kenneth G. Schofield
FAA:	David Knudson (resident in Singapore)
FAA/CASLO:	Richard W. Hyman
DAO:	Col. David B. George, USAF
JUSMAG:	Col. Danwill A. Lee, USA
AGR:	Margaret K. Ting
FAA/CASLO:	Richard W. Hyman (resident in Tokyo)
LAB:	Dennis J. Ortblad
INS:	Cynthia J. O'Connell
IRS:	Frank Ng (resident in Tokyo)

Asian Development Bank (Manila), #6 ADB Avenue, 0401 Mandaluyong City, Metro Manila • P.O. Box 789, 0980 Manila, Tel [632] 632-6050, 632-4444; Telex 63587 ADB PN; 42205 ADB PM, and 29066 ADB PH; Fax 632-4003, 632-2084; COM ADB Off, 395 Senator Gil Puyat Ave., Makati, Metro Manila, Tel [632] 890-9364, 895-3020, Fax 890-9713

US EXEC DIR:	Linda Tsao Yang
US ALT EXEC DIR:	N. Cinnamon Dornsife
COM/ADB:	Dennis Barnes

Cebu (CA), 3rd Fl., PCI Bank Bldg., Gorordo Avenue, Lahug, Cebu City 6000; FPO AP 96515; Tel. [63] (32) 311-261/2, 310-671; Fax 310-174

CON AGT:	John Frank Domingo
----------	--------------------

POLAND

Warsaw (E), Aleje Ujazdowskie 29/31 00-054
 Warsaw Pl • AmEmb Warsaw, Dept. of State,
 Washington, D.C., 20521-5010 (pouch address), Tel
 [48] (22) 628-3041, afterhours Tel 625-0055, 625-0133,
 629-0638, or 629-3651, Exec Fax [48] (22) 625-6731,
 IVG ext. 2510; AID Tel 630-2480, 2481, 2482, 2483,
 Fax 628-7486; PC Tel 843-5011, Fax 843-4200. IVG
nos.: 628 + ext., or IVG operator 628-0000: POL Fax
 625-7710, IVG ext. 2272; ECO Fax 625-7494, IVG ext.
 2528; CON Fax 627-4734, IVG ext. 2542; ADM Fax
 628-7431, IVG ext. 2507; ISC Fax 625-6382; PER Fax
 625-2400, IVG ext. 2545; BUD/FISC Fax 625-3536,
 IVG ext. 2539; GSO Fax 628-9326, IVG ext. 2540; MED
 Fax 625-7518, IVG ext. 2080; USIS Fax 621-6907;
 Mailroom Fax 628-8298, IVG ext. 2340; Telex 817771
 Emusa Pl.

AMB:	Daniel Fried
AMB SEC:	Maria Fotheringham
DCM:	John A. Cloud, Jr.
POL:	Jeffrey Goldstein
ECO:	John M. Hoover
COM:	David Fulton
CON:	Patricia A. Butenis
ADM:	Andrea J. Nelson
PER:	Steven R. Slatin
GSO:	Kevin Connors
RSO:	Grace G. Dailey
IMO:	Robert Burkhart
ISO:	(Vacant)
PAO:	Cesar D. Beltran
AID:	William J. Frej
DAO:	Col. James Fox, USA
AGR:	James Higgiston
LAB:	Marc E. Norman
FAA:	Steven B. Wallace (resident in Rome)
FAA/CASLO:	Joseph DePalma (resident in Brussels)
FAA/FSIDO:	Jim Coffey (resident in Frankfurt)
IRS:	Margaret Lullo (resident in Bonn)

US Trade Center (Warsaw), Aleje Jerozolimskie 56C,
 Ikea Building, 2nd Fl., 00-803 Warsaw • Am Emb
 Warsaw, Dept. of State, Wash., D.C., 20521-5010
 (pouch address), Tel [48] (22) 625-4374, Fax 621-6327

DIR: David Fulton

Krakow (CG), Ulica Stolarska 9, 31043 Krakow • Am Con Gen Krakow, Dept. of State, Wash., D.C., 20521-5140 (pouch address), Tel [48] (12) 429-6655, Fax 421-8292

CG:	Francis T. Scanlan
POL/ECO:	Paula Thiede
CON:	Timothy C. Sandusky
ADM:	C. Wakefield Martin
BPAO:	Mark Toner

PORTUGAL

Lisbon (E), Avenida das Forcas Armadas, 1600 Lisbon • PSC 83, APO AE 09726, Tel [351] (1) 727-3300, Fax [351] (1) 726-9109; FCS Fax [351] (1) 726-8914; USIS Fax [351] (1) 726-8814; FAS Fax [351] (1) 726-9721

AMB:	Gerald S. McGowan
AMB SEC:	Jill Johnston
DCM:	Gregory L. Mattson
POL/ECO:	Julien Lebourgeois
COM:	Daniel L. Thompson
ORA:	James van der Rhoer
CON:	Leslie Rowe
ADM:	Roger C. Nottingham
RSO:	Michael Wanagel, Jr.
PAO:	Alfred Head
AGR:	Franklin D. Lee (resident in Madrid)
SCI:	Marshal H. Carter-Tripp (resident in Madrid)
FAA:	Tony Fazio (resident in Paris)
IMO:	Glenn A. Cockerill
ISO:	Stephen M. Widenhouse
DAO:	Col. David G. Bell, USAF
IRS:	Frederick D. Pablo (resident in Paris)
ODC:	Col. Jesse M. Perez, USA

Ponta Delgada (C), Sao Miguel, Azores, Avenida Infante D Henrique • PSC 76, Box 3000, APO AE 09720-0002, Tel [351] (96) 22216/7/8/9, Fax [351] (96) 27216

PO:	Bernice A. Powell
VC:	Patricia A. Comella

American Business Center (Oporto), Av. da Boavista, 3523, Sala 501, 4000 Porto • APO AE 09726, Tel [351] (2) 618-6607, Fax [351] (2) 618-6625

DIR: Daniel L. Thompson
(resident in Lisbon)

Funchal (CA), Edificio Infante, Bloco B, 4 Andar, Apt. B, Rua Tenente Coronel Sarmiento, 9000 Funchal, Tel [351] (91) 743-429; Fax [351] (91) 743-808

CA: Antonio Borges

QATAR

Doha (E), 149 Ahmed bin Ali St., Fariq bin Omran (opp. TV station) • P.O. Box 2399, Doha, Qatar, Tel [974] 86-4701/2/3, Fax 86-1669; Exec Tel 86-4367; ADM Tel 86-4095; CON Tel 86-4020; RSO Tel 86-4049; IPC Tel 86-4075; ECO/COM Tel 86-4220; USLO Tel 86-4187 and 87-5140; COE Tel 60-5314; COM Tel 86-7460; IPC Tel 86-7315; USIS Tel 35-1279 and 35-1207, Fax 32-1907. Workweek: Saturday thru Wednesday.

AMB:	Patrick N. Theros
OMS:	Stella P. Stutz
DCM:	Todd P. Schwartz
CON:	Clarence A. Hudson, Jr.
POL/MIL:	Shaun Murphy
ADM:	Raphael Semmes
RSO:	Anthony Deibler
ECO/COM:	Benjamin Watson
PAO:	Jeffrey Hill
IPO:	Guadalupe Pinon
ATO:	Edwin Porter (resident in Dubai)
IRS:	William Gilligan (resident in Frankfurt)
FAA:	Patrick N. Poe (resident in Brussels)
USLO:	Ltc. Brian Kerins, USAF
DAO:	Ltc. William Baker
RMO:	Dr. Ernest Davis (resident in Riyadh)

ROMANIA

Bucharest (E), Strada Tudor Arghezi 7-9 • Pouch: American Embassy Bucharest, Department of State, Washington, D.C. 20521-5260, Tel [40] (1) 210-4042, 210-0149, Fax 210-0395, Exec Fax 212-3604, afterhours Tel [40] (1) 210-0149; CON Tel 210-4042, Fax 211-3360; AID Tel [40] (1) 336-8851, Fax 312-

0508; AGR Tel 210-4042, Fax 210-0395; GSO Tel 211-5658, 5731, Fax 210-5567; Peace Corps Tel 312-1289, Fax 312-3004; USIS Tel 210-4042, Fax 210-0396; USIS American Ctr., Tel [40] (1) 210-1602, 1603, 1604, Fax 211-5659

AMB:	James C. Rosapepe
AMB SEC:	Rose Stafiej
DCM:	M. Michael Einik
POL:	Carolyn Johnson
ECO:	Michael Spangler
COM:	Jeremy Keller
PO/CLUJ:	Carl Siebentritt
CON:	Stephen Pattison
ADM:	Ronna S. Pazdral
RSO:	Marilyn Wanner
IMO:	Harry Moore
AID:	Peter Lopera
DAO:	Col. Thomas Geary, USAF
PAO:	Stephan Strain
PC:	Jose Ralls
AGR:	Jamie Rothschild (resident in Sofia)
FAA:	Steven B. Wallace (resident in Rome)
IRS:	Margaret Lullo (resident in Bonn)

Cluj-Napoca (BO), International address US Branch Office, Universitatii 7-9, Etage 1, Cluj-Napoca, Romania 3400, Tel [40] (64) 19-38-15, Fax 19-38-68

PO: Nathan Bluhm

RUSSIA

Moscow (E), Novinskiy Bul'var 19/23 • APO/AE 09721, Tel [7] (095) 252-2451 thru 59, Telex 413160 USGSO SU, Fax 956-4261, emergency afterhours 12 am-8 am local 956-4421/22/24; USAID Tel 956-4281, Fax 956-7092/93; USIS Tel 956-4126, USIS Culture 956-4456; USIS Press 956-4238, Fax 255-9766; RIMC Tel 956-4003, Fax 956-4404, RIMC E-mail address is odettedj@moscowpob.us-state.gov

AMB:	James F. Collins
AMB EXEC ASST:	Valerie Jacks Towns
DCM:	John F. Tefft
POL:	John M. Ordway
ECO:	Clifford Bond

COM:	John Peters
CON:	Michael W. Marine
ADM:	John O'Keefe
RSO:	Tony Bell
RIMC:	David Odette
PAO:	Robert R. Gosende
IMO:	John P. Boulanger
IPO:	Millard Rollins
ISM:	Kent W. Huff
EST:	John C. Zimmerman
AID:	James A. Norris
DAO:	Bg. John C. Reppert, USA
PC:	Douglas W. Frago
AGR:	Rich McDonald (resident in Moscow)
ATO:	Robert Walker
AGR:	(Vacant)
FAA:	Dennis B. Cooper
FAA/CASLO:	Allan Hurr (resident in Brussels)
FAA/FSIDO:	Jim Coffey (resident in Frankfurt)
LAB:	Jeanine Collins
FIN:	James Wallar
IRS:	Margaret Lullo (resident in Bonn)
FBIS:	Maureen E. Cote
INS:	Anne Corsano
VOA:	Pete Heinlein
NASA:	Douglas Englund
DOE:	Robin J. Copeland
LES:	Tom Robertson
LEGATT:	J. Michael Di Pretoro

U.S. Foreign Commercial Service (Moscow),
 Novinskiy Bul'var 15, Tel [7] (095) 956-4255, 255-
 4848/4660 or (502) 244-1105, Fax 230-2101, 224-
 1106

DIR: John Peters

St. Petersburg (CG), Furshtadtskaya Ulitsa 15,
 191028, St. Petersburg, Russia • PSC 78, Box L, APO
 AE 09723, Tel [7] (812) 275-1701, afterhours Tel 274-
 8692, Fax 110-7022; GSO Fax 275-3295; ADM Fax
 275-4735. E-mail address is usa.consulate@cltele.com

CG:	Thomas Lynch
DPO:	Tatiana Goefeller-Volkov
CG SEC:	Caryn Solomon
POL/ECO:	(Vacant)
COM:	James McCarthy

CON:	Simon Henshaw
ADM:	Deborah Juncker
GSO:	Kira Glover
RSO:	Mary Jo Swinimer
BPAO:	Janet Demiray
IPO:	Robert Griego

U.S. Foreign Commercial Service, American Consulate General, 25 Nevskiy Prospect, St. Petersburg, 191186 Russia, Tel [7] (812) 326-2500, Fax 326-2501

USIS: The American Center, Millionnaya Ulitsa 5/1, 191186 St. Petersburg, Tel [7] (812) 311-8905 or 325-8050, Fax 325-8052

Vladivostok (CG), Ulitsa Pushkinskaya 32, Vladivostok, Russia, 690000 • Pouch address: AmConGen Vladivostok, Dept. of State, Washington, D.C. 20521-5880, Tel [7] (4232) 30-00-70 (Note: if calling from the U.S., and the U.K., dial 7-501-4232), 30-00-70, 30-00-72, Fax (7) (4232) 30-00-72 (if faxing from the U.S. or U.K.: 30-00-72); CON Fax 30-00-91 (if faxing from the U.S. or U.K.: 30-00-91); COM Tel 300-093, Fax 300-092; USIS Tel 26-70-17, Fax 30-00-95 (if faxing from the U.S. or U.K., 30-00-95); FCS Tel. 30-00-93, Fax 30-00-92, Sat. Fax (7-509) B51-1211; PEACE CORPS Tel 310-940, Fax 310-902

CG:	Jane Miller Floyd
POL/ECO:	Christopher R. Davis
ADM:	Edward D. Booth
CON:	Kim B. Richter
COM:	Richard Steffens
RSO:	Scott R. Shaw
BPAO:	Mary F. Speer
PC:	Scott Bowles

Yekaterinburg (CG), Ulitsa Gogolya 15A • P.O. Box 400, 620151 Yekaterinburg AmConGen Yekaterinburg, Dept. of State, Wash., D.C., 20521-5890, Tel [7] (3432) 564-619, 564-691; COM 564-736; CON 564-744; USIS 564-760; Telex 612-696; CONS SU, Fax [7] (3432) 564-515

CG:	Howard J. T. Steers
POL/ECO/COM:	Jonathan S. Turak
ADM:	Warren D. Hadley
CON:	Brook E. Hefright
BPAO:	Robert Post

RWANDA

Kigali (E), Blvd. de la Revolution, B.P. 28, IVG Number (301) 985-9339 or int'l (250) 75601/2/3, (250) 72126, (250) 77147, IPC direct INMARSAT 873-150-7503, FAX (250) 72128, 7:30 am-5:30 pm, afterhours, contact will be Amb. res, 83219; DCM res. 75314; Pol Off 75632; ECON 77228; IPO 73501; USAID Tel 74719, (250) 73251/52/53; USAID Fax 73950, Dir res. 75981; USIS—same number as Embassy.

AMB:	Robert E. Gribbin III
AMB SEC:	Marlene S. Hirakawa
DCM:	Eugene P. Tuttle
POL:	Peter Whaley
ECO/COM/CON:	Bonita Harris
ADM:	Gustavo A. Mejia
RSO:	James D. Gleeson
PAO:	Alice C. Lemaistre
IPO:	Kenneth I. Wallace
GSO:	Constance K. Gribbin
AID:	George E. Lewis
DAO:	Maj. Richard K. Orth
FAA:	Ronald L. Montgomery (resident in Dakar)
RETO:	Melvia Hansen (resident in Dakar)
IRS:	Frederick Pablo (resident in Paris)

SAMOA

Apia (E) • P.O. Box 3430, Apia, Tel [685] 21-631, afterhours Tel 23-617, Fax 22-030. Mobile Tel [685] 7-1776. Internet address is usembassy@samoa.net

AMB:	Josiah Horton Beeman (resident in Wellington)
CHG	William Warren
RSO:	John H. Kaufmann (resident in Canberra)
DAO:	Capt. J. Jeffrey Langer, USN (resident in Wellington)

SAO TOME—See GABON

SAUDI ARABIA

Riyadh (E), Collector Road M, Riyadh Diplomatic Quarter • Unit 61307, APO AE 09803-1307, P.O. Box 94309, Riyadh 11693 (int'l mail), Tel [966] (1) 488-3800, Fax 488-7360; USIS address: P.O. Box 94310, Riyadh 11693, Fax 488-3989; FCS Fax 488-3237; POL/ECO Fax 488-3278; ISC Fax 488-7867; FMC/PER Fax 482-2765; GSO Fax 488-7939; ATO Fax 482-4364. Workweek: Saturday–Wednesday (all posts)

AMB:	Wyche Fowler, Jr.
AMB SEC:	Deborah Burnes
DCM:	Theodore H. Kattouf
POL:	Albert A. Thibault, Jr.
POL/MIL:	Frederick W. Axelgard
ECO:	Robert W. Dry
COM:	Mike Frisby
CON:	Richard C. Hermann
ADM:	Robert E. Davis, Jr.
RSO:	William Lamb
PAO:	Richard Schmierer
IMO:	Randall R. Dudley
FAA:	J. Stuart Jamison (resident in Brussels)
DAO:	Col. James Ward, USA
ATO:	John H. Wilson
USMTM:	Maj. Gen. John J. Marcello
FIN:	Katherine Schultz
OPMSANG:	Bg. Buford C. Blount
IRS:	Larry J. LeGrand (resident in Rome)

Dhahran (CG), Between Aramco Hdqtrs and Dhahran Int'l Airport, P.O. Box 81, Dhahran Airport 31932 • Unit 66803, APO AE 09858-6803, Tel [966] (3) 891-3200; ADM Fax 891-7416; COM Fax 891-8332; CON Fax 891-6816; EXEC Fax 891-0464; GSO Fax 891-3296, afterhours 891-2203

CG:	Douglas C. Greene
POL/MIL:	Mark L. Andersen
ECO:	Theodore J. Singer
COM:	(Vacant)
CON:	Jeffrey S. Tunis
ADM:	Beverly D. Rochester
ITO:	Joseph F. Purvis
RSO:	William Grogan

Jeddah (CG), Palestine Rd., Ruwais • P.O. Box 149, Jeddah 21411, or Unit 62112, APO AE 09811, Tel [966] (2) 667-0080; CG Fax 669-2991; ADM Fax 669-3074;

CON Fax 669-3078; COM Tel 667-0040, Fax 665-8106;
ATO Tel 661-2408, Fax 667-6196; USIS Tel 660-6355,
Fax 660-6367; workweek: Saturday through
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CG:	Stephen W. Buck
POL/ECO:	Diane W. Shelby
COM:	Joseph B. Kaesshaefer
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USGS:	George V. Demeglio
USMTM:	Ltc. Edward T. Wilcox

**U.S. Representative to the Saudi Arabian U.S. Joint
Commission on Economic Cooperation (USREP/-
JECOR), P.O. Box 5927, Riyadh, Tel [966] (1) 248-
3471, ext. 263, Fax 248-3471, ext. 857**

DIR: . George A. Matter

SENEGAL

**Dakar (E), B.P. 49, Avenue Jean XXIII, Tel [221] 823-
4296 or 823-7384, Fax 822-2991; USIS Tel 823-1185 or
823-8124; AID Tel 823-5880, 823-1602, 823-6680, Fax
823-2965, Telex 21793 AMEMB SG, Fax 822-2991; E-
mail [user name]@DOS.US-State.gov**

AMB:	Dane F. Smith, Jr.
AMB SEC:	Susan N. Pratt
DCM:	James V. Ledesma
POL:	David G. Wagner
ECO:	Whitney Y. Baird
RCON:	Lili Ming
ADM:	Mark Stevens
RSO:	George G. Fredericks
PAO:	Gerald E. Huchel
IMO:	Harald L. Jimerson
IPO:	Janifer Sulaiman
SAO:	Maj. Richard Curran- Kelley, USA
RMO:	Dr. Michael Nesemann
AID:	Anne M. Williams
RIG:	Henry Barrett
DAO:	Ltc. Paul S. Cariker, USMC

SAO:	Maj. Richard Curran-Kelley
AGR:	Bruce Zanin (resident in Abidjan)
FAA:	Ronald L. Montgomery
LAB:	Jay T. Smith (resident in Washington, D.C.)
RETO:	Melvia A. Hasman
IRS:	Frederick D. Pablo (resident in Paris)

SERBIA-MONTENEGRO

Belgrade (E), American Embassy Belgrade • U.S. Department of State, Washington, D.C. 20521-5070, Tel [381] (11) 645-655, afterhours Tel 646-481, tie line (8) 754-0000, Fax [381] (11) 645-221; E ec Fax 645-332; POL/ECO Fax 646-054; USIS Fax 646-924; CON Fax 644-053; GSO Fax 645-221. Internet address is amembassybelgrade@dos.us-state.gov

CM:	Richard M. Miles
EXEC SEC:	Linda K. Price
DCM:	Jack M. Zetkulis
POL/ECO:	Robert L. Norman
COM:	(Vacant)
CON:	Gilbert J. Sperling
ADM:	Patricia N. Moller
RSO:	Barry M. Moore
PAO:	John H. Brown
IPO:	Juan Becerra
DAO:	Col. Ernest W. Fischer, USA
AGR:	Jamie Rothschild (resident in Sofia)
FAA:	Steven B. Wallace (resident in Rome)
IRS:	Larry J. LeGrand (resident in Rome)

SEYCHELLES—See MAURITIUS

SIERRA LEONE

Freetown (E), corner of Walpole and Siaka Stevens Sts., Tel [232] (22) 226-481 through 226-485, AMB Tel 226-155, DCM Tel 227-192, Fax 225-471

AMB:	John L. Hirsch
EXEC SEC:	(Vacant)
DCM:	M. Ann Wright
POL/ECO:	Mark Clark
CON:	Marlee K. Anderson

RCON:	Reginald J. McHugh (resident in Accra)
ADM:	Elizabeth B. McGaffey
RSO:	Jeffrey C. Breed
PAO:	Patricia L. Sharpe
IPO:	John Combs
LAB:	Frederick B. Cook (resident in Washington, D.C.)
DAO:	Ltc. Susan A. Sandusky, USA (resident in Monrovia)
IRS:	Stanley Beesley (resident in London)
FAA:	Ronald L. Montgomery (resident in Dakar)

SINGAPORE

Singapore (E), 27 Napier Rd., Singapore 258508 •
FPO AP 96534-0001, Tel [65] 476-9100, Fax 476-9340.
Internet home page address is
<http://homepacificnet.sg/~amemb>

AMB:	Steven J. Green
AMB SEC:	Virginia Ann Crawford
DCM:	Herbert W. Schulz
ECO/POL:	William T. Monroe
ADM:	Joseph Hilliard, Jr.
CON:	David T. Donahue
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GSO:	Martin P. Hohe
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RPSO:	James E. Tyckoski
ATO:	Dale L. Good
PAO:	Michael H. Anderson
RMO:	Dr. Bernard C. Meyer
DAO:	Capt. Terry S. Douglas, USN
CUS:	Donald K. Shruhan, Jr.
DEA:	Larry M. Hahn
FAA:	Ross Hamory
FAA/IFO:	Robert P. Jensen
FAA/CASIFO:	Mary T. Walsh
FAA/CASLO:	Tommy L. Dome
INS:	Lynda B. Palacios
IRS:	Shirley Sherwood

USIS/American Center MPH Building, Level 4, 71-77 Stamford Road, Singapore 0617, Tel [65] 334-0910, Fax 334-2780; Commercial Services and Library, 1 Colombo Court, Unit #05-16 Colombo Ct., Building, North Bridge Road, Singapore 0617, Tel 338-9722, Fax

338-5010, Telex RS25079 (SINGTC), Fax 338-5010; AGR/ATO OFF, 541 Orchard Road • Unit 08-04, Liat Towers Bldg., Singapore 0923, Tel [65] 737-1233, Fax 732-8307

USAID/RIG/A, 111 North Bridge Road, No. 17-03 Peninsula Plaza, Singapore 0617, Tel [65] 334-2766, Fax 334-2541

FAA, Changi Airport Terminal 2, South Finger, 4th Fl., • Unit No. 048-004/006/009, Singapore, Tel [65] 543-1466, Fax 543-1952; IFO Tel 545-5822, Fax 545-9772; CASIFO/CASLO Tel 545-8077, Fax 545-2318. International Area Office Director and Field Office, Unit 048-006, Singapore 1781, Tel [65] 543-1466, 545-5822, Fax 543-1952 or 545-9722

AGR/ATO, 541 Orchard Road, Unit No. 08-03. Liat Towers, Singapore 238881, Tel [65] 737-1233, Fax 732-8307

SLOVAK REPUBLIC

Bratislava (E), Hviezdoslavovo Namestie 4, 81102 Bratislava (int'l address), Tel [421] (7) 533-0861 or 533-3338, IVG prefix 560 + 0 + ext., Exec Fax 533-5439; ADM Fax 533-0096; POL/ECO Fax 531-5148; AID Tel 533-0667, Fax 533-4711; PC Tel 582-1648, Fax 830-975; USIS Tel 531-8853, Fax 533-5934; COM Tel 361-079, Fax 361-085

AMB:	Ralph R. Johnson
AMB SEC:	Judy Thiessen
DCM:	William P. Schofield
POL:	Anthony Pahigian
ECO/COM:	Eugene S. Young
ADM:	Heather Townsend
CON:	Thomas G. Rogan
PAO:	Richard O. Lankford
AID:	Paula Goddard
IPO:	Charles C. Reitz
DAO:	Ltc. John Markowicz, USA
PC:	Nelson Chase
COM:	Steve Craven (resident in Vienna)
RSO:	Anthony Richards (resident in Vienna)
FAA/CASLO:	Amelia D. Fitzgibbons (resident in Vienna)
DEA:	Tom Slovenkay (resident in Vienna)

AGR: Allan Mustard
(resident in Vienna)
CUS: John Kellogg
(resident in Vienna)
LEGATT: Juliann Slifco
(resident in Vienna)
INS: Jean Christiansen
(resident in Vienna)

SLOVENIA

Ljubljana (E), Box 254, Prazakova 4, 1000 Ljubljana
or • AmEmbassy Ljubljana, Dept. of State, Washington,
D.C. 20521-7140, Tel [386] (61) 301-427/472/485,
Fax 301-401; USIS address: Cankarjeva 11 1000
Ljubljana, Tel 125-8226 or 126-1169, Fax 126-4284.
Internet address is us-embassy@usis.si

AMB: (Vacant)
AMB SEC: Hulya Kilgore
CHG/SEP: J. Paul Reid
ADM/CON: Daniel J. Hall
POL/ECO: (Vacant)
CON: (Vacant)
PAO: Domenick Dipasquale
IPO: Eric Milstead
COM: Patrick Hughes
(resident in Zagreb)
RSO: Anthony Richards
(resident in Vienna)
DAO: Col. Michael E. Vrosh, USAF
SAO: Ltc. John Sajevec, USA
AGR: Allan Mustard
(resident in Vienna)
DEA: Thomas Slovenkay
(resident in Vienna)
FAA: Steven B. Wallace
(resident in Rome)
IRS: Larry LeGrand
(resident in Rome)

SOUTH AFRICA

Pretoria (E), 877 Pretorius St., Arcadia 0083 • P.O.
Box 9536, Pretoria 0001, Tel [27] (12) 342-1048, Fax
342-2244; USIS Tel 342-3006, Fax 342-2090; AID Tel
323-8869, Fax 323-6443

AMB: James A. Joseph
AMB SEC: Barbara Beckwith
DCM: Robert M. Pringle
DCM SEC: Rhoda C. Asbell
POL: Reed Fendrick

ECO:	Ann R. Berry
COM:	Millard W. Arnold, Jr. (resident in Johannesburg)
CON:	Michael O'Hare
ADM:	Michael J. Hinton
RSO:	Richard H. Klingensmaier
MNL:	Lee A. Brudvig
IMO:	Harold E. Spake II
PAO:	Thomas N. Hull
EST:	Atim E. Ogunba
AID:	Aaron Williams
FAA:	Ronald L. Montgomery (resident in Dakar)
DAO:	Col. Keith A. Betsch, USA
AGR:	Dr. Besa L. Kotati
IRS:	Stanley Beesley (resident in London)

Cape Town (CG), Broadway Industries Centre • PO Box 6773, Heerengracht, Foreshore, Tel [27] (21) 214-280, ADM Fax 418-1989; CG/POL/ECO Fax 211-230; IPO/RSO Fax 254-151; CON Fax 253-014; USIS Tel 461-0583, Fax 461-3603. Internet address is gsocapetown@pixie.co.za

CG:	April C. Glaspie
POL/ECO:	Ronald K. McMullen
POL:	Kari Amelung
CON:	Daniel L. Chase
IPO:	Clifton L. Miller
ADM:	Thomas E. Weinz
RSO:	Daniel J. Weber
BPAO:	Helen B. Picard

Durban (CG), Durban Bay House, 29th Fl., 333 Smith St., Tel [27] (31) 304-4737, Fax 301-8206; USIS Tel 305-5068, Fax 304-2847

CG:	Frederic C. Hassani
CON:	Lori Dando
BPAO:	Gerri Williams

Johannesburg (CG), 1 River Street • c/o Riviera, Killarney, Tel [27] (11) 646-6900, Fax 646-6913; COM Tel 442-3571, Fax 442-3770; USIS Tel 838-2231, Fax 838-3920; SCO Tel 442-3571, Fax 442-3770. E-mail address is amcongen.jhb@pixie.co.za

CG:	Gregory W. Engle
CG SEC:	Terri L. Tedford
COM:	Millard W. Arnold, Jr.
CON:	John R. Nay

ADM:	Michael H. Scanlon
IPO:	James E. Barclay
INS:	Edward C. Saunders
BPAO:	Patricia Mcardle-Fendrick
LAB:	John S. Sequeira
SCO:	Daniel E. Harris

SPAIN

Madrid (E), Serrano 75, 28006 Madrid • APO AE 09642, Tel [34] (1) 91587-2200, Fax 91587-2303. Inward dial (DID) numbers: AMB [34] 91587-2205; DCM 91587-2205; POL 91587-2387; ECO 91587-2286; ADM 91587-2208; IPC 91587-2308; DAO 91587-2278; USIS 91587-2502; DEA 91587-2280; FAA 91587-2300; ODC 91549-3209; CON 91587-2236; BUD/FISC 91587-2211; PER 91587-3636; RSO 91587-3438; IPC duty phone 619-276-781; EMB duty phone 619-276-782

AMB:	(Vacant)
AMB SEC:	(Vacant)
CHG:	Lawrence G. Rossin
POL/ECO:	Harry E. Jones
COM:	Rafael Fermoselle
POL/MIL:	Victor Bonilla
ECO:	David D. Nelson
CON:	Phillip French
ADM:	Joseph Schreiber
RSO:	Kevin M. Barry
EST:	Marshall Carter-Tripp
IMO:	David J. Wagner
PAO:	Brian Carlson
AGR:	Franklin Lee
LAB:	Thomas D. Perkins
SCI:	Marshal H CarterTripp
DATT	Capt. James Tinsley III, USN
DEA:	Saverio J. Weidl
ODC:	Capt. Leroy E. Sheehan, USN
FAA:	Tony Fazio (resident in Paris)
FAA/CASLO:	Mike Galvan
FAA/CAAG:	Ashraf Jan
FCS:	Rafael Fermoselle
LEGATT:	David W. Schrimp
IRS:	Frederick Pablo (resident in Paris)
NASA:	Anthony Carro

Barcelona (CG), Reina Elisenda 23, 08034 Barcelona
 • PSC 61, Box 0005, APO AE 09642, Tel [34] (93) 280-2227, Fax (93) 205-5206; ADMIN Fax (93) 205-7764; USIS Fax (93) 205-5857; COM Fax (93) 205-7705

CG: Douglas R. Smith
 COM: Lewis Santamaria
 CON/ADM: Marc J. Meznar
 BPAO: Jan Hartman

La Coruna (CA), Canton Grande, 16-17, 8E, 15003;
 Tel. [34] 9891-21-32-33; Fax [34] 981-22-2808

CA: Marcelino Fuentes-Ramos

Las Palmas (CA), Frachy y Roica, 5-5, No. 13 35007;
 Tel 34-928-271 259; Fax 34-928-22-58-63

CA: Ana Maria Quintana-Figueroa

Fuengirola (Malaga) (CA), Centro Comercial "Las Rampas" Fase 2, Planta 1, Locales 12-G-7 y 12-G-8 , Fuengirola, 29640 Malaga; Tel. 34-952-47-48-91; Fax 34-952-46-51-89

CA: Robert G. Aaron

Palma de Mallorca (CA), Avenida Jamime 111, No. 26, Entresuelo 2-H-1 (97) 07012; Tel. 34-971-725051, Fax 34-971-71-87-55

CA: (Vacant)

Seville (CA), Paseo de las Delicias, 7 Seville, 41012, Tel. 34-95-42 31885, Fax 34-95-42 32040

CA: Jerry Lee Johnson

Valencia (CA), CL de la Paz, 6-5 Local 5, 46003 Valencia; Tel. 34-96-351-6973; Fax 34-96-352-9565

SRI LANKA

Colombo (E), 210 Galle Rd., Colombo 3 • P.O. Box 106, Tel [94] (1) 448007, Fax 437345, 446013; USAID 356 Galle Rd., Colombo 3, Tel 574333, Fax 574264; USIS 44 Galle Rd., Colombo 3, Tel 421270-5, Fax 449070; VOA: 228/1 Galle Rd., Colombo 4, Tel 589245, Fax 502675; Peace Corps 75 1/1 Kynsey Rd., Colombo 8, Tel 687617. Internet address is [http://www.usia.gov/posts/sri lanka](http://www.usia.gov/posts/sri%20lanka). COM E-mail

address is com@eureka.lk. Information Resource Center
E-mail address is amcenter@sri.lanka.net. USAID E-
mail address is lisachiles@usaid.gov

AMB:	Shaun E. Donnelly
AMB SEC:	Linda R. Ren
DCM:	John S. Boardman
POL:	Scott H. Delisi
ECO:	Michael S. Owen
COM/LAB:	Jill Derderian
CON:	Anne W. Simon
ADM:	Judith A. Chammas
RSO:	Gregory Levin
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DAO:	Ltc. Michael Poore, USN
AID:	Lisa Chiles
IMO:	Beth A. Mitchell
FAA:	David L. Knudson (resident in Singapore)
AGR:	Thomas Pomeroy (resident in New Delhi)
LAB:	Theodore S. Pierce
IRS:	Shirley Sherwood (resident in Singapore)
VOA:	Gary Wise

SUDAN*

Khartoum (E), Sharia Ali Abdul Latif • P.O. Box 699,
APO AE 09829 Tel [249] (11) 774611 or 77-47-00,
FAX [249] (11) 774137; Telex 22619 AMEM SD Fax
(873) (151) 6770

AMB:	(Vacant)
AMB SEC:	Linda Clark
CHG:	Donald Teitelbaum
ADM:	Bruce Knotts
CON:	Patricia Johnson (resident in Cairo)
PAO:	(Vacant)

*Personnel and functions temporarily relocated to Nairobi;
consular services only relocated to Nairobi.

SURINAME

Paramaribo (E), Dr. Sophie Redmondstraat 129 • P.O. Box 1821, AmEmbassy Paramaribo, Dept. of State, Washington, D.C., 20521-3390, Tel [597] 472900, 477881, 476459; AMB 478300; DCM 476507; IPC 476793; GSO Fax 479829; AMB Fax 420800; ADM Fax 410972

AMB:	Dennis K. Hays
AMB SEC:	Carol Virginia Oakley
DCM:	Kathleen M. Cayer
POL/ECO:	Michael P. Oreste
CON:	Valerie Lynn
ADM:	David S. Wick
RSO:	John Tolly (resident in Georgetown)
PAO:	Daniel McGaffie (resident in Port-of-Spain)
DAO:	Ltc. Ronald Ward, USA
IPO:	Michael C. Lawrence
AGR:	R od McSherry (resident in Caracas)
FAA:	Ruben Quinones (resident in Miami)
FAA/CASLO:	Victor H. Echevarria (resident in Miami)
LAB:	Peggy Zabriskie (resident in Bridgetown)
LEGATT:	Ralph A. Torres (resident in Caracas)
DEA:	Gerald Franciosa (resident in Curacao)
IRS:	Frederick Dulas (resident in Santiago)

SWAZILAND

Mbabane (E), Central Bank Bldg., Warner Street • P.O. Box 199, Mbabane, Swaziland, Tel [268] 46441/5, Fax [268] 45959 • E-mail address is usembswd@realnet.co.sz

AMB:	Alan R. McKee
AMB SEC:	Loyce N. Rothin
DCM:	Michael S. Hoza
POL/ECO/CON:	Patti P. Hagopian
IPO:	Mark S. Butchart
PAO:	Robin Smith
GSO:	Brian R. Moran

RSO:	Michael Poehlitz (resident in Maputo)
FAA:	Ronald L. Montgomery (resident in Dakar)
AGR:	Besa L. Kotati (resident in Pretoria)
DAO:	Keith A. Betsch (resident in Pretoria)
LAB:	Thomas A. Shannon, Jr. (resident in Johannesburg)
IRS:	Stanley Beesley (resident in London)

SWEDEN

Stockholm (E), Strandvagen 101, S-115 89 Stockholm, Sweden • Pouch Address: AmEmb Stockholm, Dept. of State, Wash, D.C.20521-5750, Tel [46] (8) 783-5300, Fax (46) (8) 661-1964; AMB SEC Tel 783-5314; afterhours Tel 783-5310; CON Fax 660-5879; FCS Fax 660-9181; FAS Fax 662-8495; USIS Fax 665-3303; DAO Fax 662-8046

AMB:	Lyndon L. Olson, Jr.
AMB SEC:	Ingeborg Steinmetz
DCM:	Reno L. Harnish III
POL:	Walter E. Andrusyszyn
ECO:	J. Anthony Holmes
COM:	Peter G. Frederick
CON:	Lucy P. Uncu
ADM:	John O'Leary
RSO:	Karen R. Schaefer
PAO:	Barbara H. Nielsen
IMO:	Michael K. Haftel
DAO:	Col. Scott B. Sonnenberg, USAF
FAA:	Carl Burleson (resident in London)
AGR:	Robert C. Tetro
LAB:	Hugh M. Neighbour
IRS:	Stanley Beesley (resident in London)

SWITZERLAND

Bern (E), Jubilaeumstrasse 93, 3005 Bern, Tel [41] (31) 357-7011, Fax 357-7344; Telex (845) 912603, AMB Tel 367-7259; DCM Tel 357-7258; POL/ECO Tel 357-7424; ADM Tel 357-7295; USIS Tel 357-7238, Fax 357-7379; CPU Tel 357-7201; RSO Tel 357-7296; DEA Tel 357-7367, Fax 357-7253; DAO Tel 357-7255, Fax 357-7381; FAS Tel 357-7279, Fax 357-7363; LEGATT Tel 357-7340, Fax 357-7268; CON Fax 357-7398; FCS Fax 357-7336; COM Fax 357-7336

AMB:	Madeleine May Kunin
EXEC OMS:	Laura A. Bishop
DCM:	Carey Cavanaugh
POL/ECO:	Daniel B. Smith
COM:	James Joy
CON:	Justice B. Stevens
ADM:	Clyde L. Jardine, Jr.
AGR:	Kenneth Roberts (resident in Geneva/USTR)
RSO:	Gregory R. Sears
PAO:	Mary Ellen Koenig
IPO:	Mary G. Dingler
DAO:	Col. Robert H. McBride, USA
DEA:	Carol Cooper
LEGATT:	Regina Superneau
IRS:	Frederick D. Pablo (resident in Paris)
FAA:	Tony Fazio (resident in Paris)
FAA/CASLO:	Andre Perez

US Mission to the European Office of the UN and Other International Organizations (Geneva), Mission Permanente Des Etats-Unis, Route de Pregny 11, 1292 Chambesy-Geneva, Switzerland, Tel [41] (22) 749-4111, Telex 412865 USGV, Fax 749-4880

CM:	Daniel L. Spiegel
EXEC ASST:	Linda O. Swafford
DCM:	Leslie A. Gerson
IEA (ECO):	Kristie A. Kenney
COM:	Jeffrey Kushan
PSA (POL):	Robert G. Loftis
REFUGEE/	
MIG AFF:	William R. Brownfield
LEGAL ATT:	Edward R. Cummings
EST:	William R. McPherson
ADM:	J. Michael O'Brien
PAO:	Cornelius Walsh

RSO:	Kevin P. O'Neil
LAB:	Nicholas A. Stigliani
IMO:	M. Audrey Anderson
ISM:	Lynn E. Cramer

US Trade Representative (USTR), Botanic Bldg., 1-3 Avenue de la Paix, 1202 Geneva, Switzerland, Tel [41] (22) 749-4111, Fax 749-5308

CM:	Rita Derrick Hayes
DCM:	Andrew L. Stoler
COM:	Thaddeus Burns
AGR:	Kenneth Roberts

US Delegation to the Conference on Disarmament (CD), U.S. Mission Bldg., Route de Pregny 11, 1292 Chambesy-Geneva, Tel [41] (22) 749-4407, Fax 749-4833

US REP:	Robert T. Grey
REP SEC:	(Vacant)
DEP REP:	James H. Madden
EXEC SEC:	John H. King
ACDA REP:	Katharine Crittenberger
DOE REP:	Dorothy Donnelly
JCS REP:	Capt. Greg Meyer, USN
MISSION REP:	Keith Hansen
OSD REPS:	Brian Knapp
	Col. David Evans, USAF
STATE REP:	Edward Ifft

Geneva (CA), 11 route de Pregny, 1292 Chambesy/Geneva, Tel [41] (22) 798-1605, Fax 798-1630

CA:	(Vacant)
-----	----------

Zurich (CA), Dufourstrasse 101, 8008 Zurich, Tel [41] (01) 422-2566, Fax 383-9814

CA:	Ellen Bruckmann
-----	-----------------

SYRIA

Damascus (E), Abou Roumaneh, Al-Mansur St., No. 2 • P.O. Box 29, Damascus, Syria, Tel [963] (11) 333-2814, 333-0788, 332-0783; USIS Tel 333-1878, 333-8413; Telex 411919 USDAMA, Fax 2247938

AMB:	Christopher W. S. Ross
AMB SEC:	(Vacant)
DCM:	Marjorie A. Ransom
POL:	Christopher W. Murray
ECO/COM:	David H. Rundell

CON:	Greta C. Holtz
ADM:	Joseph F. Cuadrado III
RSO:	Justine M. Sincavage
PAO:	Evelyn A. Early
IMO:	Norman R. McKone
DAO:	Col. Bernard J. Dunn
AGR:	Forrest Geerken, Jr. (resident in Cairo)
FAA:	Steven B. Wallace (resident in Rome)
IRS:	Margaret Lullo (resident in Bonn)

TAJIKISTAN

Dushanbe (E), Octyabrskaya Hotel, 105A Prospect Rudaki, Dushanbe, Tajikistan 734001, Tel [7] (3772) 21-03-56, Fax [7] (3772) 21-03-62. Internet address is amemb@usis.td.silk.org

AMB:	R. Grant Smith
AMB SEC:	(Vacant)
DCM:	William F. Davnie
POL/ECO:	Arlene Ferrill
CON/USIS:	Kirk Smith
ADM:	Sandy Robinson
GSO:	William Mueller
IPO:	Jean Rene Chapoteau
RSO:	Joel Henderson
AGR:	Mark Sloan (resident in Ankara)
DAO:	Ltc. Charles Squires (resident in Bishkek)
FAA:	Dennis B. Cooper (resident in Brussels)
IRS:	Margaret Lullo (resident in Bonn)
AID:	Christine Scheckler

TANZANIA

Dar Es Salaam (E), 36 Laibon Rd. (off Bagamoyo Rd.)
 • P.O. Box 9123, Tel [255] (51) 666010/1/2/3/4/5,
 Fax 666701, Telex 41250 USA TZ

AMB:	(Vacant)
AMB SEC:	Catherine M. Lawton
CHG:	John E. Lange
POL/ECO:	Christopher McMullen
ECO:	Jacques L. Gude
COM:	Benjamin R. Winford

CON:	Calvin M. Konner
ADM:	Harlow J. Carpenter, Jr.
RAO:	Mark S. Sparkman
RSO:	John M. Eustace, Jr.
IPO:	Diane B. Peterson
PAO:	Miriam E. Guichard
AID:	Lucretia Taylor
AGR:	Henry L. Schmick (resident in Nairobi)
LAB:	C. Steven McGann (resident in Nairobi)
ODA:	Ltc. James Cobb (resident in Harare)
FAA:	Ronald L. Montgomery (resident in Dakar)

THAILAND

Bangkok (E), 120 Wireless Rd. • APO AP 96546, Tel [66] (2) 205-4000, Fax 254-2990, 205-4131; COM 3rd Fl., Diethelm Towers Bldg., Tower A, 93/1 Wireless Rd., 10330, Tel 255-4365 thru 7, Fax 255-2915

AMB:	William H. Itoh
AMB SEC:	Barbara A. Matchey
DCM:	Marie T. Huhtala
POL:	Nancy Boshoven
ECO:	Robert W. Fitts
COM:	John S. Wood
CON:	Alice C. Moore
ADM:	James R. Van Laningham
GSO:	Charles E. Croteau
RSO:	John P. Gaddis
PAO:	Virginia L. Farris
IMO:	Raymond C. Langston
ISO:	Ellis Iacobucci
IPO:	Nicholas J. Adams
NAS:	Donald E. Stader
FCS:	Howard A. Renman
REF:	Dewey R. Pendergrass
LAB:	William Weinstein
DAO:	Col. Edward C. Mann III, USAF
JUSMAG:	Col. Lance Booth
JTF/FA:	Col. Ned LaViolette
CDC/HIV:	Timothy D. Mastro
CUS:	Francisco P. Dominguez
INS:	Jean Christiansen
DEA:	William Simpson, Jr.
FBI:	Ralph P. Horton
AGR:	Maurice House

FAA:	Ross Hamory (resident in Singapore)
FAA/CASLO:	George B. Brennan
IRS:	Shirley K. Sherwood (resident in Singapore)

Chiang Mai (CG), 387 Vidhayanond Rd., Chaing Mai 50300 • U.S. Embassy, Box C, APO AP 96546, Tel [66] (53) 252-629, Fax 252-633

PO:	Thomas Murphy
ADM:	Karen L. Emmerson
POL/CON:	Michael Cavanaugh

TOGO

Lome (E), rue Pelletier Caventou and rue Vauban, B.P. 852, Tel [228] 21-77-17 and 21-29-91 thru 94, Fax 21-79-52

AMB:	Brenda Schoonover
AMB SEC:	Diane G. Mooney
DCM:	Christopher R. Davis
ECO/COM:	Donald Boy
ADM:	Judith D. Francis
RSO:	Jerald Barnes
PAO:	James O'Callaghan
IPO:	John Benton
FAA:	Ronald L. Montgomery (resident in Dakar)
DAO:	Col. Michael M. Ferguson, USA (resident in Abidjan)
IRS:	Frederick D. Pablo (resident in Paris)
CON/POL:	Joel Maybury
GSO:	Ellen Morrissey

TRINIDAD AND TOBAGO

Port-of-Spain (E), 15 Queen's Park West • P.O. Box 752, Tel (809) 622-6372/6, 6176, Fax 628-5462; EXEC OFF Fax 628-8134; ECO/COM Fax 622-2444

AMB:	Edward E. Shumaker III
AMB SEC:	Joyce Simmons
DCM:	Edward Smith
POL:	Randy Depoo
ECO/COM:	Oliver W. Griffith
CON:	James E. Flynn
ADM:	Sura R. Johnson
IPO:	Robert L. Browning
RSO:	George F. Rodman
GSO:	(Vacant)

PAO:	David Bustamante
COM:	Larry Ferris (resident in Santo Domingo)
AGR:	Rod McSherry (resident in Caracas)
DAO:	Ltc. Donald Robinson, USA (resident in Bridgetown)
DEA:	Gary Davis
LAB:	Peggy Zabriskie (resident in Bridgetown)
IRS:	Daniel Dietz (resident in Mexico City)
FAA:	Ruben Quinones (resident in Miami)

TUNISIA

Tunis (E), 144 Ave. de la Liberte, 1002 Tunis-Belvedere, Tel [216] (1) 782-566, Fax 789-719; USATO Fax 785-345; CON Fax 788-923; FSI Tel 741-672 or 746-991, Fax 741-062; GSO Tel 707-166 or 715-785, Fax 715-735; USIS Tel 799-895, 789-800, 798-833, Fax 789-313; DAO Fax 794-677; ODC Fax 788-609; AGR Fax 785-345

AMB:	Robin L. Raphael
AMB SEC:	Sheila R. Jefferson
DCM:	Warren E. Littrel
POL/ECO:	Robert O. Blake, Jr.
COM:	David R. Fetter
CON:	(Vacant)
ADM:	Lyle A. Dittmer
RSO:	Kevin E. Bauer
PAO:	Jack McCreary
IMO:	Raymond Horning
ISO:	David Mueller
FSI:	Nazih Y. Daher
AGR:	Quintin Gray (resident in Rabat)
ODC:	Col. Robert Hooten
DAO:	Col. Michael Ferguson, USA
IRS:	Frederick D. Pablo (resident in Paris)
FAA:	Tony Fazio (resident in Paris)
LAB:	Hartford T. Jennings

TURKEY

Ankara (E), 110 Ataturk Blvd. • PSC 93, Box 5000, APO AE 09823, Tel [90] (312) 468-6110, Fax 467-0019; ADM/ECO Fax 468-6138; GSO Fax 467-0057; PER Fax 467-8847; POL Fax 468-4775; CON Fax 468-6131; USIS Tel 468-6102 thru 6106; EXEC OFF Fax 467-3624 and 468-6145; FAS Fax 467-0056; FCS/COM Fax 467-1366. Internet address is <http://www.usis-ankara.org.tr>.

AMB:	MarK R. Parris
AMB SEC:	Mary C. Jorgenson
DCM:	Francis J. Ricciardone, Jr.
POL:	Gene B. Christy
POL/MIL:	Bruce E. Thomas
ECO:	Scott F. Kilner
COM:	John D. Breidenstine
CON:	Randall V. Biggers
RAO:	Hugh J. Turner, Jr.
ADM:	William A. Eaton
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RSO:	John B. McKennan
IMO:	Brady T. Marking
PAO:	Helena K. Finn
AGR:	Mark S. Sloan
LAB:	Henry F. Webb, Jr.
DAO:	Col. James M. Carlin, USAF
ODC:	Mg. Raymond P. Huot
FAA:	Steven B. Wallace (resident in Rome)
IRS:	Larry LeGrand (resident in Rome)

Istanbul (CG), 104-108 Mesrutiyet Caddesi, Tepebasi, 80050 Istanbul, Turkey • PSC 97, Box 0002, APO AE 0927-0002, Tel [90] (212) 251-3602, Fax 251-3218; ADM Fax 251-3632; CON Fax 252-7851; DEA Fax 251-5213; FAS Fax 243-5262; FCS/COM Fax 252-2417; GSO Fax 251-2554; USIS Fax 252-7986. Web site address is <http://www.usisist.org.tr>

CG:	Carolyn R. Huggins
CG SEC:	Karen L. Nickel
POL:	John R. Carlino
ECO:	Christopher H. Jones
COM:	James M. Fluker
CON:	Betty H. McCutchan
ADM:	Mary L. Schertz
RSO:	John C. Taylor
BPAO:	Mary Ann Whitten
IPO:	Lorraine M. Ampofo

Adana (C), Ataturk Caddesi • PSC 94, APO AE 09824, Tel [90] (322) 454-2145, 453-9106, 454-3774, Fax 457-6591

PO:	Stuart E. Jones
POL/ECO:	Joseph S. Pennington
ADM/CON:	Jennifer A. McIntyre

Izmir (CA), PSC 88, Box 5000, APO AE 09821, Tel. [90] (232) 441-0072 and 441-2203; Fax 441-2373

CA:	Jale Kaptaner
-----	---------------

TURKMENISTAN

Ashgabat (E), 9 Pushkin Street, Tel [9] (9312) 35-00-45, 35-00-46, 35-00-42, 51-13-06, tie line [8] 962-0000, Fax 51-13-05, Telex 064-228-124 USAS RU

AMB:	Michael W. Cotter
OMS:	Nancy L. Jackson
DCM:	Tatiana C. Gfoeller
POL/ECO:	William R. Silkworth
ADM:	Michalene F. Kaczmarek
IPO:	Robert S. Lynn, Jr.
CON:	Manuel P. Micaller
AGR:	James Dever (resident in Ankara)
RSO:	Robert F. Valente (resident in Tashkent)
DAO:	Capt. Martin W. Chadzynski
AGR:	James Dever (resident in Ankara)
FAA:	Dennis B. Cooper (resident in Moscow)
IRS:	Margaret Lullo (resident in Bonn)
GSO:	Stephen M. Bailey

UGANDA

Kampala (E), Parliament Ave. • P.O. Box 7007, Tel [256] (41) 259792/3/5, Fax 259794; ADM Tel 257287, Fax 341863; USIS Fax 233231; AID Fax 341521

AMB:	Nancy J. Powell
AMB SEC:	Karen S. Davis
DCM:	P. Michael McKinley
POL:	Randy Berry
CON/COM:	Joel R. Reifman
ADM:	Herbert L. Treger
GSO:	Gloria J. Junge
RSO:	Raymond Bassi
PAO:	Virgil D. Bodeen

IPO: Phillip C. Brown
 AID: Dawn Liberi
 LAB: Peggy Zabriskie
 (resident in Nairobi)
 IRS: Stanley Beesley
 (resident in London)
 DAO: (Vacant)
 FCS: Gene Harris
 (resident in Nairobi)

UKRAINE

Kiev (E), 10 Yuria Kotsubynskoho, 254053 Kiev 53,
 Tel [380] (44) 246-9750, afterhours Tel 216-3805, Fax
 244-7350; USIS Tel 213-2532, Fax 213-3386; USAID
 Tel 462-5678, Fax 462-5834; COM Tel 417-2669, Fax
 417-1419; PC Tel 220-1183; AGR Tel 417-1268

AMB: Steven K. Pifer
 AMB SEC: Kelli C. Adams
 DCM: James F. Schumaker
 POL: Robert Patterson
 ECO: John Bowen
 COM: Andrew Bihun
 CON: T.J. Rose
 ADM: Gary Bagley
 RSO: David Rittenhouse
 IMO: Dennis L. Severns
 PAO: Mary Kruger
 AGR: Larry Panasuk
 (resident in Moscow)
 DAO: Col. Bruce Berry, USAF
 PC: Jaroslav Dutkewych
 AID: Gregory Huger
 SAO: Ltc. Denise Donovan
 LEGATT: Michael Pyszczymuka
 IRS: Margaret Lullo
 (resident in Bonn)

UNITED ARAB EMIRATES

Abu Dhabi (E),* Al-Sudan St. • P.O. Box 4009, Pouch:
 AmEmbassy Abu Dhabi, Dept. of State, Washington,
 D.C. 20521-6010, Tel [971] (2) 436-691 or 436-692,
 afterhours Tel 434-457, Fax 434-771; ADM Fax 435-
 441; CON Fax 435-786; USIS Fax 434-802; USLO Fax
 434-604; COM: Blue Tower Bldg., 8th Fl., Shaikh
 Khalifa Bin Zayed St., Tel 345-545, Fax (2) 331-374,
 workweek: Saturday–Wednesday

AMB: David C. Litt
 AMB SEC: Janice G. Smith

DCM:	Frank C. Urbancic
POL:	Stephen L. Kontos
ECO:	Mathew R. Koch
COM:	Charles Kestenbaum
CON:	Charles Glatz
ADM:	Sandra Wenner-Yeaman
RSO:	Jeffrey W. Culver
PAO:	Jonathan Rice
IPO:	Jeffrey S. Myers
DAO:	Col. Robert M. Dunlap, USAF
USLO:	Col. Richard Wilson
IRS:	David Robison (resident in Riyadh)
FAA:	J. Stuart Jamison (resident in Brussels)
FIN:	John R. Johnson (resident in Riyadh)

Dubai (CG),* Dubai International Trade Center, 21st Fl. • P.O. Box 9343, Pouch AMCONGEN Dubai, Dept. of State, Washington, D.C., 20521-6020, Tel [971] (4) 313-115, Fax 314-043; COM Tel 313-584, Fax 313-121; USIS Tel 314-882; ATO Tel 313-612/314-063, Fax 314-998; NRCC Tel 311-888, Fax 315-764, workweek: Sunday–Thursday

CG:	(Vacant)
RSO/ADM:	(Vacant)
POL/ECO:	Justin Siberell
COM:	Terry Sorgi
CON:	William Stewart
ATO:	Edwin Porter
DAO:	LCdr. David Samson, USN
NRCC:	Ltc. Bob Michels
IRS:	Larry LeGrand (resident in Rome)

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UNITED KINGDOM

London, England (E), 24/31 Grosvenor Sq., W. 1A 1AE • PSC 801, Box 40; FPO AE 09498-4040, Tel [44] (171) 499-9000; ECO Fax [44] (171) 409-1637; COM/FCS Fax [44] (171) 408-8020; CON Fax [44] (171) 495-5012; ADM Fax [44] (171) 629-9124.

AMB:	Philip Lader
AMB SEC:	Jacqueline F. Carter
DCM:	Robert A. Bradtke

ECO:	Charles P. Ries
COM:	Charles A. Ford
COM rep to the EBRD:	Dean Peterson
CON:	Max N. Robinson
ADM:	Lynwood M. Dent, Jr.
RSO:	Melvin L. Harrison
PAO:	Michael O'Brien
IMO:	Richard J. Aber
SCI:	Raymond Arnaudo
INS:	Richard H. Gottlieb
DAO:	Capt. James A. Mader, USN
ODC:	Col. Douglas W. Knutsen
AGR:	Richard L. Barnes
LAB:	Dan E. Turnquist
CUS:	Thomas A. McDermott
DEA:	John W. Featherly
FAA:	Carl Burleson
FAA/CASLO:	Elizabeth Mullikin
FAA/IFO:	Dawn Veatch
FIN:	Louellen Stedman
SAO:	(Vacant)
USSS:	James P. Gallagher
IRS:	Stanley Beesley
FBI:	John E. Guido

Belfast, Northern Ireland (CG), Queen's House, 14 Queen St., BT1 6EQ • PSC 801, Box 40, APO AE 09498-4040, Tel [44] (1232) 328-239, Fax [44] (1232) 248-482

CG:	Kathleen Stephens
CON:	Cynthia C. Sharpe
RSO:	Melvin L. Harrison (resident in London)
AGR:	Richard L. Barnes (resident in London)

Edinburgh, Scotland (CG), 3 Regent Ter. EH7 5BW • PSC 801, Box 40, FPO AE 09498-4040, Tel [44] (131) 556-8315, Fax [44] (131) 557-6023

CG:	Julie Rethmeier Moyes
RSO:	Melvin L. Harrison (resident in London)

European Bank for Reconstruction and Development, One Exchange Square, London EC2A 2EH, Tel [44] (171) 338-6502, Fax [44] (171) 338-6487

EXEC DIR: Karen F. Shepherd
 ALT DIR: Daniel Berg
 COM: Dean A. Peterson

UNITED STATES

U.S. Mission to the United Nations (USUN), 799 United Nations Plaza, New York, NY 10017-3505, Tel (212) 415-4000, afterhours Tel 415-4444, Fax 415-4443

US REP: Amb. Bill Richardson
 US REP SEC: Debra Nelson
 DEP US REP: Amb. Peter Burleigh
 US REP FOR
 SPEC POL AFF: Amb. Nancy Soderberg
 US REP TO
 ECOSOC: Amb. Betty King
 US REP FOR UN
 MANAGEMENT
 AND REFORM: Amb. Richard Sklar
 CHIEF OF STAFF: Rebecca Cooper
 EXEC ASST: Mona Sutphen
 SENIOR ADV
 AND COUNSEL: David Goldwyn
 SENIOR ADVISER
 AND DIRECTOR
 OF COMMUNI-
 CATIONS: Calvin Mitchell
 DEP US REP TO
 ECOSOC: Seth Winnick
 POL: William Wood
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 HOST COUNTRY: Robert C. Moller
 UN REFORM MGT: Linda S. Shenwick
 ADM: Wayne K. Logsdon
 MSC: Col. Richard W. Roan, USMC
 RSO: Michael Viggiano

US Mission to the Organization of American States (USOAS), Department of State, Washington, D.C. 20520, Tel (202) 647-9376, Fax 647-0911

US REP: Amb. Victor Marrero
 DEP US REP: Ronald D. Godard
 POL: Thomas H. Ochiltree
 ECO: Zachary Z. Teich
 BUD INT ORG: Joan E. Segerson

EDUC AND CULT: Margarita Riva-Geoghegan
 RESOURCES: Joan E. Segerson

URUGUAY

Montevideo (E), Lauro Muller 1776 • APO AA 34035,
 Tel [598] (2) 23-60-61 or 48-77-77, Fax 48-86-11

AMB: Christopher C. Ashby
 AMB SEC: (Vacant)
 DCM: Nancy M. Mason
 POL/ECO: Jonathan D. Farrar
 ECO/COM: (Vacant)
 RSO: Robert D. Barton
 (resident in Buenos Aires)
 ADM: Robert D. Goldberg
 CON: Daniel D. Darrach
 PAO: Peter M. Brennan
 IPO: Christopher M. Bonsteel
 ODC: Col. Mario K. Di Primo, USAF
 AGR: Gary C. Groves
 (resident in Buenos Aires)
 CUS: Roberto J. Fernandez
 IRS: Frederick Dulas
 (resident in Santiago)
 FAA/CASLO: Larry Bruce
 (resident in
 Buenos Aires)
 FAA: Santiago Garcia
 (resident in Miami)
 PC: Peter A. Lara
 LEGATT: Carlos H. Fernandez

UZBEKISTAN

Tashkent (E), 82 Chilanzarskaya, Tel [7] (3712) 77-14-07, 77-10-81, 77-85-73, 77-11-32, Fax 40-63-35, tie-line Tel 793-0000, tie-line Fax 793-0131; USIS Fax [7] (3712) 40-62-24; USAID Fax 40-63-09; FCS Fax 40-66-92; duty officer cellular Tel. [7] (3712) 31-40-22

AMB: Joseph A. Presel
 AMB SEC: Michelle R. Donnelly
 DCM: Joseph Limprecht
 POL/ECO: John Fox
 ADM: David Ball
 COM: John Tucker
 PAO: Karen Aguilar

PC:	Lawrence Leahy
RSO:	F. John Bray
IPO:	David Baloun
AGR:	James Deaver (resident in Islamabad)
GSO	James Gearhart
CON:	Steven Giegerich
FAA:	Dennis B. Cooper (resident in Moscow)

VENEZUELA

Caracas (E), Calle F con Calle Suapure, Colinas de Valle Arriba • P.O. Box 62291, Caracas 1060-A or APO AA 34037, Tel [58] (2) 977-2011, Telex 35501 AMEMB VE, Fax 977-0843; LEGATT Fax 977-0364

AMB:	John F. Maisto
AMB SEC:	Ann Kirlian
DCM:	Nancy Mason
POL:	Thomas A. Shannon
ECO:	Perry E. Ball
COM:	Eric Sletten
CON:	Marilyn F. Jackson
ADM:	Robert Weisberg
RSO:	Henry N. Jenkins
PAO:	Nicolas Robertson
IMO:	Richard L. Kalla
CUS:	Glendell W. Roberts
DEA:	Paul A. Herring
DAO:	Col. Gregory H. Landers, USAF
MILGP:	Col. William C. Hunter, USA
AGR:	Rodney McSherry
LAB:	Frederick J. Kaplan
FAA:	Victor Tamariz (resident in Miami)
FAA/CASLO:	Victor E. Echevarria (resident in Miami)
IRS:	Frederick Dulas (resident in Santiago)
NAS:	Michael Corbin
LEGATT:	Ralph A. Torres

VIETNAM

Hanoi (E), 7 Lang Ha Road, Ba Dinh District • PSC 461, Box 400, FPO AP 96521-0002, Tel [84] (4) 843-1500, Fax 835-0484; ADM Fax 843-1510

AMB:	Douglas B. "Pete" Peterson
AMB SEC:	Jean M. Smith
DCM:	Dennis G. Harter
ADM:	Eva J. Groening
POL:	James L. Bruno
ECO:	Ralph M. Buck
CON:	Kristen F. Bauer
EST:	Michael D. Eiland
COM:	Kenneth Moorefield
AGR:	Ross G. Kreamer
APHIS:	Ray I. Miyamoto (resident in Beijing)
PAO:	William Bach
GSO:	Michael C. Mullins
IPO:	Dennis L. Watson
DAO:	Col. Edward C. O'Dowd, USA
RSO:	Philip E. Jornlin
FAA:	David L. Knudson (resident in Singapore)

Ho Chi Minh City (CG), 51 Nguyen Dinh Chieu, District 3 • PSC 461, P.O. Box 400, FPO AP 96521-0002, Tel [84] (8) 822-9433, Fax 822-9434

PO:	Charles A. Ray
DPO:	Deborah A. Bolton
POL:	Theodore G. Osius
ECO:	Jeffery A. Beller
CON:	William D. Douglass
ADM:	Jeannette C. Pina
RSO:	Melissa C. Foynes
GSO:	Sau Ching Yip
IMO:	Dale R. Rice
COM:	Herbert A Cochran

YEMEN

Sanaa (E), Dhahr Himyar Zone, Sheraton Hotel District • P.O. Box 22347, Sanaa, Republic of Yemen, Tel [967] (1) 238-843/52, Fax 251-563; CON Fax 238-870; USIS Tel 416-973, Fax 203-364; USAID Tel 231-529, Fax 231-578; workweek: Saturday–Wednesday , 8:00 a.m. to 4:30 p.m.

AMB:	Barbara K. Bodine
AMB SEC:	(Vacant)
DCM:	Margaret Scobey

POL:	Angela Dickey
POL/MIL:	Peter Enzminger
ECO/COM:	Lynn Donovan
CON:	Christopher Henzel
ADM:	Alan Greenfield
RSO:	Robert Conrad
PAO:	A.dam Ereli
RMO:	Scott Kennedy
DAO:	Ltc. Ted Seel, USA
IPO:	Steve Pretzman
AID:	Lynn Donovan
ATO:	John H. Wilson (resident in Riyadh)
FAA:	J. Stuart Jamison (resident in Brussels)
IRS:	Magaret Lullo (resident in Bonn)

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AMB:	Arlene Render
AMB SEC:	Doris McCourt
DCM:	Stevenson McIlvaine
POL:	Edward G. Stafford
ECO/COM:	Andrew Chritton
CON:	William L. McCulla III
ADM:	Beverly Yett
RSO:	Nancy C. Rolph-O'Donnell
PAO:	Stedman D. Howard
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DAO:	Ltc. Grant C. Hayes (resident in Harare)
FAA:	Ronald L. Montgomery (resident in Dakar)
AGR:	Henry Schmick (resident in Nairobi)
LAB:	C. Steven McGann (resident in Nairobi)
AID:	Joseph F. Stepanek
IRS:	Stanley A. Beesley (resident in London)

ZIMBABWE

Harare (E), 172 Herbert Chitepo Ave. • P.O. Box 3340,
Tel [263] (4) 794-521; COM 1st Fl., Century House
West, 36 Baker Ave., Tel 728-957, Telex 24591
USUSFCS ZW, Fax 796488

AMB:	Thomas McDonald
AMB SEC:	Patricia Limeri
DCM:	James Carragher
POL:	Virginia E. Palmer
ECO/COM:	Gayleatha B. Brown
CON:	Carl Cockburn
ADM:	Stephen J. Nolan
RSO:	Steven J. Chalupsky
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AGR:	Besa L. Kotati (resident in Pretoria)
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AID:	Peter Benedict
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IRS:	Stanley Beesley (resident in London)

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ABBREVIATIONS AND SYMBOLS

ACDA	Arms Control and Disarmament
ACM	Assistant Chief of Mission
ADM	Administrative Section (USDA/FAS)
ADV	Adviser
AGR	Agricultural Section
AID	Agency for International Development
ALT	Alternate
AMB	Ambassador
AMB SEC	Ambassador's Secretary
APHIS	Animal and Plant Health Inspection Service Officer
APO	Army Post Office
ARSO	Assistant Regional Security Officer
ASG	Analytical Support Group
ATO	Agricultural Trade Office (USDA/FAS)
B.P.	Boite Postale
BCAO	Branch Cultural Affairs Officer (USIS)
Bg	Brigadier General
BIB	Board for International Broadcasting
BO	Branch Office (of Embassy)
BOB/EUR	Board of Broadcasting,
BPAO	Branch Public Affairs Officer (USIS)
BUD	Budget
C	Consulate
C.P.	Caixa Postal
CA	Consular Agency/Agent
CAO	Cultural Affairs Officer (USIS)
Capt	Captain (USN)
CDC	Centers for Disease Control
Cdr	Commander
CEO	Cultural Exchange Officer (USIS)
CG	Consul General, Consulate General
CG SEC	Consul General's Secretary Air Forces Europe
CHG	Charge d'Affaires

CINCAFSOUTH	Commander-in-Chief Allied Forces Southern Europe
CINCEUR	Commander-in-Chief U.S. European Command
CINCUSAFE	Commander-in-Chief U.S.
CINCUSAREUR	Commander-in-Chief,
CM	Chief of Mission
Col	Colonel
COM	Commercial Section (FCS)
COMM	Helsinki Commission
CON	Consul, Consular Section
COUNS	Counselor
CTBT	Comprehensive Nuclear Test Ban
CUS	Customs Service (Treasury)
DAC	Development Assistance Committee
DAO	Office of the Defense Attache
DCM	Deputy Chief of Mission
DEA	Drug Enforcement Agency
DEP	Deputy
DEP DIR	Deputy Director
DIR	Director
DOE	Department of Energy
DPAO	Deputy Public Affairs Officer (USIS)
DPO	Deputy Principal Officer
DSA	Defense Supply Adviser
E	Embassy
ECO	Economic Section Administration
ECO/COM	Economic/Commercial Section Administration Civil Aviation Security Liaison Officer
EDO	Export Development Officer Administration Flight Standards International District Office
ERDA	Energy Research and Development Administration
EST	Environment, Science, and Technology
EX-IM	Export-Import Organizations
FAA	Federal Aviation
FAA/CASLO	Federal Aviation
FAA/FSIDO	Federal Aviation

FCS	Foreign Commerce Service Bureau
FIC/JSC	Finance Committee and Joint Support Committee
FIN	Financial Attache (Treasury) Officer
FODAG	Food and Agriculture
FPO	Fleet Post Office
IAEA	International Atomic Energy Agency
IAGS	Inter-American Geodetic Survey
IBB	International Broadcasting
ICAO	International Civil Aviation Organization
IMO	Information Management
ICITAP:	International Criminal Investigative Training Assistance Program
IO	Information Officer (USIS)
IPO	Information Program Officer
IRM	Information Resources Management
IRS	Internal Revenue Service
ISM	Information Systems Manager
ISPO	International Safeguards Projects
IVG	International Voice Gateway
JCS	Joint Chiefs of Staff
JUS/CIV	Department of Justice, Civil Division
JUSMAG	Joint US Military Advisory Group
LAB	Labor Officer
LEGATT	Legal Attache
LO	Liaison Officer
Ltc	Lieutenant Colonel
M	Mission
MAAG	Military Assistance Advisory Group Organization
Mg	Major General
MILGP	Military Group
MIN	Minister
MLO	Military Liaison Office
MNL	Minerals Officer
MSC	Military Staff Committee
MSG	Marine Security Guard
NARC	Narcotics
NAS	Narcotics Affairs Section

NATO	North Atlantic Treaty
NCIS	Naval Criminal, U.S.
NRC	Nuclear Regulatory Commission
OAS	Organization of American States
ODC	Office of Defense Cooperation
OIC	Officer in Charge
OLA	Office of Liaison Administration
OMC	Office of Military Cooperation
OMS	Office Management Specialist Development Services Office
PAA	Public Affairs Adviser
PAO	Public Affairs Officer (USIS)
PC	Peace Corps
PO	Principal Officer Development Office
PO SEC	Principal Officer's Secretary
POL	Political Section
POL/ECO	Political/Economic Section
POL/LAB	Political and Labor Section
POLAD	Political Adviser
R/IMO:	Regional Information Management Officer
Radm	Rear Admiral
RCON	Regional Consular Affairs Officer
REDSO	Regional Economic
REF	Refugee Coordinator
REO	Regional Environmental Officer
REP	Representative
RES	Resources
RFMO	Regional Financial Management Officer
RHUDO	Regional Housing and Urban
RMO	Regional Medical Officer Organizations
ROCAP	Regional Officer for Central American Programs
RPO:	Regional Personnel Officer
RPSO	Regional Procurement and Support Office
RSO	Regional Security Officer
SAO	Security Assistance Office Inspection Service
SCI	Scientific Attache
SCO	Senior Commercial Office
SEC DEL	Secretary of Delegation
SHAPE	Supreme Headquarters Allied Powers Europe

SLG	State and Local Government
SR	Senior
STC	Security Trade Control
UNEP	United Nations Environment Program
UNESCO	United Nations Educational, Scientific, and Cultural Atlantic Treaty Organization
UNIDO	United Nations Industrial Development Organization
USA	United States Army and Development
USAF	United States Air Force
USDA/APHIS	Animal and Plant Health Nations
USEU	US Mission to the European Union
USGS	US Geological Survey
USINT	United States Interests Section Agency
USIS	United States Information Service
USLO	United States Liaison Office
USMC	United States Marine Corps
USMTM	US Military Training Mission
USN	United States Navy
USNATO	US Mission to the North Treaty
USOAS	US Mission to the Organization of American States
USOECD	US Mission to the Organization for Economic Cooperation Office
USTTA	US Travel and Tourism Agent
USUN	US Mission to the United
VC	Vice Consul
VOA	Voice of America
WASS	Wassenaar Arrangement

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Berlin	5090	Copenhagen	5280
Bern	5110	Cotonou	2120
Bishkek.....	7040	Curacao	3160

Dakar.....	2130	Kiev.....	5850
Damascus.....	6110	Kigali.....	2210
Dar Es Salaam	2140	Kingston	3210
Dhahran.....	6310	Kinshasa	2220
Dhaka	6120	Kolonia.....	4120
Djibouti	2150	Krakow	5140
Doha.....	6130	Kuala Lumpur	4210
Dubai	6020	Kuwait.....	6200
Dublin.....	5290	Lagos	8300
Durban	2490	La Paz	3220
Dushanbe.....	7090	Lahore.....	6160
Dusseldorf.....	5160	Leipzig	5860
Edinburgh.....	5370	Libreville	2270
Florence.....	5670	Lilongwe	2280
Frankfurt	7900	Lima	3230
Freetown.....	2160	Lisbon	5320
Fukuoka	4310	Ljubljana	7140
Gaborone.....	2170	Lome.....	2300
Geneva (M)	5120	London.....	8400
Georgetown	3170	Luanda.....	2550
Grenada	3180	Lusaka	2310
Guadalajara	3280	Luxembourg.....	5380
Guangzhou.....	4090	Madras	6260
Guatemala City.....	3190	Madrid.....	8500
Guayaquil	3430	Majuro	4380
The Hague.....	5770	Malabo	2320
Halifax.....	5500	Managua	3240
Hamburg.....	5180	Manama.....	6210
Hamilton	5300	Manila	8600
Hanoi	4550	Maputo	2330
Harare.....	2180	Marseille.....	5600
Havana.....	3200	Maseru.....	2340
Helsinki.....	5310	Matamoros	3300
Hermosillo.....	3290	Mbabane.....	2350
Ho Chi Minh City ..	7160	Melbourne.....	4140
Hong Kong.....	8000	Merida	3320
Islamabad	8100	Mexico City.....	8700
Istanbul	5030	Milan.....	5690
Jakarta.....	8200	Minsk.....	7010
Jeddah	6320	Monrovia.....	8800
Jerusalem.....	6350	Monterrey.....	3330
Johannesburg.....	2500	Montevideo	3360
Kampala.....	2190	Montreal	5510
Karachi	6150	Moscow.....	5430
Kathmandu.....	6190	Munich.....	5190
Khabarovsk.....	5870	Muscat	6220
Khartoum.....	2200	Naha	4320

Nairobi.....	8900	Sanaa.....	6330
Naples.....	5700	Santiago.....	3460
Nassau.....	3370	Santo Domingo	3470
N'Djamena.....	2410	Sao Paulo	3110
New Delhi	9000	Sapporo	4340
Niamey.....	2420	Sarajevo.....	7130
Nice.....	5610	Seoul	9600
Nicosia	5450	Shanghai.....	4100
Nouakchott	2430	Shenyang	4110
Nuevo Laredo	3340	Singapore.....	4280
Oporto	5330	Skopje	7120
Osaka-Kobe.....	4330	Sofia.....	5740
Oslo	5460	Stockholm.....	5750
Ottawa	5480	Strasbourg.....	5620
Ouagadougou	2440	Surabaya.....	4200
Panama City.....	9100	Suva	4290
Paramaribo	3390	Sydney.....	4150
Paris	9200	Taipei, AIT	4170
Perth	4160	Tallinn	4530
Peshawar.....	6170	Tashkent.....	7110
Phnom Penh	4540	Tbilisi.....	7060
Ponta Delgada.....	5340	Tegucigalpa	3480
Port-au-Prince.....	3400	Tel Aviv.....	9700
Port Louis.....	2450	Thessaloniki	5060
Port Moresby	4240	Tijuana.....	3350
Port-of-Spain.....	3410	Tirana	9510
Poznan.....	5050	Tokyo	9800
Prague	5630	Toronto.....	5530
Praia.....	2460	Trieste	5720
Pretoria	9300	Tunis.....	6360
Pusan.....	4270	Ulaanbaatar	4410
Quebec	5520	Valletta.....	5800
Quito	3420	Vancouver	5540
Rabat.....	9400	Vatican City.....	5660
Rangoon	4250	Vienna.....	9900
Recife.....	3080	Vientiane.....	4350
Reykjavik.....	5640	Vilnius	4510
Riga.....	4520	Vladivostok.....	5880
Rio de Janeiro.....	3090	Warsaw.....	5010
Riyadh	6300	Wellington	4360
Rome	9500	Windhoek.....	2540
St. George's	3180	Yaounde.....	2520
St. Petersburg.....	5440	Yekaterinburg.....	5890
San Jose	3440	Yerevan.....	7020
San Salvador.....	3450	Zagreb	5080

IVG Usage Dial Prefix Codes

The International Voice Gateway (IVG) switch is located in Beltsville, Maryland and provided interconnectivity from 99 overseas locations to all Department of State and government agencies located in the Washington, D.C. metropolitan area. Through the use of calling cards, it also enables users to access the FTS networks, GETS, WITS, as well as commercial numbers for international direct dialing at substantially reduced rates.

Post	Access Code
Abu Dhabi.....	845
AIT Taipei.....	844
Algiers	928
Almaty	927
Ankara	295
Ashgaba.....	962
Asuncion.....	642
Athens.....	869
Baku.....	841
Bangkok.....	675
Berlin.....	292
Bern.....	873
Bogota.....	879
Bonn.....	496
Brandy.....	490
Brasilia	921
Bratislava	560
Brussels.....	694
Buenos Aires	878
Cairo	870
Canberra.....	679
Caracas	643
Chisinau.....	548
Croughton.....	573
DTSP0.....	671
Dublin.....	693
Dushanbe.....	752
Frankfurt	568
Ft. Lauderdale.....	798
Gaborone.....	846
Geneva.....	493

Post	Access Code
Guatemala	799
Hong Kong.....	727
Jakarta.....	386
Kampala.....	838
Kiev	788
Kigali	988
Kingston.....	929
Lagos.....	261
La Paz.....	547
Lilongwe.....	835
Lima.....	549
London	492
Madrid	559
Manila.....	678
Mexico.....	578
Milan	481
Minsk.....	577
Moscow	435
Ndjamena	924
New Delhi	840
OSIA Moscow	995
Ottawa	834
Panama City.....	833
Paris	498
Port au Prince.....	271
Pretoria	685
Quito	644
Riga.....	868
Rome	674
San Salvador.....	830
Santiago	843
Sarajevo	837
Seoul.....	725
Singapore.....	726
Stockholm	993
Tallinn.....	969
Tbilisi	997
Tegucigalpa.....	539
Tel Aviv.....	751
Tirana.....	970
Tokyo.....	688
USNATO	641
Valletta	753
Vienna	872
Vilnius.....	973

Post	Access Code
Wellington.....	847
Yekaterinburg.....	757
Yerevan.....	996
Zagreb.....	444

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TELEPHONING A FOREIGN SERVICE POST

Below is the procedure for telephoning a Foreign Service post. American Embassy Canberra is used as an example.

Calling From a U.S. Government Agency:

Dial 9 + international access code + country code + city code + local number

Ex: 9 + 011 + [61] + (6) + 2705000

Others:

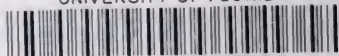
Dial international access code + country code + city code + local number

Ex: 011 + [61] + (6) + 2705000

NOTE: Some international calls will require operator assistance because the country is not an international dial country. The telephone listing for these countries will not be preceded by a country code and city code (always shown in brackets and parentheses).

Calls to certain points outside the continental U.S. can be dialed in the same manner as long distance. Simply dial the area code or country code and the local number. For these locations, no city code will appear with the telephone number.

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